

APPROVED



# Western School of Science and Technology: CFA

## Minutes

### Meeting of the Board of Directors of Western: CFA

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#### Date and Time

Thursday September 3, 2020 at 8:30 AM

#### Location

**Western School of Science and Technology: A Challenge Foundation Academy**

**6515 W. Indian School Rd. Phoenix, AZ 85033**

**Zoom:** <https://wsst.zoom.us/j/94603507123>

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#### Notice of Public Meeting

of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Ms. Jessica Makowske at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where:** **Western School of Science and Technology:**

**A Challenge Foundation Academy**

**6515 W. Indian School Rd.**

**Phoenix, AZ 85033**

<https://wsst.zoom.us/j/96926464406>

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**When: Thursday, September 3rd, 2020 8:30 a.m. MST**

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**Directors Present**

A. Tanori (remote), J. Kaprosy (remote), M. McWenie (remote), M. Sandoval (remote), P. Boyle (remote), S. Reger-Flores (remote)

**Directors Absent**

H. Wildy, L. Arndt, L. Morgan

**Directors who arrived after the meeting opened**

M. McWenie

**Ex Officio Members Present**

J. Makowske (remote)

**Non Voting Members Present**

J. Makowske (remote)

**Guests Present**

L. Trevizo (remote), T. Crisler (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

J. Kaprosy called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Sep 3, 2020 at 8:36 AM.

**C. Read Mission Statement**

Jessica read mission statement

**D. Call to the Public**

No public comments

**II. Consent Agenda**

**A. Discussion and Consideration of Previous Meeting Minutes: 8/6/2020**

A. Tanori made a motion to approve the minutes from Meeting of the Board of Directors of Western: CFA on 08-06-20.

P. Boyle seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

P. Boyle	Aye
J. Kaprosy	Aye
H. Wildy	Absent
M. McWenie	Absent
S. Reger-Flores	Aye
L. Arndt	Absent
L. Morgan	Absent
M. Sandoval	Aye
A. Tanori	Aye

**B. Discussion and Consideration of Previous Meeting Minutes: 11/7/2019**

A. Tanori made a motion to Approve previous meeting minutes: 11/7/2019.

P. Boyle seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

H. Wildy	Absent
A. Tanori	Aye
S. Reger-Flores	Aye
L. Arndt	Absent
J. Kaprosy	Aye
M. Sandoval	Aye
P. Boyle	Aye
M. McWenie	Absent
L. Morgan	Absent

**C. Discussion and Consideration of Previous Meeting Minutes: 12/5/2020**

A. Tanori made a motion to Approve previous meeting minutes:12/5/20.

P. Boyle seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

H. Wildy	Absent
P. Boyle	Aye
L. Morgan	Absent
A. Tanori	Aye
J. Kaprosy	Aye
S. Reger-Flores	Aye
M. Sandoval	Aye
M. McWenie	Absent
L. Arndt	Absent

**D.**

**Discussion and Consideration of Previous Meeting Minutes: 1/16/2020**

A. Tanori made a motion to Approve previous meeting minutes:1/16/2020.

P. Boyle seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Sandoval	Aye
P. Boyle	Aye
M. McWenie	Absent
H. Wildy	Absent
L. Morgan	Absent
J. Kaprosoy	Aye
L. Arndt	Absent
A. Tanori	Aye
S. Reger-Flores	Aye

**E. Discussion and Consideration of Previous Meeting Minutes: 2/6/2020**

A. Tanori made a motion to Approve previous meeting minutes:2/6/2020.

P. Boyle seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Sandoval	Aye
L. Arndt	Absent
L. Morgan	Absent
J. Kaprosoy	Aye
H. Wildy	Absent
P. Boyle	Aye
M. McWenie	Absent
S. Reger-Flores	Aye
A. Tanori	Aye

**F. Discussion and Consideration of Previous Meeting Minutes: 3/5/2020**

A. Tanori made a motion to Approve previous meeting minutes:3/5/2020.

P. Boyle seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Tanori	Aye
H. Wildy	Absent
L. Morgan	Absent
M. Sandoval	Aye
P. Boyle	Aye
S. Reger-Flores	Aye
L. Arndt	Absent

**Roll Call**

J. Kaprosy      Aye  
M. McWenie     Absent

**G. Discussion and Consideration of Previous Meeting Minutes: 4/2/2020**

A. Tanori made a motion to Approve previous meeting minutes:4/2/2020.

P. Boyle seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

L. Morgan       Absent  
S. Reger-Flores Aye  
M. McWenie     Absent  
L. Arndt        Absent  
A. Tanori        Aye  
M. Sandoval    Aye  
J. Kaprosy      Aye  
P. Boyle         Aye  
H. Wildy        Absent

**H. Discussion and Consideration of Previous Meeting Minutes: 5/7/2020**

A. Tanori made a motion to Approve previous meeting minutes:5/7/2020.

P. Boyle seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

P. Boyle         Aye  
J. Kaprosy      Aye  
M. McWenie     Absent  
L. Morgan       Absent  
H. Wildy        Absent  
A. Tanori        Aye  
L. Arndt        Absent  
M. Sandoval    Aye  
S. Reger-Flores Aye

**I. Discussion and Consideration of Previous Meeting Minutes: 6/4/2020**

A. Tanori made a motion to Approve previous meeting minutes:6/4/2020.

P. Boyle seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

P. Boyle         Aye  
S. Reger-Flores Aye  
L. Morgan       Absent

**Roll Call**

H. Wildy	Absent
M. Sandoval	Aye
M. McWenie	Absent
A. Tanori	Aye
L. Arndt	Absent
J. Kaprosy	Aye

**J. Discussion and Consideration of the revised 20-21 Mitigation Plan**

A. Tanori made a motion to approve the revised 20-21 mitigation plan.

P. Boyle seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Sandoval	Aye
P. Boyle	Aye
L. Morgan	Absent
M. McWenie	Absent
A. Tanori	Aye
L. Arndt	Absent
S. Reger-Flores	Aye
H. Wildy	Absent
J. Kaprosy	Aye

**K. Discussion and Consideration of the updated Job Descriptions to use Enrollment Stabilization Grant and ESSER/CARES Grants to fund these positions for the 20-21 school year.**

A. Tanori made a motion to Approve the updated Job Descriptions to use Enrollment Stabilization Grant and ESSER/CARES Grants to fund these positions for the 20-21 school year.

P. Boyle seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

P. Boyle	Aye
H. Wildy	Absent
M. McWenie	Absent
L. Arndt	Absent
J. Kaprosy	Aye
A. Tanori	Aye
S. Reger-Flores	Aye
M. Sandoval	Aye
L. Morgan	Absent

**L. Discussion and Consideration of the 20-21 Wellness Policy**

A. Tanori made a motion to Approve the 20-21 wellness policy.

P. Boyle seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Tanori	Aye
P. Boyle	Aye
M. Sandoval	Aye
L. Morgan	Absent
J. Kaprosy	Aye
H. Wildy	Absent
L. Arndt	Absent
S. Reger-Flores	Aye
M. McWenie	Absent

**M. Discussion and Consideration of Lauren Arndt's resignation**

A. Tanori made a motion to Accept Lauren Arndt's resignation.

P. Boyle seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

P. Boyle	Aye
L. Arndt	Absent
J. Kaprosy	Aye
A. Tanori	Aye
H. Wildy	Absent
M. Sandoval	Aye
M. McWenie	Absent
L. Morgan	Absent
S. Reger-Flores	Aye

**N. Discussion and Consideration of Lauren Morgan's resignation**

A. Tanori made a motion to accept Lauren Morgan's resignation.

P. Boyle seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Sandoval	Aye
L. Arndt	Absent
L. Morgan	Absent
M. McWenie	Absent
P. Boyle	Aye
H. Wildy	Absent
A. Tanori	Aye
J. Kaprosy	Aye
S. Reger-Flores	Aye

### III. CEO Support and Evaluation

#### A. Presentation of the School Director's Report

Jessica presented report  
M. McWenie arrived.

#### B. Presentation of Compliance Update

Jessica presented

#### C. Discussion of School Director Goals FY 21

No updates

### IV. Challenge Foundation Properties Update

#### A. Presentation of Challenge Foundation Properties Update

Matt presented: Grant check will be deposited this week

### V. Governance

#### A. Presentation of Governance Committee Report

Peter presented report: Reviewed Open Meeting Law

#### B. Discussion and Consideration of the Revised Board Member Accountability Structure

Jessica presented

A. Tanori made a motion to approve the Revised Board Member Accountability Structure.  
M. McWenie seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### Roll Call

M. McWenie	Aye
S. Reger-Flores	Aye
L. Arndt	Absent
M. Sandoval	Aye
L. Morgan	Absent
P. Boyle	Aye
J. Kaprosy	Aye
H. Wildy	Absent
A. Tanori	Aye

#### C. Discussion and Consideration of the Revised Board Member Job Description

Peter presented board member job description

A. Tanori made a motion to approve the Revised Board Member Job Description.

S. Reger-Flores seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Kaprosy	Aye
M. Sandoval	Aye
L. Arndt	Absent
L. Morgan	Absent
H. Wildy	Absent
M. McWenie	Aye
S. Reger-Flores	Aye
A. Tanori	Aye
P. Boyle	Aye

**D. Discussion and Consideration of the benchmark recommendations released by the Arizona Department of Health Services, guidance from county health officials, and community needs and resources as they pertain to offering in-person instruction starting in Q2.**

Jessica presented reopening resolution

A. Tanori made a motion to approve the amended the Reopening Resolution document to include the date of October 12, 2020 on section 4.

M. McWenie seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

L. Morgan	Absent
J. Kaprosy	Aye
M. Sandoval	Aye
P. Boyle	Aye
L. Arndt	Absent
M. McWenie	Aye
S. Reger-Flores	Aye
A. Tanori	Aye
H. Wildy	Absent

**E. Discussion and Consideration of adding Jessica Makowske to the Governing Board as an ex-officio (non-voting) member**

Jessica presented

M. Sandoval made a motion to add Jessica Makowske to the governing board as an ex-officio member.

P. Boyle seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

P. Boyle	Aye
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**Roll Call**

J. Kaprosy	Aye
A. Tanori	Aye
H. Wildy	Absent
L. Arndt	Absent
M. McWenie	Aye
S. Reger-Flores	Aye
M. Sandoval	Aye
L. Morgan	Absent

**VI. Academic Excellence**

**A. Presentation of Academic Committee Report**

Megan presented academic committee report

**VII. Finance**

**A. Discussion and Consideration of Financial Statements & Vouchers**

Tisha presented financial statements and vouchers for the month of August 2020

M. Sandoval made a motion to Approve the financial statements and vouchers for the month of August 2020.

P. Boyle seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

L. Arndt	Absent
H. Wildy	Absent
M. Sandoval	Aye
S. Reger-Flores	Aye
J. Kaprosy	Aye
M. McWenie	Aye
P. Boyle	Aye
L. Morgan	Absent
A. Tanori	Aye

**B. Presentation of Finance Committee Report**

Matt presented the finance committee report

**VIII. Development**

**A. Presentation of Development Committee Report**

No updates

**IX. Executive Session: Real Estate**

**A. Discussion of Facility Purchase**

No updates

**X. Closing Items**

**A. Meeting Feedback**

Jay provided feedback

**B. Summary of Action Items and School Director Requests**

- send updates regarding reopening - JM
- send NWEA data - JM

**C. Set Next Meeting Date & Agenda**

Proposed Next meeting: October 1, 2020 at 8:30am

S. Reger-Flores made a motion to set next board meeting date October 1, 2020 at 8:30am.

A. Tanori seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

L. Arndt	Absent
L. Morgan	Absent
H. Wildy	Absent
M. McWenie	Aye
P. Boyle	Aye
M. Sandoval	Aye
J. Kaprosy	Aye
A. Tanori	Aye
S. Reger-Flores	Aye

**D. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:49 AM.

Respectfully Submitted,  
L. Trevizo