

APPROVED



# Western School of Science and Technology: CFA

## Minutes

### Western School of Science and Technology: CFA

Meeting of the Board of Directors of Western:CFA

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#### Date and Time

Thursday May 11, 2023 at 8:30 AM

#### Location

**Western School of Science and Technology:**

**A Challenge Foundation Academy**

**6515 W. Indian School Rd.**

**Phoenix, AZ 85033**

**<https://wsst.zoom.us/my/jmakowske>**

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Notice of Public Meeting  
of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION,  
INCLUDING REPORTS AND ACTION ITEMS AGENDA**

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**Disabled persons in need of special accommodations should contact Ms. Jessica Makowske at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where:** **Western School of Science and Technology:**

**A Challenge Foundation Academy**

**6515 W. Indian School Rd.**

**Phoenix, AZ 85033**

<https://asu.zoom.us/my/makowske>

**When:** **Thursday, May 11th, 2023 8:30 a.m. MST**

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**Directors Present**

A. Ballesteros (remote), B. Stratford (remote), E. Yndigoyen (remote), J. Kaprosy (remote), M. Sandoval (remote), S. Reger-Flores (remote)

**Directors Absent**

A. Tanori, M. McWenie

**Directors who left before the meeting adjourned**

A. Ballesteros

**Ex Officio Members Present**

J. Makowske (remote)

**Non Voting Members Present**

J. Makowske (remote)

**Guests Present**

A. Vaca (remote), Kevin Cmberg (remote), L. Trevizo (remote), T. Crisler (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

J. Kaprosy called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday May 11, 2023 at 8:43 AM.

**C. Call to the Public**

No public comments

**D. Mission Statement**

J.Makowske read mission statement

**E. Mission Moment: Cheer**

Mission moment presented by WSST Cheer Team

**II. Consent Agenda**

**A. Approval of Meeting Minutes from WSST Governing Board Meeting on March 9th, 2023**

E. Yndigoyen made a motion to approve the minutes from Western School of Science and Technology: CFA on 03-09-23.  
B. Stratford seconded the motion.  
approved in consent agenda  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. McWenie	Absent
J. Kaprosy	Aye
S. Reger-Flores	Aye
A. Ballesteros	Aye
B. Stratford	Aye
M. Sandoval	Aye
A. Tanori	Absent
E. Yndigoyen	Aye

**B. Consideration of Fingerprint Clearance Card requirement for contractors**

E. Yndigoyen made a motion to approve the fingerprint clearance card requirement for contractors.  
B. Stratford seconded the motion.  
approved during consent agenda  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. McWenie	Absent
M. Sandoval	Aye
E. Yndigoyen	Aye
B. Stratford	Aye
J. Kaprosy	Aye
A. Tanori	Absent
S. Reger-Flores	Aye
A. Ballesteros	Aye

**III. Governance**

**A. Discussion and Consideration of LCQ and Financial Audit FY23**

J.Makowske & K.Camberg (Fester & Chapman) presented the LCQ and financial audit FY23

B. Stratford made a motion to approve the LCQ and financial audit Fy23.

M. Sandoval seconded the motion.

Vote roll call

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Ballesteros Aye

M. Sandoval Aye

M. McWenie Absent

A. Tanori Absent

J. Kaprosy Aye

S. Reger-Flores Aye

E. Yndigoyen Aye

B. Stratford Aye

## **IV. CEO Support and Evaluation**

### **A. Presentation of School Director's Report**

J.Makowske presented school director's report

### **B. School Director Goals**

J.Makowske presented school director goals

### **C. Discussion and Consideration of Revised School Calendar for FY24**

B. Stratford made a motion to approve the revised school calendar for FY24.

M. Sandoval seconded the motion.

J.Makowske presented revised school calendar for FY24

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Sandoval Aye

S. Reger-Flores Aye

M. McWenie Absent

A. Tanori Absent

B. Stratford Aye

A. Ballesteros Aye

J. Kaprosy Aye

E. Yndigoyen Aye

## **V. Finance**

### **A. Discussion and Consideration of Financial Statements & Vouchers**

T.Crisler presented financial statements & vouchers

B. Stratford made a motion to approve the April 2023 financial statements & vouchers.

A. Ballesteros seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Kaprosy Aye

S. Reger-Flores Aye

M. Sandoval Aye

M. McWenie Absent

E. Yndigoyen Aye

A. Ballesteros Aye

B. Stratford Aye

A. Tanori Absent

**B. Presentation of Financial Committee Report**

No updates presented

**C. Discussion and Consideration of End of the Year Staff Bonuses**

J. Makowske presented End of the Year Staff Bonuses

M. Sandoval made a motion to approve the proposed end of year staff bonuses.

B. Stratford seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

E. Yndigoyen Aye

A. Ballesteros Aye

S. Reger-Flores Aye

B. Stratford Aye

M. McWenie Absent

J. Kaprosy Aye

M. Sandoval Aye

A. Tanori Absent

**D. Discussion and Consideration of a one-time additional principal mortgage payment to CFP**

J. Makowske presented

**E. Discussion and Consideration of Revised Western Budget for FY23**

T. Crisler presented revised Western Budget for FY23

M. Sandoval made a motion to approve the revised Western Budget for FY23.

B. Stratford seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

J. Kaprosy Aye

**Roll Call**

A. Tanori	Absent
B. Stratford	Aye
E. Yndigoyen	Aye
M. McWenie	Absent
S. Reger-Flores	Aye
A. Ballesteros	Aye
M. Sandoval	Aye

**VI. Academics**

**A. Presentation of Academic Committee Report**

J.Makowske presented update  
A. Ballesteros left.

**VII. Challenge Foundation Properties Update**

**A. Presentation of Challenge Foundation Properties Update**

M.Sandoval presented CFP update

**VIII. Development**

**A. Presentation of Development Committee Report**

J.Makowske presented update: WSST Scholarship Fund

**IX. EXECUTIVE SESSION pursuant to A.R.S. §§38-431.03.A.1 CEO EVALUATION AND SUPPORT**

**A. Discussion of School Director/Superintendent Contract Extension until November 30th, 2023**

B. Stratford made a motion to move that we move into executive session pursuant to A.R.S. §38-431.03(A)(2) for discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

M. Sandoval seconded the motion.

Item discussed in executive session. Roll call vote

The board **VOTED** to approve the motion.

**Roll Call**

A. Tanori	Absent
M. McWenie	Absent
M. Sandoval	Aye
A. Ballesteros	Absent
J. Kaprosy	Aye

**Roll Call**

S. Reger-Flores Aye  
B. Stratford Aye  
E. Yndigoyen Aye

**X. Governance Continued**

**A. Consideration of FY23 School Director/ Superintendent Contract**

B. Stratford made a motion to approve the school director/superintendent contract extension as proposed in executive session.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Kaprosy Aye  
M. McWenie Absent  
S. Reger-Flores Aye  
A. Ballesteros Absent  
M. Sandoval Aye  
B. Stratford Aye  
A. Tanori Absent  
E. Yndigoyen Aye

**XI. Closing Items**

**A. Meeting Feedback**

J. Kaprosy provided feedback

**B. Summary of Action Items and School Director Requests**

- Board on track will be updated with board meetings

**C. Set Next Meeting Date & Agenda**

- June 8, 2023 at 8:30am

**D. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:10 AM.

Respectfully Submitted,  
L. Trevizo