

APPROVED



# Western School of Science and Technology: CFA

## Minutes

### Meeting of the Board of Directors of Western: CFA

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#### Date and Time

Thursday May 13, 2021 at 8:30 AM

#### Location

**Western School of Science and Technology:**  
**A Challenge Foundation Academy**  
**6515 W. Indian School Rd.**  
**Phoenix, AZ 85033**

**Zoom:** <https://wsst.zoom.us/my/jmakowske>

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#### Notice of Public Meeting

of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Ms. Jessica Makowske at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where: Western School of Science and Technology:**  
**A Challenge Foundation Academy**  
**6515 W. Indian School Rd.**

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Phoenix, AZ 85033

<https://wsst.zoom.us/my/jmakowske>

**When:** Thursday, May 13th, 2021 8:30 a.m. MST

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**Directors Present**

A. Tanori (remote), B. Stratford (remote), H. Wildy (remote), J. Kaprosy (remote), M. McWenie (remote), M. Sandoval (remote), S. Reger-Flores (remote)

**Directors Absent**

P. Boyle

**Directors who arrived after the meeting opened**

M. Sandoval, S. Reger-Flores

**Directors who left before the meeting adjourned**

M. McWenie

**Ex Officio Members Present**

J. Makowske (remote)

**Non Voting Members Present**

J. Makowske (remote)

**Guests Present**

L. Trevizo (remote), T. Crisler (remote), T. Moore (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

J. Kaprosy called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday May 13, 2021 at 8:32 AM.

**C. Call to the Public**

No public comments

**D. Mission Moment: Advanced Placement**

Tara Moore presented mission moment  
M. Sandoval arrived at 8:37 AM.

## II. Consent Agenda

### A. Approval of Meeting Minutes from WSST Governing Board Meeting on May 8th, 2021

H. Wildy made a motion to approve the minutes from Meeting of the Board of Directors of Western: CFA on 04-08-21.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

M. Sandoval	Aye
J. Kaprosy	Aye
M. McWenie	Aye
B. Stratford	Aye
A. Tanori	Aye
P. Boyle	Absent
H. Wildy	Aye
S. Reger-Flores	Absent

### B. Approval of the updated COVID Guidelines for Students and Staff

No vote needed nor taken on this item.

## III. CEO Support and Evaluation

### A. Presentation of School Director's Report

S. Reger-Flores arrived at 8:43 AM.

Jessica presented report

M. McWenie left at 9:22 AM.

### B. Discussion School Director Goals

Jessica presented

### C. Discussion of School Director Evaluation Process

Jessica and Jay presented process

## IV. Finance

### A. Discussion and Consideration of Financial Statements & Vouchers

Tisha presented financial statements & vouchers for April 2021

B. Stratford made a motion to approve the financial statements & vouchers for April 2021.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Tanori	Aye
B. Stratford	Aye
H. Wildy	Aye
S. Reger-Flores	Aye
J. Kaprosy	Aye
M. McWenie	Absent
P. Boyle	Absent
M. Sandoval	Aye

**B. Presentation of Financial Committee Report**

Matt presented financial committee update

**C. Discussion and Consideration of the Revised Western Budget FY21**

Tisha and Jessica presented the revised Western budget for FY21  
M. Sandoval made a motion to approve the revised Western budget for FY21.  
B. Stratford seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Tanori	Aye
S. Reger-Flores	Aye
M. McWenie	Absent
P. Boyle	Absent
J. Kaprosy	Aye
B. Stratford	Aye
M. Sandoval	Aye
H. Wildy	Aye

**D. Presentation of School Budget Professional Development**

Tisha presented school budget professional development

**V. Academics**

**A. Presentation of Academic Committee Report**

Jessica presented academic committee report

**VI. Governance**

**A. Presentation of Governance Committee Report**

Jessica presented governance committee report

**B. Discussion of Governing Board Retreat**

Board discussed governing board retreat

## **VII. Challenge Foundation Properties Update**

### **A. Presentation of Challenge Foundation Properties Update**

Matt presented CFP update

## **VIII. Development**

### **A. Presentation of Development Committee Report**

Heidi presented development committee report

## **IX. Closing Items**

### **A. Meeting Feedback**

Jay provided feedback

### **B. Summary of Action Items and School Director Requests**

- June 2021 board meeting: many items on agenda

### **C. Set Next Meeting Date & Agenda**

June 17, 2021 (due to graduation being held on June 10, 2021)

### **D. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:59 AM.

Respectfully Submitted,  
L. Trevizo