

APPROVED



# Western School of Science and Technology: CFA

## Minutes

### Meeting of the Board of Directors of Western: CFA

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#### Date and Time

Thursday June 16, 2022 at 8:30 AM

#### Location

**Western School of Science and Technology:**  
**A Challenge Foundation Academy**  
**6515 W. Indian School Rd.**  
**Phoenix, AZ 85033**  
<https://asu.zoom.us/my/makowske>

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#### Notice of Public Meeting

of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Ms. Jessica Makowske at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where: Western School of Science and Technology:**  
**A Challenge Foundation Academy**  
**6515 W. Indian School Rd.**

Phoenix, AZ 85033

<https://asu.zoom.us/my/makowske>

**When:** Thursday, June 16th, 2022 8:30 a.m. MST

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**Directors Present**

A. Ballesteros (remote), A. Tanori (remote), J. Kaprosy (remote), M. McWenie (remote), M. Sandoval (remote)

**Directors Absent**

B. Stratford, S. Reger-Flores

**Directors who left before the meeting adjourned**

M. Sandoval

**Ex Officio Members Present**

J. Makowske (remote)

**Non Voting Members Present**

J. Makowske (remote)

**Guests Present**

L. Trevizo (remote), T. Crisler (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

J. Kaprosy called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Jun 16, 2022 at 8:33 AM.

**C. Call to the Public**

Parent present for executive session, no public comment.

**D. Mission Statement**

J.Makowske read mission statement

**E. Mission Moment: CLEP**

E.Hobbs CLEP presentation (video)

## II. Consent Agenda

### A. Approval of Meeting Minutes from WSST Governing Board Meeting on May 12th, 2022

M. McWenie made a motion to approve the minutes from Meeting of the Board of Directors of Western: CFA on 05-12-22.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

A. Ballesteros	Aye
M. McWenie	Aye
M. Sandoval	Aye
A. Tanori	Aye
B. Stratford	Absent
J. Kaprosy	Aye
S. Reger-Flores	Absent

### B. Consideration of the Revised Course Catalog FY22

M. McWenie made a motion to approve revised course catalog FY22 under "consent agenda".

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

J. Kaprosy	Aye
B. Stratford	Absent
M. Sandoval	Aye
S. Reger-Flores	Absent
M. McWenie	Aye
A. Ballesteros	Aye
A. Tanori	Aye

### C. Consideration of FY23 Family Handbook

M. McWenie made a motion to approve FY23 Family Handbook under "consent agenda".

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

J. Kaprosy	Aye
M. Sandoval	Aye
A. Ballesteros	Aye
B. Stratford	Absent
M. McWenie	Aye
A. Tanori	Aye

**Roll Call**

S. Reger-Flores Absent

**D. Consideration of the Behavior Support Job Description**

M. McWenie made a motion to approve Behavior Support Job Description under "consent agenda".

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Kaprosy Aye

M. Sandoval Aye

A. Tanori Aye

M. McWenie Aye

B. Stratford Absent

S. Reger-Flores Absent

A. Ballesteros Aye

**III. Executive Session:Discipline 22-002**

**A. Discipline Hearing 22-002**

M. Sandoval made a motion to I move that we move into executive session pursuant to A.R.S. §38-431.03(A)(2) for discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

M. McWenie seconded the motion.

Item discussed in executive session

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Ballesteros Aye

S. Reger-Flores Absent

M. McWenie Aye

B. Stratford Absent

J. Kaprosy Aye

M. Sandoval Aye

A. Tanori Aye

**B. Consideration of Student Discipline Case 22-002**

M. Sandoval made a motion to move that Student #22-002 be expelled from Western School of Science and Technology effective immediately based on the testimony and evidence presented in executive session. The student shall be permitted readmission only upon written request and approval from the Board of Directors of Western School.

A. Tanori seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. McWenie Aye  
J. Kaprosy Aye  
A. Ballesteros Aye  
A. Tanori Aye  
M. Sandoval Aye  
B. Stratford Absent  
S. Reger-Flores Absent

**IV. EXECUTIVE SESSION pursuant to ARS 38-431.03(A)(1) Response to Complaint**

**A. Discussion of Complaint and Investigation Findings**

M. McWenie made a motion to I move that we move into executive session pursuant to A.R.S. §38-431.03(A)(2) for discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

M. Sandoval seconded the motion.

Item discussed in executive session

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Sandoval Aye  
A. Ballesteros Aye  
M. McWenie Aye  
J. Kaprosy Aye  
B. Stratford Absent  
A. Tanori Aye  
S. Reger-Flores Absent

**B. Consideration of Response to Complaint**

M. McWenie made a motion to direct the Human Resources Director to inform employee that upon investigation by the board, there was insufficient evidence to substantiate the complaint.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Tanori Aye  
J. Kaprosy Aye  
M. Sandoval Aye  
S. Reger-Flores Absent  
A. Ballesteros Aye  
B. Stratford Absent  
M. McWenie Aye

## V. CEO Support and Evaluation

### A. Presentation of School Director's Report

J.Makowske presented School Director's Report

## VI. Finance

### A. Discussion and Consideration of Financial Statements & Vouchers

T.Crisler presented financial statements & vouchers

M. Sandoval made a motion to approve financial statements & vouchers.

A. Tanori seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

A. Tanori	Aye
M. Sandoval	Aye
B. Stratford	Absent
M. McWenie	Aye
S. Reger-Flores	Absent
J. Kaprosy	Aye
A. Ballesteros	Aye

### B. Presentation of Financial Committee Report

M.Sandoval presented financial committee report

### C. Discussion and Consideration of End of the Year Staff Bonuses

J. Makowske presented end of year staff bonuses

M. Sandoval made a motion to approve the recommended bonuses.

A. Ballesteros seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

A. Ballesteros	Aye
S. Reger-Flores	Absent
A. Tanori	Aye
M. McWenie	Aye
J. Kaprosy	Aye
M. Sandoval	Aye
B. Stratford	Absent

### D. Discussion and Consideration of the FY23 Budget

T.Crisler presented the FY23 Budget

M. McWenie made a motion to approve the FY23 Budget.

A. Tanori seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Tanori Aye

M. McWenie Aye

S. Reger-Flores Absent

J. Kaprosy Aye

A. Ballesteros Aye

B. Stratford Absent

M. Sandoval left at 10:00 AM.

**E. Discussion and Consideration of a one-time additional principal mortgage payment to CFP**

J.Makowske presented one-time additional principal mortgage payment to CFP

A. Tanori made a motion to approve one-time additional principal mortgage payment to CFP up to \$250,000.

A. Ballesteros seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Reger-Flores Absent

A. Ballesteros Aye

B. Stratford Absent

M. Sandoval Absent

M. McWenie Aye

J. Kaprosy Aye

A. Tanori Aye

**VII. Academics**

**A. Presentation of Academic Committee Report**

J.Makowske presented academic committee report

**VIII. Governance**

**A. Presentation of Governance Committee Report**

J.Makowske presented governance committee report

**IX. Challenge Foundation Properties Update**

**A. Presentation of Challenge Foundation Properties Update**

No updates presented

## **X. Development**

### **A. Presentation of Development Committee Report**

J.Makowske presented development committee report

## **XI. EXECUTIVE SESSION pursuant to A.R.S. §§38-431.03.A.1 CEO EVALUATION AND SUPPORT**

### **A. Discussion of SD Performance-Based Bonus for FY22**

A. Tanori made a motion to move that we move into executive session pursuant to A.R.S. §38-431.03(A)(2) for discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

A. Ballesteros seconded the motion.

Item discussed in executive session

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

B. Stratford Absent

J. Kaprosy Aye

S. Reger-Flores Absent

M. McWenie Aye

M. Sandoval Absent

A. Tanori Aye

A. Ballesteros Aye

### **B. Discussion of School Director Evaluation Results**

Item discussed in executive session

### **C. Discussion of School Director Contract for FY22**

Item discussed in executive session

## **XII. Governance Continued**

### **A. Consideration of FY23 School Director/ Superintendent Contract**

M. McWenie made a motion to extend Jessica Makowske's contract for 12 months at the salary rate discussed in executive session.

A. Tanori seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

A. Ballesteros Aye

B. Stratford Absent

**Roll Call**

M. McWenie Aye  
J. Kaprosy Aye  
S. Reger-Flores Absent  
A. Tanori Aye  
M. Sandoval Absent

**B. Consideration of School Director Bonus FY22**

M. McWenie made a motion to approve the school director's bonus as discussed in executive session.

A. Tanori seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. McWenie Aye  
A. Ballesteros Aye  
S. Reger-Flores Absent  
A. Tanori Aye  
M. Sandoval Absent  
J. Kaprosy Aye  
B. Stratford Absent

**XIII. Closing Items**

**A. Meeting Feedback**

No feed back provided

**B. Summary of Action Items and School Director Requests**

J.Makowske's action items:

- school director goals
- market research - salary schedule
- send Jay contract for signature
- state assessment requirements - computers
- Historical comparison by subject area for AP scores

**C. Set Next Meeting Date & Agenda**

next meeting July 7, 2022. 8:30am

**D. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:46 AM.

Respectfully Submitted,

L. Trevizo