

APPROVED



# Western School of Science and Technology: CFA

## Minutes

### Board Meeting

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#### Date and Time

Thursday November 7, 2013 at 9:00 AM

#### Location

Pioneer Prep: CFA 6510 W Clarendon Phoenix, AZ 85033

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#### Directors Present

C. Klonoski, D. Shaw, J. Lange, M. Woods, P. Boyle

#### Directors Absent

J. Kaprosy

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

P. Boyle called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Nov 7, 2013 at 9:01 AM.

#### C. Approve Agenda

J. Lange made a motion to approve the agenda.

C. Klonoski seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### D. Approve Minutes

M. Woods made a motion to approve minutes from the Board Meeting on 09-30-13 Board Meeting on 09-30-13.

C. Klonoski seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Director's Report

### A. Presentation of Director's Report

Peter Boyle presented the Director's Report. The feedback and action plan from the Walton panel was discussed.

### B. Director Professional Development

The Director presented his professional development and residency plan. Board members provided feedback regarding the Director's plan.

## III. Governance

### A. Review Bylaw Amendment

Board members discussed the need for open meeting law compliance.

### B. Board Handbook and Policies

Board members presented the Policy Manual. Peter Boyle will pass along to Terry Warren and Tisha Crisler for review.

## IV. Finance

### A. Approve Financial Statements

Board members reviewed and discussed the financial statements as presented by Tisha Crisler. Board members asked questions regarding statements and Statement of Financial Position (balance sheet) and Statement of Activities. Tisha Crisler provided training for board members around the meaning of the materials in the statements.

J. Lange made a motion to approve the vouchers from September and October.

C. Klonoski seconded the motion.

The board **VOTED** to approve the motion.

Peter Boyle abstained. All other board members voted in favor.

## V. Facility

### A. Facility Discussion

Peter Boyle presented facility options to the board and board members asked question.

## VI. Operations

**A. Charter Application Section C**

Peter Boyle presented Section C of the application.

**B. Cliffs Notes: Sections A, B, and C**

Peter Boyle reviewed the Cliff's Notes for these sections.

**VII. Closing Items**

**A. Set next meeting (December 5 9AM)**

The next meeting is changed to Wednesday 12/4 at 10AM.

**B. Meeting Feedback**

Rob DiBacco from the Arizona Charter Schools Association provided feedback to the board for its meeting, including around board members reviewing financial statements, providing check points for school leader development, and clarifying expectations for school leader communication and accountability to the board.

**C. Adjourn Meeting**

C. Klonoski made a motion to adjourn.

J. Lange seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:36 AM.

Respectfully Submitted,  
P. Boyle