



Atlanta Smart Academy

Academic Oversight and Governance Committee Committee Meeting (for September)

Published on August 25, 2024 at 7:59 PM EDT

Amended on August 25, 2024 at 8:05 PM EDT

Date and Time

Monday August 26, 2024 at 5:30 PM EDT

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Call the Meeting to Order			1 m
B. Record Attendance			1 m
C. Approve Minutes	Approve Minutes		5 m
II. FY24/25 Planning			5:37 PM
A. FY24/25 Planning and Committee Goals	Discuss		25 m
What do we want to do within the next 30 Days to set ourselves up for success for the year:			
1. Create/Update the committee description and responsibilities (use the Board Structure Book as a resource).			

	Purpose	Presenter	Time
1.	Page 18, Section 3.19 - Responsibilities and mistakes of the Governance committee		
2.	Page 20, Section 3.22 - Responsibilities and mistakes of the Academic excellence committee)		
3.	Page 74, Governance Committee Job Description		
4.	Page 79, Academic Excellence Committee Job Description		
2.	Establish Committee Goals for FY 24/25		
1.	Create a project plan with key actions, accountability, and timelines		
3.	Assess skills and interests of committee members and identify skill gaps		
1.	Align skills to goals or actions		
2.	Create board needs and recruiting strategy		
4.	Create Meeting Agendas for next three months in advance (going forward)		
III.	Other Business		6:02 PM
A.	Updates from the Chair/Committee Members	FYI	20 m
IV.	Closing Items		6:22 PM
A.	Next Steps	FYI	2 m
B.	Adjourn Meeting	Vote	1 m

Academic Oversight And Governance Committee 8/26/2024 (Moved from September 2 Due to Holiday)