

APPROVED



# Western School of Science and Technology: CFA

## Minutes

### Meeting of the Board of Directors of Western

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#### Date and Time

Thursday August 10, 2023 at 8:30 AM

#### Location

6515 W Indian School Road  
Phoenix, AZ 85033

<https://wsst.zoom.us/my/jmakowske>

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#### Notice of Public Meeting

of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Ms. Jessica Makowske at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where:** Western School of Science and Technology:  
A Challenge Foundation Academy  
6515 W. Indian School Rd.  
Phoenix, AZ 85033

<https://wsst.zoom.us/my/jmakowske>

**When:** Thursday, August 10th, 2023 8:30 a.m. MST

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#### **Directors Present**

A. Ballesteros (remote), B. Stratford (remote), E. Yndigoyen (remote), J. Kaprosy (remote), M. McWenien (remote), M. Sandoval (remote)

#### **Directors Absent**

A. Tanori, S. Reger-Flores

#### **Directors who left before the meeting adjourned**

A. Ballesteros, B. Stratford, M. McWenien

#### **Ex Officio Members Present**

J. Makowske (remote)

#### **Non Voting Members Present**

J. Makowske (remote)

#### **Guests Present**

L. Trevizo (remote), T. Crisler (remote)

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

J. Kaprosy called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Aug 10, 2023 at 8:32 AM.

#### **C. Read Mission Statement**

J. Makowske read mission statement

#### **D. Call to the Public**

### **II. Consent Agenda**

#### **A.**

**Discussion and Consideration of Previous Meeting Minutes: 6/8/2023**

B. Stratford made a motion to approve the minutes from Western School of Science and Technology: CFA on 06-08-23.

E. Yndigoyen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Sandoval Aye  
M. McWenie Aye  
A. Tanori Absent  
B. Stratford Aye  
S. Reger-Flores Absent  
E. Yndigoyen Aye  
A. Ballesteros Aye  
J. Kaprosy Aye

**B. Discussion and Consideration of Previous Meeting Minutes: 6/29/2023**

B. Stratford made a motion to approve the minutes from Western School of Science and Technology: CFA on 06-29-23.

E. Yndigoyen seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Reger-Flores Absent  
M. McWenie Aye  
B. Stratford Aye  
E. Yndigoyen Aye  
J. Kaprosy Aye  
A. Tanori Absent  
M. Sandoval Aye  
A. Ballesteros Aye

**C. Discussion and Consideration of Fester and Chapman Audit Contract**

B. Stratford made a motion to approve Fester & Chapman Audit Contract in consent agenda.

E. Yndigoyen seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Ballesteros Aye  
A. Tanori Absent  
B. Stratford Aye  
J. Kaprosy Aye  
M. McWenie Aye  
S. Reger-Flores Absent  
M. Sandoval Aye

**Roll Call**

E. Yndigoyen Aye

**D. Discussion and Consideration of Revised 23-24 Course Catalog**

B. Stratford made a motion to approve Revised 23-24 Course Catalog in consent agenda.

E. Yndigoyen seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

B. Stratford Aye

A. Ballesteros Aye

J. Kaprosy Aye

M. McWenie Aye

S. Reger-Flores Absent

A. Tanori Absent

M. Sandoval Aye

E. Yndigoyen Aye

**E. Discussion and Consideration of EDUPoint Synergy Contract**

B. Stratford made a motion to approve EDUPoint Synergy Contract in consent agenda.

E. Yndigoyen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Kaprosy Aye

M. Sandoval Aye

S. Reger-Flores Absent

A. Ballesteros Aye

A. Tanori Absent

M. McWenie Aye

B. Stratford Aye

E. Yndigoyen Aye

**III. CEO Support and Evaluation**

**A. Presentation of the School Director's Report**

J.Makowske presented School Director's Report

**B. Presentation of 5 Year Interval Review information from ASBCS**

J.Makowske presented 5yr Interval Review

**IV. Academic Excellence**

**A. Presentation of Academic Committee Report**

J.Makowske presented Academic Committee Report

## V. Finance

### A. Update on FY24 Grants

J.Makowske presented FY24 Grants Updates

### B. Discussion and Consideration of Financial Statements & Vouchers

T.Crisler presented Financial Statements & Vouchers

B. Stratford made a motion to approve the June and July Financial Statements & Vouchers.

M. Sandoval seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

|                 |        |
|-----------------|--------|
| M. McWenie      | Aye    |
| J. Kaprosy      | Aye    |
| A. Ballesteros  | Aye    |
| A. Tanori       | Absent |
| B. Stratford    | Aye    |
| E. Yndigoyen    | Aye    |
| M. Sandoval     | Aye    |
| S. Reger-Flores | Absent |

### C. Presentation of Finance Committee Report

M.Sandoval had no updates

## VI. Governance

### A. Discussion and Consideration of the revised Program of Instruction

J.Makowske presented the revised Program of Instruction

B. Stratford made a motion to approve the revised Program of Instruction.

M. Sandoval seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

|                 |        |
|-----------------|--------|
| A. Ballesteros  | Aye    |
| J. Kaprosy      | Aye    |
| A. Tanori       | Absent |
| S. Reger-Flores | Absent |
| M. Sandoval     | Aye    |
| M. McWenie      | Aye    |
| B. Stratford    | Aye    |
| E. Yndigoyen    | Aye    |

### B.

### **Presentation of Governance Committee Report**

B. Stratford left.

M. McWenie left.

A. Ballesteros left.

## **VII. Development**

### **A. Presentation of Development Committee Report**

No updates presented

### **B. Discussion of Y10 Celebration**

J.Makowske presented Y10 Celebration ideas

## **VIII. Challenge Foundation Properties Update**

### **A. Presentation of Challenge Foundation Properties Update**

No updates presented

## **IX. Closing Items**

### **A. Meeting Feedback**

J.Kaprosy provided feedback

### **B. Summary of Action Items**

J.Makowske to send calendar invites of upcoming meetings

### **C. Set Next Meeting Date & Agenda**

September 15, 2023 on campus

### **D. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:43 AM.

Respectfully Submitted,

L. Trevizo