

# Western School of Science and Technology: CFA

## Minutes

### Meeting of the Board of Directors of Western

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#### Date and Time

Friday June 27, 2025 at 8:30 AM

#### Location

Notice of Public Meeting of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Ms. Nancy Carbajal at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where: Western School of Science and Technology:  
A Challenge Foundation Academy  
6515 W. Indian School Rd.  
Phoenix, AZ 85033**

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Virtual Link: <https://wsst.zoom.us/j/7439552858?pwd=7AZLshwLev9aWKhmUGabsvoTaXN07c.1>

**When:** Friday, June 27, 2025 8:30am

**The public space will open 10 minutes before the meeting begins. The virtual space will open 5 minutes before the meeting begins.**

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**Directors Present**

A. Ballesteros (remote), E. Yndigoyen (remote), J. Kaprosy (remote), M. Sandoval (remote)

**Directors Absent**

B. Stratford, D. Bess

**Guests Present**

A. Espana, N. Carbajal, Valeria Escobedo

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**I. Opening Items**

**A. Call the Meeting to Order**

**B. Roll Call & Pledge of Allegiance**

**C. Public Comments**

No Public Comments

**D. Read Mission Statement**

President Jay Kaprosy read Mission Statement

**II. WSST Update**

**A. Board Update: Staffing, Enrollment**

Adian Espana provided an update on SY 26 staffing and Enrollment

**B. Financial Update: April & May 2025 Financial Update**

Diamond Financial provided the Financial Update

**III. Approval of the Consent Agenda**

**A. Approval of May 8, 2025 Board Meeting Minutes**

Motion to approve the minutes from Meeting of the Board of Directors of Western on 05-08-25.

The board **VOTED** to approve the motion.

**B. Approval of the May 16, 2025 Board Meeting Minutes**

Motion to approve the minutes from Special Meeting of the Board of Directors of Western on 05-16-25.

The board **VOTED** to approve the motion.

**C. Approval of the April 2025 Financials**

**D. Approval of May 2025 Financials**

**E. Approval to remove Dr.Tamela Harris as a 401k trustee**

**F. Approval to remove Dr.Tamela Harris as the Charter Representative**

**G. Approval to remove Dr.Tamela Harris Signing Power**

**H. Approval to remove Dr.Tamela Harris from the Arizona Corporation Commision as the Statutory Agent**

**I. Approval to add Adrian Espana as a 401k Trustee**

**J. Approval to add Signing Power for Adrian Espana**

**K. Approval to add Adrian Espana as the Statutory Agent in the Arizona Corporation Commision**

**L. Approval of the Updated Title IX policy**

**IV. Action Items #1**

**A. Discussion and Consideration of the FY26 Proposed Budget**

M. Sandoval made a motion to approve the FY26 Proposed Budget.

A. Ballesteros seconded the motion.

The board **VOTED** to approve the motion.

**B. Discussion and Consideration of the FY26 Faculty Handbook**

A. Ballesteros made a motion to approve the FY26 Faculty Handbook.

M. Sandoval seconded the motion.

The board **VOTED** to approve the motion.

**C.**

**Discussion & Consideration of the FY26 Family Handbook, FY26 Athletic Handbook & Coaches Handbook**

A. Ballesteros made a motion to approve the FY26 Family Handbook, FY26 Athletic Handbook & Coaches Handbook.

M. Sandoval seconded the motion.

The board **VOTED** to approve the motion.

**D. Discussion and Consideration of Staffing Analysis and SY 25-26 Leadership**

No action taken

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:06 AM.

Respectfully Submitted,

J. Kaprosy