

APPROVED



# Western School of Science and Technology: CFA

## Minutes

### Meeting of the Board of Directors of Western

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#### **Date and Time**

Thursday August 8, 2024 at 8:30 AM

#### **Location**

Notice of Public Meeting of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Ms. Nancy Carbajal at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where: Western School of Science and Technology:  
A Challenge Foundation Academy  
6515 W. Indian School Rd.  
Phoenix, AZ 85033**

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**Virtual Link:** <https://wsst.zoom.us/j/7602288379>

**When:** Thursday, August 8, 2024 8:30am

The public space will open 10 minutes before the meeting begins. The virtual space will open 5 minutes before the meeting begins.

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**NOTICE AND AGENDA OF GOVERNING BOARD Western School of Science and  
Technology:  
A Challenge Foundation Academy**

**NOTICE OF PUBLIC MEETING**

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*Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.*

**Date: August 8, 2024 Time: 8:30 am MST**

**To attend in person: Western School of Science and Technology:  
A Challenge Foundation Academy  
6515 W. Indian School Rd.  
Phoenix, AZ 85033**

**To attend the meeting via Zoom -**

Please register using the link below:

**<https://wsst.zoom.us/j/7602288379>**

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INCLUDING REPORTS AND ACTION ITEMS AGENDA*

Disabled persons in need of special accommodations should contact Ms. Nancy Carbajal at 623.249.3900 at least 24 hours prior to the scheduled meeting time.

**Instructions for Submitting Public Comment:** Virtual public comments may be submitted in advance of the meeting by email to: [boardinfo@wsst.school](mailto:boardinfo@wsst.school) with the subject line “**Public Comment for August 8, 2024 Board Meeting**” and should include the full name of the

individual submitting (no comments will be accepted that are submitted anonymously). Public comments submitted following this instruction will be accepted for this board meeting until Wednesday, August 7, 2024 at 12:00 pm MST. Time permitting, public comments will be read aloud by staff during the meeting up to three (3) minutes each. However, depending on the number of comments

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**Directors Present**

A. Ballesteros (remote), B. Stratford (remote), D. Bess (remote), E. Yndigoyen (remote), J. Kaprosy (remote), M. Sandoval (remote)

**Directors Absent**

*None*

**Guests Present**

D. Harris, L. Trevizo, Mariah Reynolds, N. Carbajal, T. Crisler (remote)

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**I. Opening Items**

**A. Call the Meeting to Order**

J. Kaprosy called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Aug 8, 2024 at 8:30 AM.

**B. Roll Call And Pledge of Allegiance**

At this time, we would like to invite one of our Western Students to lead the Pledge of Allegiance- Studen Jose Beltran

**C. Public Comments**

No Public Comments

**D. Read Mission Statement**

President Jay Kaprosy read Mission Statement

**II. Superintendents' Report - Discussion**

**A. Academic Update**

Dr. Tamela Harris shares Academic Update

**B. Enrollment Update**

Lily Trevizo shares Enrollment Update

**C.**

### **Financial Update**

Tisha Crisler shares Financial Update

### **D. Staffing Update**

Mariah Reynolds shares Staffing Update

### **E. Compliance Update**

Dr. Tamela Harris shares Compliance Update

## **III. Approval of the Consent Agenda**

### **A. Approval of June 25, 2024 Meeting Minutes**

Motion to approve the minutes from Meeting of the Board of Directors of Western on 06-25-24.

The board **VOTED** to approve the motion.

### **B. Ratification of Staff Handbook**

### **C. Approval of Financial Statements and Vouchers for June and July of 2024**

## **IV. Action Items I**

### **A. Discussion and Consideration to remove Jessica Makowske as a 401K trustee**

M. Sandoval made a motion to remove Jessica Makowsje as the 401K Trustee.

B. Stratford seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

J. Kaprosy Aye

D. Bess Aye

M. Sandoval Aye

B. Stratford Aye

E. Yndigoyen Aye

A. Ballesteros Aye

### **B. Discussion and Consideration to remove Jessica Makowske's Signing Power**

M. Sandoval made a motion to remove Jessica Makowske's signing power.

B. Stratford seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

A. Ballesteros Aye

J. Kaprosy Aye

D. Bess Aye

**Roll Call**

B. Stratford Aye  
M. Sandoval Aye  
E. Yndigoyen Aye

**C. Discussion and Consideration to remove Jessica Makowske as the Charter Representative**

B. Stratford made a motion to remove Jessica Makowske as the Charter Representative.  
D. Bess seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

J. Kaprosy Aye  
M. Sandoval Aye  
B. Stratford Aye  
D. Bess Aye  
A. Ballesteros Aye  
E. Yndigoyen Aye

**D. Discussion and Consideration to add Lilia Trevizo as a Charter Representative**

A. Ballesteros made a motion to add Lilia Trevizo as a Charter Representative.  
B. Stratford seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

D. Bess Aye  
J. Kaprosy Aye  
B. Stratford Aye  
A. Ballesteros Aye  
M. Sandoval Aye  
E. Yndigoyen Aye

**E. Discussion and Consideration of addition of Adrian Espana as a Charter Representative**

B. Stratford made a motion to add Adrian Espana as a Charter Representative.  
A. Ballesteros seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

J. Kaprosy Aye  
A. Ballesteros Aye  
M. Sandoval Aye  
E. Yndigoyen Aye  
D. Bess Aye  
B. Stratford Aye

**F.**

**Discussion and Consideration to remove Jessica Makowske from the Arizona Corporation Commission as the Statutory Agent.**

B. Stratford made a motion to remove Jessica Makowske from the Arizona Corporation Commission as the Statutory Agent.

D. Bess seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

J. Kaprosy Aye

E. Yndigoyen Aye

M. Sandoval Aye

A. Ballesteros Aye

B. Stratford Aye

D. Bess Aye

**G. Discussion and Consideration to add Darryl Bess Jr to the Arizona Corporation Commission as one of the Directors.**

A. Ballesteros made a motion to add Darryl Bess Jr to the Arizona Corporation Commission as one of the Directors.

B. Stratford seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Sandoval Aye

D. Bess Aye

B. Stratford Aye

E. Yndigoyen Aye

J. Kaprosy Aye

A. Ballesteros Aye

**H. Discussion and Consideration to add Adrian Espana as a Vice President to the Arizona Corporation Commission**

B. Stratford made a motion to add Adrian Espana as a Vice President to the Arizona Corporation Commission.

A. Ballesteros seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

J. Kaprosy Aye

E. Yndigoyen Aye

M. Sandoval Aye

A. Ballesteros Aye

D. Bess Aye

B. Stratford Aye

**I.**

**Discussion and Consideration to add Dr. Tamela E. Harris as the Statutory Agent of the Arizona Corporation Commission**

M. Sandoval made a motion to add Dr. Tamela E. Harris as the Statutory Agent of the Arizona Corporation Commission.

D. Bess seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

B. Stratford Aye

J. Kaprosy Aye

D. Bess Aye

E. Yndigoyen Aye

M. Sandoval Aye

A. Ballesteros Aye

**V. Action Items II**

**A. Discussion and Consideration of Executive Item A**

M. Sandoval made a motion to Engage in negotiations with Jessica Makowske to amend her Superintendent Contract.

A. Ballesteros seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Sandoval Aye

A. Ballesteros Aye

D. Bess Aye

E. Yndigoyen Aye

B. Stratford Aye

J. Kaprosy Aye

**B. Discussion and Consideration of Executive Item B**

B. Stratford made a motion to Tabled for next meeting.

M. Sandoval seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

B. Stratford Aye

A. Ballesteros Aye

D. Bess Aye

E. Yndigoyen Aye

M. Sandoval Aye

J. Kaprosy Aye

**VI. Closing Items**

**A.**

**New Business- Discussion and Possible Action**

Next meeting date: September 12th, 2024 8:30 am

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:43 AM.

Respectfully Submitted,  
J. Kaprosy