



# Western School of Science and Technology: CFA

## Minutes

### Meeting of the Board of Directors of Western

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#### Date and Time

Thursday November 13, 2025 at 8:30 AM

#### Location

Notice of Public Meeting of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Ms. Nancy Carbajal at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Members of the Governing Board may join in person, by telephone, or by Internet Conference.**

**Where: Western School of Science and Technology:  
A Challenge Foundation Academy**

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**6515 W. Indian School Rd.  
Phoenix, AZ 85033**

Conference Line: +12532158782,,81644944289# US (Tacoma) +13462487799,,81644944289#  
US (Houston) **Meeting ID: 816 4494 4289**

**When: Thursday, November 13, 2025, 8:30am**

**The public space will open 10 minutes before the meeting begins. The virtual space will open 5 minutes before the meeting begins.**

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**Directors Present**

B. Stratford (remote), E. Yndigoyen (remote), J. Kaprosy (remote), M. Sandoval (remote)

**Directors Absent**

A. Ballesteros

**Guests Present**

A. Espana, N. Carbajal, Valeria Escobedo

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**I. Opening Items**

**A. Call the Meeting to Order**

J. Kaprosy called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Nov 13, 2025 at 8:33 AM.

**B. Roll Call & Pledge of Allegiance**

**C. Public Comments**

No Public Comments

**D. Read Mission Statement**

President Kaprosy read Mission Statement

**II. WSST Update**

**A. Board Update**

Adrian Espana provided the Governing Board with the WSST update

**B.**

### **Academic Update**

Principal Valeria Escobedo provided the Academic Update

### **C. Enrollment Update**

Adrian Espana provided the Enrollment Update

### **D. Staffing Update**

Principal Valeria Escobedo provided the staffing update

### **E. Financial Update**

Diamond Financial presented the financial update

## **III. Approval of the Consent Agenda**

### **A. Approval of October 2, 2025 Board Meeting Minutes**

J. Kaprosy made a motion to approve the minutes from Meeting of the Board of Directors of Western on 10-02-25.

The board **VOTED** to approve the motion.

### **B. Approval of the July 2025 Financials**

### **C. Approval of the August 2025 Financials**

### **D. Approval of September 2025 Financials**

## **IV. Action Items #1**

### **A. Discussion and Consideration of the Executive Director Evaluation Tool**

B. Stratford made a motion to approve the Executive Director Evaluation Tool as presented.

M. Sandoval seconded the motion.

The board **VOTED** to approve the motion.

### **B. Discussion and Consideration of the Exceptional Student Service (ESS) Department Standard Operating Procedure**

B. Stratford made a motion to approve the Exceptional Student Service (ESS) Department Standard Operating Procedure.

M. Sandoval seconded the motion.

The board **VOTED** to approve the motion.

## **V. Executive Session: Western Update**

### **A.**

**Executive Session: A.R.S. § 38-431.03**

B. Stratford made a motion to to go into Executive Session at 9:18am.

E. Yndigoyen seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

B. Stratford Aye

J. Kaprosy Aye

M. Sandoval Aye

E. Yndigoyen Aye

A. Ballesteros Absent

B. Stratford made a motion to Reconvene into the regular meeting at 9:42am.

M. Sandoval seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

E. Yndigoyen Aye

M. Sandoval Aye

J. Kaprosy Aye

A. Ballesteros Absent

B. Stratford Aye

**VI. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:42 AM.

Respectfully Submitted,

J. Kaprosy