APPROVED

Atlanta SMART Academy

Minutes

Academic and Governance Committee Meeting

Date and Time
Monday August 15, 2022 at 4:30 PM

Committee Members Present

Committee Members Absent
None

Ex Officio Members Present
A. Tolliver (remote)

Guests Present
P. Meadows (remote), V. Williams (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

V. Williams called a meeting of the Academic Oversight and Governance Committee Committee of Atlanta SMART Academy to order on Monday Aug 15, 2022 at 4:37 PM.

II. Old Business

A.

Junior Board Recruitment

No update on applicants; posted on AUC job board; AT to reach out to more contacts

TFA Alumni blast re: recruitment PM will resend

Flyers / Videos for Social Media; PM will share to post on social and in GroupMe so other board members can advertise

B. Board Recruitment

interviewing one new candidate tomorrow

vote on Jasper Grimes at our upcoming board meeting

same efforts as above need to be repeated for board recruitment

C. Corrective Action Plan

waiting on email re: corrective action plan sent to AT; AT will reach out for follow up

D. Governance Training

all board members met training requirements from 2021-2022; waiting on schedule for this school year

E. Letter to Executive Director

VC suggest sharing evaluation with staff next year for more feedback

III. Action Items

A. Plan onboarding for September

plan at next meeting; invite board members at board meeting in September

B. Plan retreat for October

C. plan at next meeting; date set; location set; VC will share survey with board in September

D. Develop SMART goals for other four circuits

Committee Responsibilities

1. **CPF Academic Standard Measure 2: Content Mastery Milestone goals for ELA and Math:**

1. The charter school earned a higher “content mastery” score on the CCRPI than the attendance zone in all grade bands served (elementary, middle, and/or high school).
2. **CPF Operational Performance Measure 1a: Essential or Innovative Features and Mission-Specific Goals**
    1. The school has fully implemented all essential or innovative features of its education and operational program as defined in the charter contract in all material respects and the school has met all mission-specific goals included in its charter contract (if applicable)
3. **CPF Operational Performance Measure 1b: State Education Requirements**
    1. The school complied with all applicable state laws, rules, regulations, provisions of its charter contract, and
    2. the school’s own policies and procedures relating to state education requirements, including but not limited
    3. to:
        1. Provided all state mandated programs;
        2. Adhered to graduation requirements;
        3. Implemented state-adopted content standards; and
        4. Administered state assessments in the manner required by law and rule.

4. **ASA Charter Agreement #5: Essential or Innovative Features:** The Charter School shall utilize a project-based learning educational model with a focus on advanced science and math. Additionally, the Charter School’s educational model shall include arts-infused learning and daily arts instruction. The Charter School shall offer four extended days and one shortened day a week as well as a longer school year.

5. Review Executive Director–prepared reports, and present such reports at each Board meeting, on one or more compliance items from the charter; district, state, or federal law, policy, or regulation; or any other source – including any annual accountability and compliance reports required by the district or state, and a monthly academic performance report.

6. Ensure Board policies promote the principles of equity and diversity.

7. Develop the Board policies, procedures, and training.

8. Establish hiring, grievance, transfer, evaluation, and other personnel procedures.

9. Support the Executive Director in matters of hiring, transfer, evaluation, and termination procedures as necessary.

10. Conduct, and report to the Board on, an annual performance review of the Executive Director.

11. Announce openings, accept nominations for, review candidates, and make recommendation(s) to the full Board of candidates for open Board positions.

12. Obtain school community input on nominations prior to selecting and recommending Board members for election by the Board.

To meet committee responsibility #1:
To meet committee responsibility #2:
To meet committee responsibility #3:
To meet committee responsibility #4:

1. “Utilize a project-based learning educational model with a focus on advanced science and math”
    1. Academic Oversight Committee will monitor and track the occurrence of a PBL exhibition will for science and math in all grade levels at least once every semester
2. “Arts-infused learning and daily arts-instruction”
    1. In the March meeting, the Academic Oversight Committee reviews the school calendar for the upcoming year to ensure it includes this in order to bring the school calendar to the Board for approval in the April board meeting
3. “4 extended days a week”
    1. In the March meeting, the Academic Oversight Committee reviews the school calendar for the upcoming year to ensure it includes this in order to bring the school calendar to the Board for approval in the April board meeting
4. “One shortened day a week”
    1. In the March meeting, the Academic Oversight Committee reviews the school calendar for the upcoming year to ensure it includes this in order to bring the school calendar to the Board for approval in the April board meeting
5. “Longer school year”
    1. In the March meeting, the Academic Oversight Committee reviews the school calendar for the upcoming year to ensure it includes this in order to bring the school calendar to the Board for approval in the April board meeting

Circuit 1: Provide high quality teaching that leads all solutionists to above average growth from year to year.

- **Circuit 1 SMART Goal:**
    - Year 1 2021-2022: ASA will outperform the state in ELA & Math EOG Milestones for 5-8th grade

- Year 2 2022-2023: ASA will outperform the state in the ELA, Math & Science EOG Milestones for 5-8th grade
- Year 3 2023-2024: ASA will outperform the state in the ELA, Math, Science, & Social Studies EOG Milestones for 5-8th grade
- Year 4 2024-2025: ASA will outperform the state in the ELA, Math, Science, & Social Studies EOG & Coordinate Algebra EOC Milestones for 5-8th grade
- Year 5 2025-2026: ASA will outperform the state in the ELA, Math, Science, & Social Studies EOG & Coordinate Algebra, Biology, & Physical Science EOC Milestones for 5-8th grade.

Circuit 2: To create an inclusive culture that supports the development of innovative solutionists within our school, community, and region.

Circuit 2 SMART Goal:
Year 1 2021-2022:
Year 2 2022-2023:
Year 3 2023-2024:
Year 4 2024-2025:
Year 5 2025-2026:ASA will score a 5 star or higher on state climate survey for the 2025-2026 school year.

Circuit 4: To allow solutionists to choose from diverse and accelerated pathways in science, math, and the arts that prepare them for collegiate and career success.

Circuit 4 SMART Goal:
Year 1 2021-2022:
Year 2 2022-2023:
Year 3 2023-2024:
Year 4 2024-2025:
Year 5 2025-2026: ASA will have at least 50% of all 8th graders earn high school credits in science and/or math.
Committee will continue to revise SMART goals and responsibilities

IV. Recommendations for the Board

A. Notes

assistance with board and junior board recruitment
Year 5 SMART goals for consideration
Executive Director letter regarding evaluation
Review update charter contract

V. Next Steps

A. ED Contract

AT to send PM final draft for signature

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:38 PM.

Respectfully Submitted,
V. Williams