

APPROVED



# Western School of Science and Technology: CFA

## Minutes

### Meeting of the Board of Directors of Western

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#### Date and Time

Thursday March 6, 2025 at 8:30 AM

#### Location

Notice of Public Meeting of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Ms. Nancy Carbajal at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where: Western School of Science and Technology:  
A Challenge Foundation Academy  
6515 W. Indian School Rd.  
Phoenix, AZ 85033**

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Virtual Link: <https://wsst.zoom.us/j/7439552858?pwd=7AZLshwLev9aWKhmUGabsvoTaXN07c.1>

**When:** Thursday, March 6, 2025 8:30am

**The public space will open 10 minutes before the meeting begins. The virtual space will open 5 minutes before the meeting begins.**

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**Directors Present**

A. Ballesteros (remote), B. Stratford (remote), J. Kaprosy (remote), M. Sandoval (remote)

**Directors Absent**

D. Bess, E. Yndigoyen

**Ex Officio Members Present**

N. Carbajal

**Non Voting Members Present**

N. Carbajal

**Guests Present**

A. Espana, Adrian Espana, Valeria Escobedo

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**I. Opening Items**

**A. Call the Meeting to Order**

J. Kaprosy called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Mar 6, 2025 at 8:35 AM.

**B. Roll Call And Pledge of Allegiance**

**C. Public Comments**

Public Comment given by: Mrs. Lynne Almy requested greater transparency from the board regarding meeting agenda topics to allow for the community's input. She also provided feedback on the FY25 Faculty Handbook revision, expressing concern that if the update pertained to FMLA, a mid-year revision could be disruptive. She noted feeling uneasy about the potential impact on her upcoming maternity leave.

**II. Superintendents' Report**

**A.**

### **Fundraising and Community Outreach Update**

Mr. Adrian Espana presented Fundraising and Community Outreach Update

### **B. Financial Update**

Diamond Financial presented the Financial update

### **C. Enrollment Update**

Ms. Valeria Escobedo presented Enrollment update

### **D. Staffing Update**

Ms. Valeria Escobedo presented Staffing update

## **III. Approval of the Consent Agenda**

### **A. Approval of January 9, 2025 Meeting Minutes**

Motion to approve the minutes from Meeting of the Board of Directors of Western on 01-09-25.

The board **VOTED** to approve the motion.

### **B. Approval of Special Meeting February 14, 2025 Meeting Minutes**

Motion to approve the minutes from Special Meeting of the Board of Directors of Western on 02-14-25.

The board **VOTED** to approve the motion.

### **C. Approval of the January 2025 Financial Statements and Vouchers**

## **IV. Action Items #1**

### **A. Discussion and Consideration of the 25-26 Salary Schedules**

B. Stratford made a motion to to approve the FY25-26 Salary Schedules.

M. Sandoval seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

A. Ballesteros Aye

D. Bess Absent

E. Yndigoyen Absent

B. Stratford Aye

M. Sandoval Aye

### **B. Discussion and Consideration of the Faculty Handbook FY25 Revision**

B. Stratford made a motion to Table this item.

A. Ballesteros seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

B. Stratford Aye  
E. Yndigoyen Absent  
D. Bess Absent  
M. Sandoval Aye  
A. Ballesteros Aye  
J. Kaprosy Aye

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:26 AM.

Respectfully Submitted,  
J. Kaprosy