

APPROVED



Western School of Science and Technology: CFA

Minutes

Meeting of the Board of Directors of Western

Date and Time

Thursday June 13, 2024 at 8:30 AM

Notice of Public Meeting of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA

Disabled persons in need of special accommodations should contact Ms. Jessica Makowske at 623.249.3900 at least 24 hours prior to the scheduled meeting time.

**Where: Western School of Science and Technology:
A Challenge Foundation Academy
6515 W. Indian School Rd.
Phoenix, AZ 85033**

Virtual Link: <https://wsst.zoom.us/my/jmakowske>

When: Thursday, June 13th, 2024 8:30 a.m. MST

The public space will open 10 minutes before the meeting begins. The virtual space will open 5 minutes before the meeting begins.

Directors Present

B. Stratford (remote), E. Yndigoyen (remote), J. Kaprosy (remote), M. Sandoval (remote)

Directors Absent

A. Ballesteros, A. Tanori

Directors who left before the meeting adjourned

E. Yndigoyen

Ex Officio Members Present

J. Makowske (remote)

Non Voting Members Present

J. Makowske (remote)

Guests Present

Adrian Espana (remote), D. Harris (remote), L. Trevizo (remote), Mariah Reynolds (remote), T. Crisler (remote), Valeria Escobedo (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Kaprosy called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Jun 13, 2024 at 8:46 AM.

C. Read Mission Statement

Not discussed

D. Call to the Public

No public comments

E. Mission Moment: Staff Awards

J.Makowske presented staff awards

II. Consent Agenda

A. Discussion and Consideration of Previous Meeting Minutes: 5/9/2024

M. Sandoval made a motion to approve the minutes from Meeting of the Board of Directors of Western on 05-09-24.

E. Yndigoyen seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

J. Kaprosy No
E. Yndigoyen No
B. Stratford No
A. Tanori Absent
M. Sandoval No
A. Ballesteros Absent

B. Discussion and Consideration Academic Course Catalog for FY24 (Revised for WestMec)

M. Sandoval made a motion to Approve Academic Course Catalog for FY24 (Revised for WestMec) in consent agenda.

E. Yndigoyen seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

E. Yndigoyen Aye
M. Sandoval Aye
A. Tanori Absent
A. Ballesteros Absent
B. Stratford Aye
J. Kaprosy Aye

C. Discussion and Consideration Academic Course Catalog for FY25

M. Sandoval made a motion to approve Academic Course Catalog for FY25 in consent agenda.

E. Yndigoyen seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Ballesteros Absent
J. Kaprosy Aye
M. Sandoval Aye
B. Stratford Aye
E. Yndigoyen Aye
A. Tanori Absent

D. Updated FY25 School Calendar

M. Sandoval made a motion to approve FY25 School Calendar in consent agenda.

E. Yndigoyen seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Tanori Absent

E. Yndigoyen Aye

J. Kaprosy Aye

B. Stratford Aye

A. Ballesteros Absent

M. Sandoval Aye

E. Consideration of the FY25 Family Handbook

M. Sandoval made a motion to approve FY25 Family Handbook with numerical edits in consent agenda.

E. Yndigoyen seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Ballesteros Absent

M. Sandoval Aye

J. Kaprosy Aye

A. Tanori Absent

E. Yndigoyen Aye

B. Stratford Aye

III. Executive Session: Student Discipline

A. Student Discipline 24-002

M. Sandoval made a motion to I move that we move into executive session pursuant to A.R.S. §38-431.03(A)(2) for discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

E. Yndigoyen seconded the motion.

Item discussed in executive session

The board **VOTED** unanimously to approve the motion.

Roll Call

E. Yndigoyen Aye

B. Stratford Aye

A. Tanori Absent

M. Sandoval Aye

J. Kaprosy Aye

A. Ballesteros Absent

J. Kaprosy made a motion to move that Student #24-002 be suspended from Western School of Science and Technology effective immediately for a period of one year based on the testimony and evidence presented in executive session.

E. Yndigoyen seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

J. Kaprosy Aye
A. Ballesteros Absent
B. Stratford Aye
E. Yndigoyen Aye
A. Tanori Absent
M. Sandoval Aye

IV. Finance

A. Discussion and Consideration of Financial Statements & Vouchers

T.Crisler presented financial statements & vouchers

B. Stratford made a motion to approve May 2024 financial statements & vouchers.

E. Yndigoyen seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

E. Yndigoyen Aye
J. Kaprosy Aye
A. Tanori Absent
M. Sandoval Aye
A. Ballesteros Absent
B. Stratford Aye

B. Discussion and Consideration of FY25 Budget (first vote)

J.Makowske & T.Crisler presented Fy25 Budget

M. Sandoval made a motion to approve the proposed budget.

B. Stratford seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

J. Kaprosy Aye
A. Ballesteros Absent
A. Tanori Absent
E. Yndigoyen Aye
M. Sandoval Aye
B. Stratford Aye

C. Presentation of Finance Committee Report

No updates

D. Discussion and Consideration of One Time Performance Pay

J.Makowske presented

B. Stratford made a motion to approve One-Time Performance Pay recommendation.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

E. Yndigoyen Aye

J. Kaprosy Aye

M. Sandoval Aye

A. Ballesteros Absent

A. Tanori Absent

B. Stratford Aye

V. Governance

A. Discussion and Consideration of maintaining Jessica Makowske's Ex-Officio (non-voting) Appointment to the Board of Directors

J.Makowske presented (no vote needed)

B. Discussion and Consideration to add Tamela Harris as a 401k Trustee

M. Sandoval made a motion to add Dr. Tamela Harris as a 401k Trustee.

B. Stratford seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Sandoval Aye

J. Kaprosy Aye

A. Ballesteros Absent

A. Tanori Absent

B. Stratford Aye

E. Yndigoyen Aye

C. Discussion and Consideration to remove Jessica Makowske as a 401K trustee

Item not discussed

D. Discussion and Consideration of adding Signing Power for Tamela Harris

M. Sandoval made a motion to add Signing Power for Dr. Tamela Harris.

B. Stratford seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Ballesteros Absent

B. Stratford Aye

Roll Call

J. Kaprosy Aye
E. Yndigoyen Aye
M. Sandoval Aye
A. Tanori Absent

E. Discussion and Consideration to Remove Jessica Makowske's Signing Power

Item tabled to August Board meeting

F. Discussion and Consideration to add Tamela Harris as the Charter Representative

B. Stratford made a motion to add Dr. Tamela Harris as the Charter Representative.

E. Yndigoyen seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Ballesteros Absent
E. Yndigoyen Aye
M. Sandoval Aye
A. Tanori Absent
B. Stratford Aye
J. Kaprosy Aye

G. Discussion and Consideration to Remove Jessica Makowske as the Charter Representative

Item tabled to August Board Meeting

H. Discussion and Consideration of the Resignation of Annette Tanori as a Governing Board Member

M. Sandoval made a motion to accept the Resignation of Annette Tanori as a Governing Board Member.

B. Stratford seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

B. Stratford Aye
E. Yndigoyen Aye
A. Ballesteros Absent
J. Kaprosy Aye
A. Tanori Absent
M. Sandoval Aye

I. Discussion of Dates and Times for Governing Board Meetings FY25

Item tabled to June 25, 2024 Board Meeting

J.

Discussion of Special Board Meeting to approve the FY25 Budget

Item tabled to June 25, 2024 Board Meeting

VI. CEO Support and Evaluation

A. Presentation of the Superintendent's Report

Item tabled to June 25, 2024 Board Meeting

B. Presentation of Compliance Update

Item tabled to June 25, 2024 Board Meeting

C. Presentation of Superintendent's Goals

Item tabled to June 25, 2024 Board Meeting

D. Presentation of EOY Superintendent Staff Survey Results

M.Reynolds confirmed Superintendent Makowske's staff survey results

VII. Executive Session: Superintendent Evaluation

A. Discussion of Superintendent Goals

B. Stratford made a motion to I move that we move into executive session pursuant to A.R.S. §38-431.03(A)(2) for discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

M. Sandoval seconded the motion.

Item discussed in executive session

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Tanori Absent

E. Yndigoyen Aye

B. Stratford Aye

M. Sandoval Aye

J. Kaprosy Aye

A. Ballesteros Absent

B. Discussion of revising Superintendent contract for FY25 start date

Item discussed in executive session.

VIII. Governance II

A. Consideration of Revision of Start Date for Superintendent Contract FY25

No action taken.

B. Consideration of Superintendent Bonus based on FY24 Goals

B. Stratford made a motion to approve the Superintendent's bonus based on goals presented in executive session.

E. Yndigoyen seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. Kaprosy Aye

M. Sandoval Aye

A. Tanori Absent

A. Ballesteros Absent

B. Stratford Aye

E. Yndigoyen Aye

E. Yndigoyen left.

IX. Academic Excellence

A. Presentation of Academic Committee Report

Item tabled to June 25th, 2024 board meeting

X. Development

A. Presentation of Development Committee Report

Item tabled to June 25th, 2024 board meeting

B. Discussion of Board Member Support for Development Plan

Item tabled to June 25th, 2024 board meeting

XI. Closing Items

A. Meeting Feedback

No feedback provided.

B. Summary of Action Items

Item not discussed.

C. Set Next Meeting Date & Agenda

June 25, 2024. 8:30am

D. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:00 AM.

Respectfully Submitted,
L. Trevizo