

APPROVED



# Western School of Science and Technology: CFA

## Minutes

### Meeting of the Board of Directors of Western (In Person)

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#### Date and Time

Friday September 15, 2023 at 8:30 AM

#### Location

Notice of Public Meeting of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Ms. Jessica Makowske at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where: Western School of Science and Technology:  
A Challenge Foundation Academy  
6515 W. Indian School Rd.  
Phoenix, AZ 85033**

**When: Thursday, September 15th, 2023 8:30 a.m. MST**

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Western School of Science and Technology: A Challenge Foundation Academy, Inc.

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**Directors Present**

A. Ballesteros, B. Stratford, E. Yndigoyen, J. Kaprosy, M. McWenie, M. Sandoval

**Directors Absent**

A. Tanori, S. Reger-Flores

**Directors who left before the meeting adjourned**

M. McWenie

**Ex Officio Members Present**

J. Makowske

**Non Voting Members Present**

J. Makowske

**Guests Present**

L. Trevizo, T. Crisler

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**I. Opening Items**

**A. Record Attendance and Guests**

**B.**

### **Call the Meeting to Order**

J. Kaprosy called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Friday Sep 15, 2023 at 8:41 AM.

### **C. Read Mission Statement**

J.Makwoske read mission statement

### **D. Call to the Public**

J.Larson made public comment in support of Western's administration's management of the school

### **E. Mission Moment: Student Council**

Western's Student council presented mission moment

## **II. Consent Agenda**

### **A. Discussion and Consideration of Previous Meeting Minutes: 9/6/2023**

B. Stratford made a motion to approve the minutes from Meeting of the Board of Directors of Western on 09-06-23.

M. McWenie seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

B. Stratford	Aye
A. Tanori	Absent
E. Yndigoyen	Aye
A. Ballesteros	Aye
J. Kaprosy	Aye
M. McWenie	Aye
M. Sandoval	Aye
S. Reger-Flores	Absent

### **B. Discussion and Consideration of Revised 23-24 Course Catalog**

B. Stratford made a motion to approve the revised 23-24 course catalog in the consent agenda.

The board **VOTED** to approve the motion.

#### **Roll Call**

M. McWenie	Aye
B. Stratford	Aye
S. Reger-Flores	Absent
E. Yndigoyen	Aye
J. Kaprosy	Aye
M. Sandoval	Aye

**Roll Call**

A. Ballesteros Aye  
A. Tanori Absent

**III. CEO Support and Evaluation**

**A. Presentation of the School Director's Report**

J.Makowske presented School Director's Report

**B. Superintendent Evaluation: Board Survey**

J.Makowske reminded board to complete the evaluation survey

**C. Discuss Board Requests for Next Meeting for Superintendent Contract Renewal**

J.Makowske presented

**IV. Academic Excellence**

**A. Presentation of Academic Committee Report**

Updates provided in school director's report

**V. Finance**

**A. Discussion and Consideration of Financial Statements & Vouchers**

T.Crisler presented financial statements & vouchers

A. Ballesteros made a motion to approve the financial statements & vouchers.

E. Yndigoyen seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Ballesteros Aye  
A. Tanori Absent  
S. Reger-Flores Absent  
J. Kaprosy Aye  
M. Sandoval Aye  
E. Yndigoyen Aye  
M. McWenie Aye  
B. Stratford Aye

**B. Presentation of Finance Committee Report**

No updates presented

**C. Discussion and Consideration of the Annual Financial Report (AFR)**

T.Crisler presented the Annual Financial Report (AFR)

M. McWenie left.

## VI. Development

### A. Presentation of Development Committee Report

J.Makowske presented. Need a development committee chair. A.Ballesteros volunteered

## VII. Governance

### A. Presentation of Governance Committee Report

J.Makowske presented updates

### B. Discussion and Consideration of the Slate of Officers

B. Stratford made a motion to approve to maintain Board President (J.Kaprosy) & Finance Committee Chair (M.Sandoval) and add Anaiis Ballesteros as Development Committee Chair & Eloy Yndigoyen as Governance Committee Chair.

E. Yndigoyen seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

M. McWenie	Absent
B. Stratford	Aye
M. Sandoval	Aye
A. Tanori	Absent
J. Kaprosy	Aye
A. Ballesteros	Aye
E. Yndigoyen	Aye
S. Reger-Flores	Absent

### C. Discussion Board Composition and Requirements

J.Makowske & J.Karprosy presented

### D. Discussion and Consideration of revised 401k contributions

B. Stratford made a motion to approve the revised 401k contributions.

E. Yndigoyen seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

A. Tanori	Absent
M. Sandoval	Aye
E. Yndigoyen	Aye
M. McWenie	Absent
J. Kaprosy	Aye
S. Reger-Flores	Absent

**Roll Call**

B. Stratford     Aye  
A. Ballesteros   Aye

**VIII. Challenge Foundation Properties Update**

**A. Presentation of Challenge Foundation Properties Update**

M.Sandoval presented CFP Update

**IX. Closing Items**

**A. Meeting Feedback**

J.Makowske provided feedback

**B. Summary of Action Items**

- Have job descriptions reviewed by legal counsel
- Send DoodlePoll for next meeting before October 15th - add executive session w/ legal counsel

**C. Set Next Meeting Date & Agenda**

Keep the October 19th, 2023 meeting & the next meeting will be determined

**D. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:38 AM.

Respectfully Submitted,  
L. Trevizo