

# Western School of Science and Technology: CFA

## Minutes

### Meeting of the Board of Directors of Western

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#### Date and Time

Thursday March 21, 2024 at 8:30 AM

#### Location

Notice of Public Meeting

of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Ms. Jessica Makowske at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where: Western School of Science and Technology:**

**A Challenge Foundation Academy**

**6515 W. Indian School Rd.**

**Phoenix, AZ 85033**

<https://wsst.zoom.us/my/jmakowske>

**When: Thursday, March 21st, 2024 8:30 a.m. MST**

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**Where: Western School of Science and Technology:  
A Challenge Foundation Academy  
6515 W. Indian School Rd.  
Phoenix, AZ 85033**

<https://wsst.zoom.us/my/jmakowske>

**When: Thursday, January 11th, 2024 8:30 a.m. Mountain Standard Time**

**The virtual location will be open 2 minutes prior to the start of the meeting. The in-person location will be open 30 minutes prior to the start of the meeting.**

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**Directors Present**

A. Ballesteros (remote), B. Stratford (remote), E. Yndigoyen, M. McWenie (remote), M. Sandoval (remote)

**Directors Absent**

A. Tanori, J. Kaprosy

**Directors who arrived after the meeting opened**

E. Yndigoyen

**Ex Officio Members Present**

J. Makowske

**Non Voting Members Present**

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J. Makowske

### Guests Present

Adrian Espana, Adrian Espana, Kevin Camberg, L. Trevizo, T. Crisler (remote)

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

M. Sandoval called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Mar 21, 2024 at 8:37 AM.

### C. Read Mission Statement

J.Makowske read mission statement

### D. Call to the Public

No public comments

## II. Consent Agenda

### A. Consideration of Previous Meeting Minutes: 2/09/2024

M. McWenie made a motion to approve the minutes from Meeting of the Board of Directors of Western (Virtual) on 02-09-24.

A. Ballesteros seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

M. McWenie Aye

M. Sandoval Aye

E. Yndigoyen Absent

J. Kaprosy Absent

B. Stratford Aye

A. Tanori Absent

A. Ballesteros Aye

### B. Approval of Revised Calendar FY25

M. McWenie made a motion to approve revised calendar FY25 in consent agenda.

A. Ballesteros seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

A. Ballesteros Aye

**Roll Call**

B. Stratford Aye  
M. Sandoval Aye  
M. McWenie Aye  
A. Tanori Absent  
E. Yndigoyen Absent  
J. Kaprosy Absent

**III. Finance**

**A. Discussion and Consideration of Financial Statements & Vouchers**

T.Crisler presented February 2024 financial statements & vouchers  
E. Yndigoyen arrived at 8:42 AM.  
M. McWenie made a motion to approve the February 2024 financial statements & vouchers.  
E. Yndigoyen seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

M. McWenie Aye  
E. Yndigoyen Aye  
M. Sandoval Aye  
A. Tanori Absent  
A. Ballesteros Aye  
J. Kaprosy Absent  
B. Stratford Aye

**B. Presentation of Finance Committee Report**

No updates

**IV. Governance**

**A. Presentation of Governance Committee Report**

No updates

**B. Presentation and Consideration of WSST's Single Audit FY23**

Kevin Camberg presented WSST's Single Audit FY23 report  
B. Stratford made a motion to approve the FY23 Audit Report.  
M. McWenie seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

J. Kaprosy Absent  
E. Yndigoyen Aye  
B. Stratford Aye

**Roll Call**

M. Sandoval Aye  
M. McWenie Aye  
A. Tanori Absent  
A. Ballesteros Aye

**C. Presentation and Consideration of Children's Internet Protection Act (CIPA) and WSST Internet Safety Policies**

J.Makowske & H.Parrish presented Children's Internet Protection Act & WSST Internet Safety Policies

B. Stratford made a motion to approve WSST Internet Safety Policies to be CIPA compliant.

A. Ballesteros seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. McWenie Aye  
A. Tanori Absent  
E. Yndigoyen Aye  
J. Kaprosy Absent  
M. Sandoval Aye  
B. Stratford Aye  
A. Ballesteros Aye

**D. Discussion and Consideration of Retaining Recruitment Firm for FY25 School Director Search**

J.Makowske presented

**E. Presentation of Fence Quotes**

L.Trevizo presented fence quotes

**V. CEO Support and Evaluation**

**A. Presentation of Parent Mid-Year Survey Results**

A.Espana presented parent mid-year survey results

**B. Presentation of the Superintendent's Report**

J.Makowske presented Superintendent's report

**C. Presentation of Superintendent's Goals for FY24**

J.Makowske presented Fy24 Superintendent's Goals

**VI. Development**

**A. Presentation of Development Committee Report**

No updates

**B. Discussion of Board Contribution to Y10 Event**

Using GiveLively platform for donations

Event date: Friday May 3, 2024

**VII. Challenge Foundation Properties Update**

**A. Presentation of Challenge Foundation Properties Update**

No updates

**VIII. Closing Items**

**A. Meeting Feedback**

M.Sandoval provided meeting feedback

**B. Summary of Action Items**

- March 27, 2024. 4pm - succession planning meeting
- Suggestions from parent survey
- A.Ballesteros & J.Makowske develop toolkit for fundraising

**C. Next Meeting Date & Agenda**

Next board meeting: April 18, 2024

**D. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:25 AM.

Respectfully Submitted,

L. Trevizo