

APPROVED



# Western School of Science and Technology: CFA

## Minutes

### Finance Committee Meeting

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#### Date and Time

Thursday June 3, 2021 at 8:30 AM

#### Location

Join Zoom Meeting

<https://zoom.us/j/98632129431>

Meeting ID: 986 3212 9431

One tap mobile

+12532158782,,98632129431# US (Tacoma)

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#### Notice of Public Meeting of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION,  
INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Ms. Jessica Makowske at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**School Address: Western School of Science and Technology:  
A Challenge Foundation Academy**

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**6515 W. Indian School Rd.  
Phoenix, AZ 85033**

**Meeting by zoom** <https://zoom.us/j/98632129431>

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**Committee Members Present**

A. Tanori (remote), M. Sandoval (remote)

**Committee Members Absent**

J. Kaprosy, S. Reger-Flores

**Guests Present**

J. Makowske (remote), M. Gonzalez (remote), Tisha Crisler (remote)

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**I. Opening Items**

**A. Call the Meeting to Order**

M. Sandoval called a meeting of the Finance Committee of Western School of Science and Technology: CFA to order on Thursday Jun 3, 2021 at 9:04 AM.

**B. Record Attendance**

**C. Approve Minutes**

A. Tanori made a motion to approve the minutes from Finance Committee Meeting on 05-05-21.

M. Sandoval seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

M. Sandoval	Aye
J. Kaprosy	Absent
S. Reger-Flores	Absent
A. Tanori	Aye

**II. Discussion and Action Items**

**A. Discuss and Make Recommendations for Full Board Consideration on Finance and Procurement Policies**

The committee reviewed the changes in the policy manual and noted the need to develop a student fee collection and debt write-off policy. Due to the need to receive the conflict of interest policy from the attorney before adopting the manual, August may be the earliest

time to recommend the finalized manual to the full board. Also, the committee recommends an investment strategy but will need a consultant to assist with the policy.

### **III. Other Business**

#### **A. Future Agenda Items**

Develop investment strategies and policies

Develop policy on the collection and debt write off of student fees and equipment costs

### **IV. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:57 AM.

Respectfully Submitted,  
M. Sandoval