



Western School of Science and Technology: CFA

Minutes

Meeting of the Board of Directors of Western

Date and Time

Thursday September 11, 2025 at 8:30 AM

Location

Notice of Public Meeting of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA

Disabled persons in need of special accommodations should contact Ms. Nancy Carbajal at 623.249.3900 at least 24 hours prior to the scheduled meeting time.

Members of the Governing Board may join in person, by telephone, or by Internet Conference.

**Where: Western School of Science and Technology:
A Challenge Foundation Academy**

6515 W. Indian School Rd.
Phoenix, AZ 85033

Members of the Public can join telephonically or in person.

Meeting ID: 895 2782 5153

One tap mobile
+17207072699,,89527825153# US (Denver)
+12532050468,,89527825153# US

When: Thursday, September 11, 2025, 8:30am

The public space will open 10 minutes before the meeting begins. The virtual space will open 5 minutes before the meeting begins.

Directors Present

A. Ballesteros (remote), B. Stratford (remote), E. Yndigoyen (remote), J. Kaprosy (remote), M. Sandoval (remote)

Directors Absent

None

Guests Present

A. Espana, N. Carbajal, Valeria Escobedo

I. Opening Items

A. Call the Meeting to Order

J. Kaprosy called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Sep 11, 2025 at 8:34 AM.

B. Roll Call & Pledge of Allegiance

C. Public Comments

No public comments

D. Read Mission Statement

President J. Kaprosy read the Mission Statement

II. WSST Update

A. Board Update

Mr. Espana provided a Board update

B. Academic Update

Ms. Escobedo provided an Academic update

C. Enrollment Update

Mr. Espana provided the Enrollment Update

D. Staffing Update

Ms. Escobedo provided the Staffing Update

III. Approval of the Consent Agenda

A. Approval of August 8, 2025 Board Meeting Minutes

J. Kaprosy made a motion to approve the minutes from Meeting of the Board of Directors of Western on 08-08-25.

The board **VOTED** to approve the motion.

IV. Action Items #1

A. Discussion and Consideration of the 2026 Faculty Handbook Revision

M. Sandoval made a motion to approved the revised 2026 Faculty Handbook.

A. Ballesteros seconded the motion.

The board **VOTED** to approve the motion.

B. Discussion and Consideration of the FY26 Family Handbook revision

M. Sandoval made a motion to approve the revised FY26 Family Handbook.

A. Ballesteros seconded the motion.

The board **VOTED** to approve the motion.

C. Discussion & Consideration of the proposed Program Manager, Hourly Employees & Senior Staff FY26 Bonus

B. Stratford made a motion to approve the proposed FY26 Program Manager, Hourly Employees & Senior Staff Bonuses.

M. Sandoval seconded the motion.

The board **VOTED** to approve the motion.

V. Executive Session: Executive Director Goals & Bonus Structure

A. Board Members to take action on the listed and or from Executive Session.

A. Ballesteros made a motion to approved the discussed FY26 Executive Director's Goals and Bonus structure.

B. Stratford seconded the motion.

The board **VOTED** to approve the motion.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:45 AM.

Respectfully Submitted,

J. Kaprosy