

APPROVED



# Western School of Science and Technology: CFA

## Minutes

### Meeting of the Board of Directors of Western: CFA

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#### Date and Time

Thursday July 9, 2020 at 8:45 AM

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Notice of Public Meeting

of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Mr. Peter Boyle at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where: Western School of Science and Technology:  
A Challenge Foundation Academy  
6515 W. Indian School Rd.  
Phoenix, AZ 85033**

<https://wsst.zoom.us/j/96926464406>

**When: Thursday, July 9th, 2020 8:45 a.m. MST**

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#### Directors Present

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A. Tanori (remote), H. Wildy (remote), J. Kaprosy (remote), M. McWenie (remote), M. Sandoval (remote), P. Boyle (remote), S. Reger-Flores (remote)

**Directors Absent**

L. Arndt, L. Morgan, T. Pottgen

**Ex Officio Members Present**

J. Makowske (remote)

**Non Voting Members Present**

J. Makowske (remote)

**Guests Present**

L. Trevizo (remote), T. Crisler (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

J. Kaprosy called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Jul 9, 2020 at 8:49 AM.

**C. Discussion and Consideration of Previous Meeting Minutes: 6/4/2020**

M. McWenie made a motion to approve the minutes from Meeting of the Board of Directors of Western: CFA on 06-04-20.

H. Wildy seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

H. Wildy	Aye
A. Tanori	Aye
T. Pottgen	Absent
S. Reger-Flores	Aye
M. Sandoval	Aye
M. McWenie	Aye
L. Morgan	Absent
J. Kaprosy	Aye
P. Boyle	Aye
L. Arndt	Absent

**D. Read Mission Statement**

Jessica read mission statement

**E. Call to the Public**

No public comments

**F. Mission Moment: AZELLA Results**

Jessica presented mission moment

**II. CEO Support and Evaluation**

**A. Presentation of the School Director's Report**

Jessica presented report

**B. Presentation of Compliance Update**

Jessica presented update

**III. Academic Excellence**

**A. Presentation of Academic Committee Report**

Jessica presented report

**B. Presentation of Reopening Plans for 20-21 School Year**

Jessica presented reopening plans

**IV. Finance**

**A. Discussion and Consideration of Financial Statements & Vouchers**

Tisha presented financial statements & vouchers

A. Tanori made a motion to approve the financial statements & vouchers .

M. McWenie seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Kaprosy	Aye
H. Wildy	Aye
T. Pottgen	Absent
P. Boyle	Aye
M. McWenie	Aye
L. Arndt	Absent
L. Morgan	Absent
A. Tanori	Aye
S. Reger-Flores	Aye
M. Sandoval	Aye

## **B. Discussion and Consideration of FY21 Budget - Second Approval**

Tisha presented FY21 Budget

P. Boyle made a motion to approve FY21 Budget.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

S. Reger-Flores	Aye
M. Sandoval	Aye
P. Boyle	Aye
A. Tanori	Aye
J. Kaprosy	Aye
M. McWenie	Aye
H. Wildy	Aye
T. Pottgen	Absent
L. Arndt	Absent
L. Morgan	Absent

## **C. Presentation of Finance Committee Report**

No updates

## **V. Development**

### **A. Presentation of Development Committee Report**

Heidi presented report

### **B. Discussion of Board Member Support for Development Plan**

Jessica thanked board members for their tax credit donations

## **VI. Governance**

### **A. Self-Evaluation of Guilt-Free Board Member Card**

No updates

### **B. Discussion and Consideration of Application for the A for Arizona Innovation Grant**

Jessica presented

M. McWenie made a motion to approve the application for the A for Arizona Innovation Grant.

M. Sandoval seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

P. Boyle	Aye
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**Roll Call**

L. Arndt	Absent
L. Morgan	Absent
H. Wildy	Aye
T. Pottgen	Absent
A. Tanori	Aye
S. Reger-Flores	Aye
M. McWenie	Aye
J. Kaprosy	Aye
M. Sandoval	Aye

**C. Discussion and Consideration of Marketing Teacher Job Description**

Jessica presented marketing teacher job description

M. McWenie made a motion to approve marketing teacher job description .

P. Boyle seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

P. Boyle	Aye
H. Wildy	Aye
A. Tanori	Aye
S. Reger-Flores	Aye
M. McWenie	Aye
L. Morgan	Absent
M. Sandoval	Aye
T. Pottgen	Absent
L. Arndt	Absent
J. Kaprosy	Aye

**D. Discussion and Consideration of FY21 Policy Updates**

Jessica presented updates to family and staff handbooks

M. McWenie made a motion to approve the proposed changes to the staff and family handbooks.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Sandoval	Aye
S. Reger-Flores	Aye
J. Kaprosy	Aye
H. Wildy	Aye
L. Arndt	Absent
L. Morgan	Absent
A. Tanori	Aye
T. Pottgen	Absent
P. Boyle	Aye

**Roll Call**

M. McWenie Aye

**VII. Challenge Foundation Properties Update**

**A. Presentation of Challenge Foundation Properties Update**

Matt presented update

**VIII. Executive Session: Real Estate**

**A. Discussion of Facility Purchase**

Item discussed in executive session

M. McWenie made a motion to enter executive session.

H. Wildy seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. McWenie Aye

A. Tanori Aye

H. Wildy Aye

P. Boyle Aye

M. Sandoval Aye

L. Arndt Absent

L. Morgan Absent

J. Kaprosy Aye

S. Reger-Flores Aye

T. Pottgen Absent

**IX. Closing Items**

**A. Discussion and Consideration of the Resignation of Troy Pottgen as a Governing Board Member**

Jay presented the consideration of the resignation of Troy Pottgen

M. McWenie made a motion to approve resignation of Troy Pottgen from the board.

H. Wildy seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Reger-Flores Aye

A. Tanori Aye

L. Arndt Absent

M. Sandoval Aye

T. Pottgen Absent

M. McWenie Aye

P. Boyle Aye

**Roll Call**

J. Kaprosy	Aye
H. Wildy	Aye
L. Morgan	Absent

**B. Meeting Feedback**

Jessica and Jay provided feedback

**C. Summary of Action Items**

- Azella assessment data (JM)
- Waivers for school safety plan (JM)
- Board resolution for Aug meeting (JM)

**D. Set Next Meeting Date & Agenda**

Next meeting: Aug 6th 2020 at 8:45am

H. Wildy made a motion to Approve Aug 6th 2020 board meeting at 8:45am.

M. McWenie seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Kaprosy	Aye
P. Boyle	Aye
T. Pottgen	Absent
M. Sandoval	Aye
L. Morgan	Absent
L. Arndt	Absent
A. Tanori	Aye
S. Reger-Flores	Aye
M. McWenie	Aye
H. Wildy	Aye

**E. Adjourn Meeting**

M. McWenie made a motion to Adjourn meeting.

A. Tanori seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

P. Boyle	Aye
J. Kaprosy	Aye
M. McWenie	Aye
A. Tanori	Aye
T. Pottgen	Absent
H. Wildy	Aye
S. Reger-Flores	Aye

**Roll Call**

L. Arndt            Absent  
M. Sandoval       Aye  
L. Morgan           Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:26 AM.

Respectfully Submitted,  
L. Trevizo