

APPROVED



Western School of Science and Technology: CFA

Minutes

Western School of Science and Technology: CFA

Meeting of the Board of Directors of Western:CFA

Date and Time

Thursday May 11, 2023 at 8:30 AM

Location

Western School of Science and Technology:

A Challenge Foundation Academy

6515 W. Indian School Rd.

Phoenix, AZ 85033

<https://wsst.zoom.us/my/jmakowske>

Notice of Public Meeting

of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA

Disabled persons in need of special accommodations should contact Ms. Jessica Makowske at 623.249.3900 at least 24 hours prior to the scheduled meeting time.

**Where: Western School of Science and Technology:
A Challenge Foundation Academy
6515 W. Indian School Rd.
Phoenix, AZ 85033
<https://asu.zoom.us/my/makowske>**

When: Thursday, May 11th, 2023 8:30 a.m. MST

Directors Present

A. Ballesteros (remote), B. Stratford (remote), E. Yndigoyen (remote), J. Kaprosy (remote), M. Sandoval (remote), S. Reger-Flores (remote)

Directors Absent

A. Tanori, M. McWenie

Directors who left before the meeting adjourned

A. Ballesteros

Ex Officio Members Present

J. Makowske (remote)

Non Voting Members Present

J. Makowske (remote)

Guests Present

A. Vaca (remote), Kevin Cmberg (remote), L. Trevizo (remote), T. Crisler (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Kaprosy called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday May 11, 2023 at 8:43 AM.

C. Call to the Public

No public comments

D. Mission Statement

J.Makowske read mission statement

E. Mission Moment: Cheer

Mission moment presented by WSST Cheer Team

II. Consent Agenda

A. Approval of Meeting Minutes from WSST Governing Board Meeting on March 9th, 2023

E. Yndigoyen made a motion to approve the minutes from Western School of Science and Technology: CFA on 03-09-23.

B. Stratford seconded the motion.

approved in consent agenda

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Sandoval	Aye
E. Yndigoyen	Aye
J. Kaprosy	Aye
A. Ballesteros	Aye
A. Tanori	Absent
M. McWenie	Absent
S. Reger-Flores	Aye
B. Stratford	Aye

B. Consideration of Fingerprint Clearance Card requirement for contractors

E. Yndigoyen made a motion to approve the fingerprint clearance card requirement for contractors.

B. Stratford seconded the motion.

approved during consent agenda

The board **VOTED** unanimously to approve the motion.

Roll Call

B. Stratford	Aye
A. Tanori	Absent
J. Kaprosy	Aye
M. McWenie	Absent
E. Yndigoyen	Aye
S. Reger-Flores	Aye
M. Sandoval	Aye
A. Ballesteros	Aye

III. Governance

A. Discussion and Consideration of LCQ and Financial Audit FY23

J.Makowske & K.Camberg (Fester & Chapman) presented the LCQ and financial audit FY23

B. Stratford made a motion to approve the LCQ and financial audit Fy23.

M. Sandoval seconded the motion.

Vote roll call

The board **VOTED** unanimously to approve the motion.

Roll Call

J. Kaprosy	Aye
A. Tanori	Absent
B. Stratford	Aye
A. Ballesteros	Aye
M. Sandoval	Aye
S. Reger-Flores	Aye
M. McWenie	Absent
E. Yndigoyen	Aye

IV. CEO Support and Evaluation

A. Presentation of School Director's Report

J.Makowske presented school director's report

B. School Director Goals

J.Makowske presented school director goals

C. Discussion and Consideration of Revised School Calendar for FY24

B. Stratford made a motion to approve the revised school calendar for FY24.

M. Sandoval seconded the motion.

J.Makowske presented revised school calendar for FY24

The board **VOTED** unanimously to approve the motion.

Roll Call

J. Kaprosy	Aye
M. McWenie	Absent
S. Reger-Flores	Aye
B. Stratford	Aye
M. Sandoval	Aye
A. Ballesteros	Aye
E. Yndigoyen	Aye
A. Tanori	Absent

V. Finance

A. Discussion and Consideration of Financial Statements & Vouchers

T.Crisler presented financial statements & vouchers

B. Stratford made a motion to approve the April 2023 financial statements & vouchers.

A. Ballesteros seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. McWenie	Absent
E. Yndigoyen	Aye
J. Kaprosy	Aye
M. Sandoval	Aye
A. Ballesteros	Aye
S. Reger-Flores	Aye
A. Tanori	Absent
B. Stratford	Aye

B. Presentation of Financial Committee Report

No updates presented

C. Discussion and Consideration of End of the Year Staff Bonuses

J.Makowske presented End of the Year Staff Bonuses

M. Sandoval made a motion to approve the proposed end of year staff bonuses.

B. Stratford seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Reger-Flores	Aye
M. McWenie	Absent
A. Tanori	Absent
A. Ballesteros	Aye
B. Stratford	Aye
M. Sandoval	Aye
J. Kaprosy	Aye
E. Yndigoyen	Aye

D. Discussion and Consideration of a one-time additional principal mortgage payment to CFP

J.Makowske presented

E. Discussion and Consideration of Revised Western Budget for FY23

T.Crisler presented revised Western Budget for FY23

M. Sandoval made a motion to approve the revised Western Budget for FY23.

B. Stratford seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

B. Stratford	Aye
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Roll Call

E. Yndigoyen Aye
M. McWenie Absent
J. Kaprosy Aye
S. Reger-Flores Aye
A. Ballesteros Aye
M. Sandoval Aye
A. Tanori Absent

VI. Academics

A. Presentation of Academic Committee Report

J.Makowske presented update
A. Ballesteros left.

VII. Challenge Foundation Properties Update

A. Presentation of Challenge Foundation Properties Update

M.Sandoval presented CFP update

VIII. Development

A. Presentation of Development Committee Report

J.Makowske presented update: WSST Scholarship Fund

IX. EXECUTIVE SESSION pursuant to A.R.S. §§38-431.03.A.1 CEO EVALUATION AND SUPPORT

A. Discussion of School Director/Superintendent Contract Extension until November 30th, 2023

B. Stratford made a motion to move that we move into executive session pursuant to A.R.S. §38-431.03(A)(2) for discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

M. Sandoval seconded the motion.

Item discussed in executive session. Roll call vote

The board **VOTED** to approve the motion.

Roll Call

B. Stratford Aye
M. Sandoval Aye
A. Tanori Absent
S. Reger-Flores Aye
A. Ballesteros Absent

Roll Call

M. McWenie Absent
E. Yndigoyen Aye
J. Kaprosy Aye

X. Governance Continued

A. Consideration of FY23 School Director/ Superintendent Contract

B. Stratford made a motion to approve the school director/superintendent contract extension as proposed in executive session.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

E. Yndigoyen Aye
A. Ballesteros Absent
A. Tanori Absent
B. Stratford Aye
J. Kaprosy Aye
M. Sandoval Aye
S. Reger-Flores Aye
M. McWenie Absent

XI. Closing Items

A. Meeting Feedback

J.Kaprosy provided feedback

B. Summary of Action Items and School Director Requests

- Board on track will be updated with board meetings

C. Set Next Meeting Date & Agenda

- June 8, 2023 at 8:30am

D. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:10 AM.

Respectfully Submitted,
L. Trevizo