

APPROVED



# Western School of Science and Technology: CFA

## Minutes

### Meeting of the Board of Directors of Western: CFA

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#### Date and Time

Thursday January 14, 2021 at 8:30 AM

#### Location

**Western School of Science and Technology:**

**A Challenge Foundation Academy**

**6515 W. Indian School Rd.**

**Phoenix, AZ 85033**

**Zoom:** <https://wsst.zoom.us/my/jmakowske>

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#### Notice of Public Meeting

of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Ms. Jessica Makowske at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where: Western School of Science and Technology:**

**A Challenge Foundation Academy**  
**6515 W. Indian School Rd.**  
**Phoenix, AZ 85033**  
<https://wsst.zoom.us/my/jmakowske>

**When: Thursday, January 14, 2021 8:30 a.m. MST**

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**Directors Present**

A. Tanori (remote), H. Wildy (remote), J. Kaprosy (remote), M. McWenie (remote), M. Sandoval (remote), P. Boyle (remote), S. Reger-Flores (remote)

**Directors Absent**

*None*

**Directors who arrived after the meeting opened**

S. Reger-Flores

**Directors who left before the meeting adjourned**

M. McWenie, M. Sandoval

**Ex Officio Members Present**

J. Makowske (remote)

**Non Voting Members Present**

J. Makowske (remote)

**Guests Present**

Kevin Camberg (remote), L. Trevizo (remote), T. Crisler (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

J. Kaprosy called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Jan 14, 2021 at 8:32 AM.

**C. Call to the Public**

No public comments

**D. Presentation of FY20 Audit**

Kevin Camberg with Fessler & Chapman (audit service) presented our audit results

## II. Consent Agenda

### A. Approval of Meeting Minutes from WSST Governing Board Meeting on December 14th, 2020

M. Sandoval made a motion to approve the minutes from 12/14/2020 Meeting of the Board of Directors of Western: CFA on 12-14-20.

M. McWenie seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

A. Tanori	Aye
H. Wildy	Aye
P. Boyle	Aye
M. McWenie	Aye
J. Kaprosy	Aye
S. Reger-Flores	Absent
M. Sandoval	Aye

### B. Approval of Meeting Minutes from WSST Governing Board Meeting on December 10th, 2020

M. Sandoval made a motion to approve the minutes from 12/10/20 Meeting of the Board of Directors of Western: CFA on 12-10-20.

M. McWenie seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

P. Boyle	Aye
M. Sandoval	Aye
M. McWenie	Aye
H. Wildy	Aye
J. Kaprosy	Aye
S. Reger-Flores	Absent
A. Tanori	Aye

### C. Consideration of approval of updated Covid-19 protocols

M. Sandoval made a motion to approve updated Covid-19 protocols.

M. McWenie seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

S. Reger-Flores	Absent
P. Boyle	Aye
M. Sandoval	Aye
A. Tanori	Aye
H. Wildy	Aye

**Roll Call**

J. Kaprosy      Aye  
M. McWenie     Aye

**D. Consideration for approval of updated School Director goals.**

M. Sandoval made a motion to approve the updated school director goals.

M. McWenie seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Reger-Flores Absent  
J. Kaprosy      Aye  
H. Wildy        Aye  
M. McWenie     Aye  
P. Boyle        Aye  
M. Sandoval    Aye  
A. Tanori        Aye

**III. Finance**

**A. Discussion and Consideration of Financial Statements & Vouchers**

Tisha presented financial statements & vouchers for the month of December 2020

A. Tanori made a motion to approve financial statements & vouchers for the month of December 2020.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Kaprosy      Aye  
M. McWenie     Aye  
P. Boyle        Aye  
M. Sandoval    Aye  
S. Reger-Flores Absent  
H. Wildy        Aye  
A. Tanori        Aye

**B. Presentation of Financial Committee Report**

Matt presented update

**IV. Academics**

**A. Presentation of Academic Committee Report**

Megan & Jessica presented report

**V. Governance**

**A. Presentation of Governance Committee Report**

Peter presented report

**VI. Challenge Foundation Properties Update**

**A. Presentation of Challenge Foundation Properties Update**

Matt presented update

**VII. Development**

**A. Presentation of Development Committee Report**

Heidi presented development committee report

**VIII. CEO Support and Evaluation**

**A. Presentation of School Director's Report**

Jessica presented school director's report

**B. Presentation of Compliance Report**

Jessica presented compliance report

**C. Presentation of School Director's Goals**

Jessica presented school director's goals

**IX. Executive Session: Real Estate**

**A. Discussion of Facilities Purchase**

A. Tanori made a motion to move into executive session.

M. McWenie seconded the motion.

Item discussed in executive session

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Kaprosy	Aye
H. Wildy	Aye
A. Tanori	Aye
P. Boyle	Aye
M. McWenie	Aye
M. Sandoval	Aye
S. Reger-Flores	Absent

**X. Closing Items**

**A. Meeting Feedback**

Jay provided meeting feedback

M. McWenie left.

M. Sandoval left.

**B. Summary of Action Items and School Director Requests**

- February meeting agenda time limits:
  - finance committee - 15 min
  - Gov committee - 15 min
- Resources for student recruitment please send to Jessica

S. Reger-Flores arrived.

**C. Set Next Meeting Date & Agenda**

next board meeting Feb 11, 2021 at 8:31am

**D. Adjourn Meeting**

A. Tanori made a motion to adjourn meeting.

P. Boyle seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Sandoval     Absent

A. Tanori        Aye

H. Wildy         Aye

P. Boyle         Aye

M. McWenie     Absent

S. Reger-Flores Aye

J. Kaprosy       Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:11 AM.

Respectfully Submitted,

L. Trevizo