

APPROVED



Western School of Science and Technology: CFA

Minutes

Meeting of the Board of Directors of Western: CFA

Date and Time

Thursday December 10, 2020 at 8:30 AM

Location

Western School of Science and Technology A Challenge Foundation Academy
6515 W. Indian School Rd.
Phoenix, AZ 85033
Zoom: <https://wsst.zoom.us/my/jmakowske>

Notice of Public Meeting

of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA

Disabled persons in need of special accommodations should contact Ms. Jessica Makowske at 623.249.3900 at least 24 hours prior to the scheduled meeting time.

**Where: Western School of Science and Technology:
A Challenge Foundation Academy
6515 W. Indian School Rd.
Phoenix, AZ 85033**

<https://wsst.zoom.us/my/jmakowske>

When: Thursday, December 10, 2020 8:30 a.m. MST

Directors Present

H. Wildy (remote), J. Kaprosy (remote), M. McWenie (remote), M. Sandoval (remote), P. Boyle (remote)

Directors Absent

A. Tanori, S. Reger-Flores

Directors who arrived after the meeting opened

H. Wildy

Ex Officio Members Present

J. Makowske (remote)

Non Voting Members Present

J. Makowske (remote)

Guests Present

Adrian Espana (remote), L. Trevizo (remote), Lynne Almy (remote), T. Crisler (remote), T. Moore (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Kaprosy called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Dec 10, 2020 at 8:32 AM.

C. Read Mission Statement

Jessica read mission statement
H. Wildy arrived.

D. Mission Moment: Warrior Lab

Jessica presented mission moment

E. Call to the Public

Lynne Almy presented her public comment.

II. Consent Agenda

A. Discussion and Consideration of Previous Meeting Minutes: 11/5/2020

M. McWenie made a motion to approve the minutes from Meeting of the Board of Directors of Western: CFA on 11-05-20.

P. Boyle seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

J. Kaprosy	Aye
P. Boyle	Aye
H. Wildy	Aye
M. Sandoval	Aye
M. McWenie	Aye
A. Tanori	Absent
S. Reger-Flores	Absent

III. CEO Support and Evaluation

A. Presentation of the School Director's Report

Jessica presented school director's report

B. Presentation of Compliance Update

Jessica presented compliance update

C. Discussion of School Director Goals FY 21

Jessica presented school director goals FY21

- Science goals

D. Discussion and Considerations of an Updated Grading Policy

Jessica and Tara presented proposed updates to grading policy for 2020-2021

Board members discussed grading policy

IV. Challenge Foundation Properties Update

A. Presentation of Challenge Foundation Properties Update

Matt presented CFP update

V. Governance

A. Presentation of Governance Committee Report

Peter presented governance committee report

B. Discussion and Consideration of a One-Time Mid Year Staff Bonus

Jessica presented the proposal of a one-time midyear staff bonus

P. Boyle made a motion to Approve midyear bonus be paid to all staff of a base of \$750 with an additional of \$25 per semester or part of a semester that a staff member has worked at western.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

P. Boyle	Aye
M. McWenie	Aye
S. Reger-Flores	Absent
H. Wildy	Aye
M. Sandoval	Aye
A. Tanori	Absent
J. Kaposy	Aye

C. Discussion of a Donated Mural

Jessica presented donated mural

Board discussed information needed regarding a potential mural approval

VI. Academic Excellence

A. Presentation of Academic Committee Report

No updates

VII. Finance

A. Discussion and Consideration of Financial Statements & Vouchers

Tisha presented financial statements and vouchers for November 2020

M. Sandoval made a motion to approve financial statements and vouchers for November 2020.

M. McWenie seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

H. Wildy	Aye
J. Kaposy	Aye
S. Reger-Flores	Absent
P. Boyle	Aye
M. Sandoval	Aye
M. McWenie	Aye
A. Tanori	Absent

B. Presentation of Finance Committee Report

Matt presented update

- Board training around finance

VIII. Development

A. Presentation of Development Committee Report

Heidi presented report updates

- Cigna grant not awarded
- Applying for local grants

IX. Executive Session: Real Estate

A. Discussion of Facility Purchase

P. Boyle made a motion to move to move into executive session to discuss building finance.

M. Sandoval seconded the motion.

Item discussed in executive session

The board **VOTED** unanimously to approve the motion.

Roll Call

J. Kaprosy	Aye
A. Tanori	Absent
M. Sandoval	Aye
H. Wildy	Aye
M. McWenie	Aye
S. Reger-Flores	Absent
P. Boyle	Aye

X. Closing Items

A. Meeting Feedback

Jay provided feedback

B. Summary of Action Items and School Director Requests

- Monday at 8:30am for public meeting?
- Peter and Jessica work together on building finance section
- Presenting benchmark data
- Jan: Add a vote to participation in AZ science
- Talk about summer opportunities for students

- Conflict of interest in the weekly updates
- Clear direction around mural
- Esser fund update
- Finance will get time in March to present training

C. Set Next Meeting Date & Agenda

Monday December 14, 2020 at 8:30am

D. Adjourn Meeting

M. Sandoval made a motion to adjourn meeting.

H. Wildy seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Reger-Flores Absent

H. Wildy Aye

M. Sandoval Aye

A. Tanori Absent

J. Kaprosy Aye

M. McWenie Aye

P. Boyle Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:19 AM.

Respectfully Submitted,

L. Trevizo