

APPROVED



# Western School of Science and Technology: CFA

## Minutes

### Meeting of the Board of Directors of Western

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#### Date and Time

Thursday December 14, 2023 at 8:30 AM

#### Location

Notice of Public Meeting

of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Ms. Jessica Makowske at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where: Western School of Science and Technology:**

**A Challenge Foundation Academy**

**6515 W. Indian School Rd.**

**Phoenix, AZ 85033**

<https://wsst.zoom.us/my/jmakowske>

**When: Thursday, December 14th, 2023 8:30 a.m. MST**

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Notice of Public Meeting

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**Where: Western School of Science and Technology:  
A Challenge Foundation Academy  
6515 W. Indian School Rd.  
Phoenix, AZ 85033**

**When: Thursday, December 14th, 2023 8:30 a.m. Mountain Standard Time**

**The virtual location will be open 2 minutes prior to the start of the meeting. The in-person location will be open 30 minutes prior to the start of the meeting.**

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**Directors Present**

A. Ballesteros (remote), A. Tanori (remote), E. Yndigoyen (remote), J. Kaprosy (remote), M. McWenig (remote), M. Sandoval (remote)

**Directors Absent**

B. Stratford

**Ex Officio Members Present**

J. Makowske

**Non Voting Members Present**

J. Makowske

**Guests Present**

E. Appleton

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

J. Kaprosy called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Dec 14, 2023 at 8:35 AM.

### C. Read Mission Statement

JM read mission statement

### D. Call to the Public

No public comments

### E. Mission Moment: MS Robotics

Ms. Dunham's Robotics class presented mission moment

### F. Mission Moment: Football Team: 2nd Place in CAA

A. Espana (Athletic Director) presented mission moment

## II. Consent Agenda

### A. Consideration of Previous Meeting Minutes: 11/09/2023

M. Sandoval made a motion to approve the minutes from Meeting of the Board of Directors of Western on 11-09-23.

A. Ballesteros seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

A. Ballesteros Aye

J. Kaprosy Aye

M. McWenie Aye

E. Yndigoyen Aye

B. Stratford Absent

A. Tanori Aye

M. Sandoval Aye

### B. Consideration of Board Policy Manual

M. Sandoval made a motion to approve board policy manual.

A. Ballesteros seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Sandoval Aye  
A. Ballesteros Aye  
J. Kaprosy Aye  
M. McWenie Aye  
E. Yndigoyen Aye  
A. Tanori Aye  
B. Stratford Absent

**C. Consideration of Previous Meeting Minutes: 12/12/2023**

M. Sandoval made a motion to approve the minutes from Meeting of the Board of Directors of Western on 12-12-23.

A. Ballesteros seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

B. Stratford Absent  
A. Ballesteros Aye  
M. Sandoval Aye  
J. Kaprosy Aye  
M. McWenie Aye  
A. Tanori Aye  
E. Yndigoyen Aye

**D. Consideration of Previous Meeting Minutes: 6/29/2023**

M. Sandoval made a motion to approve the minutes from the Meeting of the Board of Directors of Western 6-29-2023.

A. Ballesteros seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

J. Kaprosy Aye  
A. Tanori Aye  
A. Ballesteros Aye  
E. Yndigoyen Aye  
M. McWenie Aye  
B. Stratford Absent  
M. Sandoval Aye

**E. Consideration of Previous Meeting Minutes: 1/12/2023**

M. Sandoval made a motion to approve the minutes from the Meeting of the Board of Directors of Western 1-12-2023.

A. Ballesteros seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Ballesteros Aye  
M. Sandoval Aye  
J. Kaprosy Aye  
E. Yndigoyen Aye  
B. Stratford Absent  
A. Tanori Aye  
M. McWenie Aye

**F. Consideration of Revised Course Catalog FY24**

M. Sandoval made a motion to approve the minutes from the Consideration of Revised Course Catalog FY24.

A. Ballesteros seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

B. Stratford Absent  
M. McWenie Aye  
A. Ballesteros Aye  
E. Yndigoyen Aye  
A. Tanori Aye  
J. Kaprosy Aye  
M. Sandoval Aye

**III. Finance**

**A. Discussion and Consideration of Financial Statements & Vouchers**

T.Crisler presented December 2023 financial statements & vouchers.

E. Yndigoyen made a motion to approve December financial statements.

A. Tanori seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Ballesteros Aye  
E. Yndigoyen Aye  
A. Tanori Aye  
J. Kaprosy Aye  
M. McWenie Aye  
M. Sandoval Aye  
B. Stratford Absent

**B. Presentation of Finance Committee Report**

No updates presented

**IV. CEO Support and Evaluation**

**A. Presentation of the School Director's Report**

J.Makowske presented report

**V. Governance**

**A. Presentation of Governance Committee Report**

First meeting will be tomorrow 12/15/23.

**B. Presentation and Discussion of Reproductive Health Curriculum**

Item tabled to next board meeting

**C. Consideration of Authorize Board President to Respond to Complaint from Former Employee**

J.Makowske presented

M. McWenie made a motion to Authorize board preseident to respond to complaint from former employee.

M. Sandoval seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Ballesteros Aye

M. Sandoval Aye

B. Stratford Absent

E. Yndigoyen Aye

A. Tanori Aye

J. Kaprosy Aye

M. McWenie Aye

**D. Discussion and Consideration of Employee Handbook Addendum for De-escalation Strategy**

Item tabled to next board meeting

**E. Discussion and Consideration of one time mid-year bonus for staff**

JM- presented one time mid-year bonus options

A. Tanori made a motion to Approve mid-year one time bonuses for option 3.

M. Sandoval seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Ballesteros Aye

B. Stratford Absent

A. Tanori Aye

**Roll Call**

E. Yndigoyen Aye  
M. McWenie Aye  
J. Kaprosy Aye  
M. Sandoval Aye

**VI. Development**

**A. Presentation of Development Committee Report**

No updates presented

**VII. EXECUTIVE SESSION pursuant to A.R.S. §§38-431.03.A.1 CEO EVALUATION AND SUPPORT**

**A. Discussion of Superintendent's Job Description**

M. Sandoval made a motion to I move that we move into executive session pursuant to A.R.S. §38-431.03(A)(2) for discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

A. Tanori seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. McWenie Aye  
E. Yndigoyen Aye  
A. Tanori Aye  
M. Sandoval Aye  
B. Stratford Absent  
J. Kaprosy Aye  
A. Ballesteros Aye

Item discussed in executive session

**B. Discuss Superintendent's Goals for FY24**

Item discussed in executive session

**VIII. Governance Part 2**

**A. Consideration of Superintendent's Goals FY24**

Item tabled to next board meeting

**IX. Challenge Foundation Properties Update**

**A. Presentation of Challenge Foundation Properties Update**

No updates presented

## **X. Closing Items**

### **A. Meeting Feedback**

No feedback provided.

### **B. Summary of Action Items**

### **C. Next Meeting Date & Agenda**

Next board meeting: January 11, 2024

### **D. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:30 AM.

Respectfully Submitted,

E. Appleton