

APPROVED



# Western School of Science and Technology: CFA

## Minutes

### Meeting of the Board of Directors of Western: CFA

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#### Date and Time

Thursday November 18, 2021 at 8:30 AM

#### Location

**Western School of Science and Technology:**

**A Challenge Foundation Academy**

**6515 W. Indian School Rd.**

**Phoenix, AZ 85033**

**<https://wsst.zoom.us/my/jmakowske>**

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Notice of Public Meeting  
of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION,  
INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Ms. Jessica Makowske at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where: Western School of Science and Technology:**  
**A Challenge Foundation Academy**  
**6515 W. Indian School Rd.**

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**Phoenix, AZ 85033**

<https://wsst.zoom.us/my/jmakowske>

**When: Thursday, November 15th, 2021 8:30 a.m. MST**

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**Directors Present**

J. Kaprosy (remote), M. McWenie (remote), M. Sandoval (remote), P. Boyle (remote), S. Reger-Flores (remote)

**Directors Absent**

A. Tanori, B. Stratford, H. Wildy

**Ex Officio Members Present**

J. Makowske (remote)

**Non Voting Members Present**

J. Makowske (remote)

**Guests Present**

L. Trevizo (remote), T. Crisler (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

J. Kaprosy called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Nov 18, 2021 at 8:33 AM.

**C. Read Mission Statement**

J. Makowske read mission statement

**D. Mission Moment: Computer Science**

H. Parrish & J. Makowske presented mission moment: computer science coding

**E. Call to the Public**

No public comments

**II. Consent Agenda**

**A. Discussion and Consideration of Previous Meeting Minutes: 10/14/2021**

M. McWenie made a motion to approve the minutes from Meeting of the Board of Directors of Western: CFA on 10-14-21.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

P. Boyle	Aye
M. Sandoval	Aye
A. Tanori	Absent
J. Kaprosy	Aye
M. McWenie	Aye
B. Stratford	Absent
S. Reger-Flores	Aye
H. Wildy	Absent

### **III. CEO Support and Evaluation**

#### **A. Presentation of the School Director's Report**

J.Makowske presented School Director's Report

#### **B. Presentation of Compliance Update**

J.Makowske presented update on audit

#### **C. Discussion of School Director Goals FY 22**

J.Makowske presented updates

### **IV. Finance**

#### **A. Discussion and Consideration of Financial Statements & Vouchers**

T.Crisler presented financial statements & vouchers

P. Boyle made a motion to approve the financial statements & vouchers.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Tanori	Absent
H. Wildy	Absent
M. McWenie	Aye
P. Boyle	Aye
B. Stratford	Absent
M. Sandoval	Aye
S. Reger-Flores	Aye
J. Kaprosy	Aye

#### **B.**

### **Presentation of Finance Committee Report**

M.Sandoval presented finance committee updates

## **VI. Academic Excellence**

### **A. Presentation of Academic Committee Report**

No updates presented

### **B. Discussion of Program of Instruction Amendment Process and Narrative**

J.Makowske & P.Boyle presented

## **VI. Governance**

### **A. Presentation of Governance Committee Report**

P.Boyle presented updates

### **B. Discussion of Revised Governance Bylaws and Governing Board Policy Manual**

J.Makowske presented. Board members discussed and provided feedback

### **C. Discussion and Consideration of a one-time mid-year staff bonus**

J.Makowske & T.Crisler presented

M. Sandoval made a motion to approve the one-time mid-year staff bonuses as presented.

M. McWenie seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

A. Tanori      Absent

S. Reger-Flores Aye

J. Kaprosy      Aye

M. Sandoval      Aye

M. McWenie      Aye

H. Wildy      Absent

B. Stratford      Absent

P. Boyle      Aye

## **VII. Challenge Foundation Properties Update**

### **A. Presentation of Challenge Foundation Properties Update**

M.Sandoval presented updates

## **VIII. Development**

### **A.**

### **Presentation of Development Committee Report**

J.Makowske presented report

## **IX. Closing Items**

### **A. Meeting Feedback**

J.Kaprozy provided feedback

### **B. Summary of Action Items and School Director Requests**

- Reach out to legal team to review exemptions in place (properly aligned)
- Reach out to staff about bonuses

### **C. Next Meeting Date & Agenda**

Next meeting December 9th, 2021 at 8:30am

### **D. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:34 AM.

Respectfully Submitted,

L. Trevizo