

APPROVED



# Western School of Science and Technology: CFA

## Minutes

### Meeting of the Board of Directors of Western

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#### Date and Time

Thursday June 13, 2024 at 8:30 AM

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Notice of Public Meeting of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Ms. Jessica Makowske at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where: Western School of Science and Technology:  
A Challenge Foundation Academy  
6515 W. Indian School Rd.  
Phoenix, AZ 85033**

**Virtual Link: <https://wsst.zoom.us/my/jmakowske>**

**When: Thursday, June 13th, 2024 8:30 a.m. MST**

**The public space will open 10 minutes before the meeting begins. The virtual space will open 5 minutes before the meeting begins.**

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**Directors Present**

B. Stratford (remote), E. Yndigoyen (remote), J. Kaprosy (remote), M. Sandoval (remote)

**Directors Absent**

A. Ballesteros, A. Tanori

**Directors who left before the meeting adjourned**

E. Yndigoyen

**Ex Officio Members Present**

J. Makowske (remote)

**Non Voting Members Present**

J. Makowske (remote)

**Guests Present**

Adrian Espana (remote), D. Harris (remote), L. Trevizo (remote), Mariah Reynolds (remote), T. Crisler (remote), Valeria Escobedo (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

J. Kaprosy called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Jun 13, 2024 at 8:46 AM.

**C. Read Mission Statement**

Not discussed

**D. Call to the Public**

No public comments

**E. Mission Moment: Staff Awards**

J.Makowske presented staff awards

**II. Consent Agenda**

**A. Discussion and Consideration of Previous Meeting Minutes: 5/9/2024**

M. Sandoval made a motion to approve the minutes from Meeting of the Board of Directors of Western on 05-09-24.

E. Yndigoyen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Sandoval No

B. Stratford No

E. Yndigoyen No

A. Ballesteros Absent

A. Tanori Absent

J. Kaprosy No

**B. Discussion and Consideration Academic Course Catalog for FY24 (Revised for WestMec)**

M. Sandoval made a motion to Approve Academic Course Catalog for FY24 (Revised for WestMec) in consent agenda.

E. Yndigoyen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Tanori Absent

M. Sandoval Aye

B. Stratford Aye

E. Yndigoyen Aye

A. Ballesteros Absent

J. Kaprosy Aye

**C. Discussion and Consideration Academic Course Catalog for FY25**

M. Sandoval made a motion to approve Academic Course Catalog for FY25 in consent agenda.

E. Yndigoyen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

B. Stratford Aye

A. Tanori Absent

A. Ballesteros Absent

E. Yndigoyen Aye

J. Kaprosy Aye

M. Sandoval Aye

**D. Updated FY25 School Calendar**

M. Sandoval made a motion to approve FY25 School Calendar in consent agenda.

E. Yndigoyen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Kaprosy Aye

A. Ballesteros Absent

M. Sandoval Aye

A. Tanori Absent

B. Stratford Aye

E. Yndigoyen Aye

**E. Consideration of the FY25 Family Handbook**

M. Sandoval made a motion to approve FY25 Family Handbook with numerical edits in consent agenda.

E. Yndigoyen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Kaprosy Aye

A. Ballesteros Absent

A. Tanori Absent

B. Stratford Aye

E. Yndigoyen Aye

M. Sandoval Aye

**III. Executive Session: Student Discipline**

**A. Student Discipline 24-002**

M. Sandoval made a motion to I move that we move into executive session pursuant to A.R.S. §38-431.03(A)(2) for discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

E. Yndigoyen seconded the motion.

Item discussed in executive session

The board **VOTED** unanimously to approve the motion.

**Roll Call**

B. Stratford Aye

J. Kaprosy Aye

A. Tanori Absent

A. Ballesteros Absent

E. Yndigoyen Aye

M. Sandoval Aye

J. Kaprosy made a motion to move that Student #24-002 be suspended from Western School of Science and Technology effective immediately for a period of one year based on the testimony and evidence presented in executive session.

E. Yndigoyen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

B. Stratford Aye

A. Ballesteros Absent

E. Yndigoyen Aye

J. Kaprosy Aye

M. Sandoval Aye

A. Tanori Absent

**IV. Finance**

**A. Discussion and Consideration of Financial Statements & Vouchers**

T.Crisler presented financial statements & vouchers

B. Stratford made a motion to approve May 2024 financial statements & vouchers.

E. Yndigoyen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Sandoval Aye

B. Stratford Aye

J. Kaprosy Aye

A. Tanori Absent

A. Ballesteros Absent

E. Yndigoyen Aye

**B. Discussion and Consideration of FY25 Budget (first vote)**

J.Makowske & T.Crisler presented Fy25 Budget

M. Sandoval made a motion to approve the proposed budget.

B. Stratford seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Kaprosy Aye

M. Sandoval Aye

B. Stratford Aye

A. Tanori Absent

A. Ballesteros Absent

E. Yndigoyen Aye

**C. Presentation of Finance Committee Report**

No updates

#### **D. Discussion and Consideration of One Time Performance Pay**

J.Makowske presented

B. Stratford made a motion to approve One-Time Performance Pay recommendation.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

J. Kaprosy Aye

A. Ballesteros Absent

M. Sandoval Aye

E. Yndigoyen Aye

B. Stratford Aye

A. Tanori Absent

#### **V. Governance**

##### **A. Discussion and Consideration of maintaining Jessica Makowske's Ex-Officio (non-voting) Appointment to the Board of Directors**

J.Makowske presented (no vote needed)

##### **B. Discussion and Consideration to add Tamela Harris as a 401k Trustee**

M. Sandoval made a motion to add Dr. Tamela Harris as a 401k Trustee.

B. Stratford seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

J. Kaprosy Aye

A. Tanori Absent

B. Stratford Aye

M. Sandoval Aye

A. Ballesteros Absent

E. Yndigoyen Aye

##### **C. Discussion and Consideration to remove Jessica Makowske as a 401K trustee**

Item not discussed

##### **D. Discussion and Consideration of adding Signing Power for Tamela Harris**

M. Sandoval made a motion to add Signing Power for Dr. Tamela Harris.

B. Stratford seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

E. Yndigoyen Aye

A. Ballesteros Absent

**Roll Call**

M. Sandoval Aye  
J. Kaprosy Aye  
A. Tanori Absent  
B. Stratford Aye

**E. Discussion and Consideration to Remove Jessica Makowske's Signing Power**

Item tabled to August Board meeting

**F. Discussion and Consideration to add Tamela Harris as the Charter Representative**

B. Stratford made a motion to add Dr. Tamela Harris as the Charter Representative.

E. Yndigoyen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Sandoval Aye  
A. Tanori Absent  
J. Kaprosy Aye  
E. Yndigoyen Aye  
A. Ballesteros Absent  
B. Stratford Aye

**G. Discussion and Consideration to Remove Jessica Makowske as the Charter Representative**

Item tabled to August Board Meeting

**H. Discussion and Consideration of the Resignation of Annette Tanori as a Governing Board Member**

M. Sandoval made a motion to accept the Resignation of Annette Tanori as a Governing Board Member.

B. Stratford seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Kaprosy Aye  
A. Tanori Absent  
M. Sandoval Aye  
B. Stratford Aye  
A. Ballesteros Absent  
E. Yndigoyen Aye

**I. Discussion of Dates and Times for Governing Board Meetings FY25**

Item tabled to June 25, 2024 Board Meeting

**J.**

## **Discussion of Special Board Meeting to approve the FY25 Budget**

Item tabled to June 25, 2024 Board Meeting

### **VI. CEO Support and Evaluation**

#### **A. Presentation of the Superintendent's Report**

Item tabled to June 25, 2024 Board Meeting

#### **B. Presentation of Compliance Update**

Item tabled to June 25, 2024 Board Meeting

#### **C. Presentation of Superintendent's Goals**

Item tabled to June 25, 2024 Board Meeting

#### **D. Presentation of EOY Superintendent Staff Survey Results**

M.Reynolds confirmed Superintendent Makowske's staff survey results

### **VII. Executive Session: Superintendent Evaluation**

#### **A. Discussion of Superintendent Goals**

B. Stratford made a motion to I move that we move into executive session pursuant to A.R.S. §38-431.03(A)(2) for discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

M. Sandoval seconded the motion.

Item discussed in executive session

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

E. Yndigoyen Aye

B. Stratford Aye

M. Sandoval Aye

A. Tanori Absent

A. Ballesteros Absent

J. Kaprozy Aye

#### **B. Discussion of revising Superintendent contract for FY25 start date**

Item discussed in executive session.

### **VIII. Governance II**

#### **A. Consideration of Revision of Start Date for Superintendent Contract FY25**



No action taken.

**B. Consideration of Superintendent Bonus based on FY24 Goals**

B. Stratford made a motion to approve the Superintendent's bonus based on goals presented in executive session.

E. Yndigoyen seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

E. Yndigoyen Aye

A. Ballesteros Absent

J. Kaprosy Aye

A. Tanori Absent

B. Stratford Aye

M. Sandoval Aye

E. Yndigoyen left.

**IX. Academic Excellence**

**A. Presentation of Academic Committee Report**

Item tabled to June 25th, 2024 board meeting

**X. Development**

**A. Presentation of Development Committee Report**

Item tabled to June 25th, 2024 board meeting

**B. Discussion of Board Member Support for Development Plan**

Item tabled to June 25th, 2024 board meeting

**XI. Closing Items**

**A. Meeting Feedback**

No feedback provided.

**B. Summary of Action Items**

Item not discussed.

**C. Set Next Meeting Date & Agenda**

June 25, 2024. 8:30am

**D. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:00 AM.

Respectfully Submitted,  
L. Trevizo