

APPROVED



Western School of Science and Technology: CFA

Minutes

Meeting of the Board of Directors of Western

Date and Time

Thursday December 14, 2023 at 8:30 AM

Location

Notice of Public Meeting
of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION,
INCLUDING REPORTS AND ACTION ITEMS AGENDA**

Disabled persons in need of special accommodations should contact Ms. Jessica Makowske at 623.249.3900 at least 24 hours prior to the scheduled meeting time.

Where: Western School of Science and Technology:

A Challenge Foundation Academy
6515 W. Indian School Rd.
Phoenix, AZ 85033
<https://wsst.zoom.us/my/jmakowske>

When: Thursday, December 14th, 2023 8:30 a.m. MST

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of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

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A Challenge Foundation Academy
6515 W. Indian School Rd.
Phoenix, AZ 85033

When: Thursday, December 14th, 2023 8:30 a.m. Mountain Standard Time

The virtual location will be open 2 minutes prior to the start of the meeting. The in-person location will be open 30 minutes prior to the start of the meeting.

Directors Present

A. Ballesteros (remote), A. Tanori (remote), E. Yndigoyen (remote), J. Kaprosy (remote), M. McWenie (remote), M. Sandoval (remote)

Directors Absent

B. Stratford

Ex Officio Members Present

J. Makowske

Non Voting Members Present

J. Makowske

Guests Present

E. Appleton

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Kaprosy called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Dec 14, 2023 at 8:35 AM.

C. Read Mission Statement

JM read mission statement

D. Call to the Public

No public comments

E. Mission Moment: MS Robotics

Ms. Dunham's Robotics class presented mission moment

F. Mission Moment: Football Team: 2nd Place in CAA

A. Espana (Athletic Director) presented mission moment

II. Consent Agenda

A. Consideration of Previous Meeting Minutes: 11/09/2023

M. Sandoval made a motion to approve the minutes from Meeting of the Board of Directors of Western on 11-09-23.

A. Ballesteros seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Sandoval Aye

A. Tanori Aye

A. Ballesteros Aye

E. Yndigoyen Aye

J. Kaprosy Aye

B. Stratford Absent

M. McWenie Aye

B. Consideration of Board Policy Manual

M. Sandoval made a motion to approve board policy manual.

A. Ballesteros seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Ballesteros Aye
B. Stratford Absent
E. Yndigoyen Aye
A. Tanori Aye
J. Kaprosy Aye
M. McWenie Aye
M. Sandoval Aye

C. Consideration of Previous Meeting Minutes: 12/12/2023

M. Sandoval made a motion to approve the minutes from Meeting of the Board of Directors of Western on 12-12-23.

A. Ballesteros seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Tanori Aye
B. Stratford Absent
E. Yndigoyen Aye
M. Sandoval Aye
M. McWenie Aye
J. Kaprosy Aye
A. Ballesteros Aye

D. Consideration of Previous Meeting Minutes: 6/29/2023

M. Sandoval made a motion to approve the minutes from the Meeting of the Board of Directors of Western 6-29-2023.

A. Ballesteros seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Sandoval Aye
B. Stratford Absent
A. Tanori Aye
M. McWenie Aye
E. Yndigoyen Aye
A. Ballesteros Aye
J. Kaprosy Aye

E. Consideration of Previous Meeting Minutes: 1/12/2023

M. Sandoval made a motion to approve the minutes from the Meeting of the Board of Directors of Western 1-12-2023.

A. Ballesteros seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

E. Yndigoyen Aye
J. Kaprosy Aye
A. Ballesteros Aye
M. McWenie Aye
A. Tanori Aye
B. Stratford Absent
M. Sandoval Aye

F. Consideration of Revised Course Catalog FY24

M. Sandoval made a motion to approve the minutes from the Consideration of Revised Course Catalog FY24.

A. Ballesteros seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. McWenie Aye
E. Yndigoyen Aye
A. Tanori Aye
A. Ballesteros Aye
M. Sandoval Aye
J. Kaprosy Aye
B. Stratford Absent

III. Finance

A. Discussion and Consideration of Financial Statements & Vouchers

T.Crisler presented December 2023 financial statements & vouchers.

E. Yndigoyen made a motion to approve December financial statements.

A. Tanori seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Sandoval Aye
M. McWenie Aye
A. Ballesteros Aye
E. Yndigoyen Aye
J. Kaprosy Aye
A. Tanori Aye
B. Stratford Absent

B. Presentation of Finance Committee Report

No updates presented

IV. CEO Support and Evaluation

A. Presentation of the School Director's Report

J.Makowske presented report

V. Governance

A. Presentation of Governance Committee Report

First meeting will be tomorrow 12/15/23.

B. Presentation and Discussion of Reproductive Health Curriculum

Item tabled to next board meeting

C. Consideration of Authorize Board President to Respond to Complaint from Former Employee

J.Makowske presented

M. McWenie made a motion to Authorize board preseident to respond to complaint from former employee.

M. Sandoval seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Tanori Aye

M. Sandoval Aye

J. Kaprosy Aye

E. Yndigoyen Aye

B. Stratford Absent

A. Ballesteros Aye

M. McWenie Aye

D. Discussion and Consideration of Employee Handbook Addendum for De-escalation Strategy

Item tabled to next board meeting

E. Discussion and Consideration of one time mid-year bonus for staff

JM- presented one time mid-year bonus options

A. Tanori made a motion to Approve mid-year one time bonuses for option 3.

M. Sandoval seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

B. Stratford Absent

A. Tanori Aye

A. Ballesteros Aye

Roll Call

E. Yndigoyen Aye
M. McWenie Aye
J. Kaprosy Aye
M. Sandoval Aye

VI. Development

A. Presentation of Development Committee Report

No updates presented

VII. EXECUTIVE SESSION pursuant to A.R.S. §§38-431.03.A.1 CEO EVALUATION AND SUPPORT

A. Discussion of Superintendent's Job Description

M. Sandoval made a motion to move that we move into executive session pursuant to A.R.S. §38-431.03(A)(2) for discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

A. Tanori seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

B. Stratford Absent
J. Kaprosy Aye
E. Yndigoyen Aye
A. Ballesteros Aye
M. Sandoval Aye
A. Tanori Aye
M. McWenie Aye

Item discussed in executive session

B. Discuss Superintendent's Goals for FY24

Item discussed in executive session

VIII. Governance Part 2

A. Consideration of Superintendent's Goals FY24

Item tabled to next board meeting

IX. Challenge Foundation Properties Update

A. Presentation of Challenge Foundation Properties Update

No updates presented

X. Closing Items

A. Meeting Feedback

No feedback provided.

B. Summary of Action Items

C. Next Meeting Date & Agenda

Next board meeting: January 11, 2024

D. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:30 AM.

Respectfully Submitted,

E. Appleton