

# Western School of Science and Technology: CFA

## Minutes

### Meeting of the Board of Directors of Western: CFA

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#### Date and Time

Thursday June 4, 2020 at 8:45 AM

#### Location

Western School of Science and Technology  
A Challenge Foundation Academy  
6515 W. Indian School Rd.  
Phoenix, AZ 85033

Zoom: <https://wsst.zoom.us/j/97179306217>

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#### Notice of Public Meeting

of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA**

Disabled persons in need of special accommodations should contact Mr. Peter Boyle at 623.249.3900 at least 24 hours prior to the scheduled meeting time.

**Where: Western School of Science and Technology:  
A Challenge Foundation Academy**

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**6515 W. Indian School Rd.**

**Phoenix, AZ 85033**

<https://wsst.zoom.us/j/96926464406>

**When: Thursday, June 4th, 2020 8:45 a.m. MST**

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**Directors Present**

A. Tanori (remote), D. Shaw (remote), H. Wildy (remote), J. Kaprosy (remote), L. Arndt (remote), L. Morgan (remote), M. McWenie (remote), M. Sandoval (remote), S. Reger-Flores (remote), T. Pottgen (remote)

**Directors Absent**

*None*

**Directors who left before the meeting adjourned**

L. Arndt, L. Morgan

**Ex Officio Members Present**

J. Makowske (remote), P. Boyle (remote)

**Non Voting Members Present**

J. Makowske (remote), P. Boyle (remote)

**Guests Present**

L. Trevizo (remote), T. Moore (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

J. Kaprosy called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Jun 4, 2020 at 8:50 AM.

**C. Discussion and Consideration of Previous Meeting Minutes: 5/7/2020**

M. McWenie made a motion to approve the minutes from 5/7/2020 Meeting of the Board of Directors of Western: CFA on 05-07-20.

H. Wildy seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

L. Arndt            Aye

M. McWenie       Aye

**Roll Call**

|                 |     |
|-----------------|-----|
| S. Reger-Flores | Aye |
| D. Shaw         | Aye |
| T. Pottgen      | Aye |
| L. Morgan       | Aye |
| A. Tanori       | Aye |
| M. Sandoval     | Aye |
| H. Wildy        | Aye |
| J. Kaprosy      | Aye |

**D. Read Mission Statement**

Jessica read the Mission Statement.

**E. Call to the Public**

There was no public comment.

**F. Mission Moment: Remote Learning INC/F data**

Tara Moore presented mission moment

**II. CEO Support and Evaluation**

**A. Presentation of the Founding School Director's Report**

Jessica presented report

**B. Presentation of Compliance Update**

Jessica presented update

**C. Presentation of FSD Goals**

Peter presented FSD Goals

**III. Academic Excellence**

**A. Presentation of Academic Committee Report**

Jessica presented report

**IV. Finance**

**A. Discussion and Consideration of Financial Statements & Vouchers**

Tisha presented

A. Tanori made a motion to approve financial statements and vouchers for the month of May 2020.

L. Arndt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                 |     |
|-----------------|-----|
| H. Wildy        | Aye |
| L. Morgan       | Aye |
| L. Arndt        | Aye |
| T. Pottgen      | Aye |
| M. McWenie      | Aye |
| J. Kaprosy      | Aye |
| S. Reger-Flores | Aye |
| M. Sandoval     | Aye |
| D. Shaw         | Aye |
| A. Tanori       | Aye |

**B. Discussion and Consideration of FY21 Budget**

Tisha presented FY21 Budget

L. Morgan made a motion to approve the preliminary FY21 budget as presented.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                 |     |
|-----------------|-----|
| D. Shaw         | Aye |
| J. Kaprosy      | Aye |
| L. Arndt        | Aye |
| H. Wildy        | Aye |
| T. Pottgen      | Aye |
| S. Reger-Flores | Aye |
| M. Sandoval     | Aye |
| M. McWenie      | Aye |
| A. Tanori       | Aye |
| L. Morgan       | Aye |

**C. Presentation of Finance Committee Report**

Jay presented report

**D. Discussion and Consideration of Proposed Prop. 123 & 301 Performance Pay (vote)**

Peter presented the proposed performance pay

M. McWenie made a motion to Approve the performance pay bonuses.

L. Arndt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                 |     |
|-----------------|-----|
| M. McWenie      | Aye |
| S. Reger-Flores | Aye |
| L. Arndt        | Aye |

**Roll Call**

|             |     |
|-------------|-----|
| A. Tanori   | Aye |
| T. Pottgen  | Aye |
| D. Shaw     | Aye |
| J. Kaprosy  | Aye |
| H. Wildy    | Aye |
| M. Sandoval | Aye |
| L. Morgan   | Aye |

**V. Development**

**A. Presentation of Development Committee Report**

No updates

**B. Discussion of Board Member Support for Development Plan**

No updates

**VI. Governance**

**A. Self-Evaluation of Guilt-Free Board Member Card**

No discussion held

**B. Discussion and Consideration of Peter Boyle's Ex-Officio (non-voting)  
Appointment to the Board of Directors**

board discussed Peter Boyle's appointment to the board of directors

A. Tanori made a motion to appoint Peter Boyle to the board of directors as a voting member.

T. Pottgen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                 |     |
|-----------------|-----|
| H. Wildy        | Aye |
| L. Arndt        | Aye |
| D. Shaw         | Aye |
| J. Kaprosy      | Aye |
| A. Tanori       | Aye |
| S. Reger-Flores | Aye |
| M. Sandoval     | Aye |
| T. Pottgen      | Aye |
| M. McWenie      | Aye |
| L. Morgan       | Aye |

**C. Discussion and Consideration of Dates and Times for Governing Board Summer  
Retreat**

Board discussed dates and times for Governing Board Summer Retreat: July 13th from 12:00pm to 4:00pm

A. Tanori made a motion to approve the Governing Board Summer Retreat on July 13th from 12:00pm to 4:00pm.

T. Pottgen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                 |     |
|-----------------|-----|
| S. Reger-Flores | Aye |
| T. Pottgen      | Aye |
| J. Kaprosy      | Aye |
| D. Shaw         | Aye |
| A. Tanori       | Aye |
| M. McWenie      | Aye |
| L. Morgan       | Aye |
| L. Arndt        | Aye |
| M. Sandoval     | Aye |
| H. Wildy        | Aye |

**D. Discussion and Consideration of Special Board Meeting to approve the FY21 Budget**

Jessica presented the consideration of a special board meeting

L. Morgan made a motion to approve the board meeting change for July 9th, 2020.

M. McWenie seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                 |     |
|-----------------|-----|
| M. McWenie      | Aye |
| L. Arndt        | Aye |
| T. Pottgen      | Aye |
| J. Kaprosy      | Aye |
| S. Reger-Flores | Aye |
| A. Tanori       | Aye |
| L. Morgan       | Aye |
| M. Sandoval     | Aye |
| D. Shaw         | Aye |
| H. Wildy        | Aye |

**E. Discussion and Consideration to add Jessica Makowske as a 401k Trustee**

D. Shaw made a motion to add Jessica Makowske as a 401k Trustee effective June 5th, 2020.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|            |     |
|------------|-----|
| T. Pottgen | Aye |
|------------|-----|

**Roll Call**

|                 |     |
|-----------------|-----|
| M. McWenie      | Aye |
| H. Wildy        | Aye |
| S. Reger-Flores | Aye |
| A. Tanori       | Aye |
| D. Shaw         | Aye |
| L. Arndt        | Aye |
| L. Morgan       | Aye |
| J. Kaprosy      | Aye |
| M. Sandoval     | Aye |

**F. Discussion and Consideration of adding Jay Kaprosy, Board Chair, as a 401k Trustee**

D. Shaw made a motion to add Jay Kaprosy, Board Chair, as a 401k Trustee.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                 |     |
|-----------------|-----|
| L. Arndt        | Aye |
| T. Pottgen      | Aye |
| L. Morgan       | Aye |
| J. Kaprosy      | Aye |
| M. McWenie      | Aye |
| H. Wildy        | Aye |
| S. Reger-Flores | Aye |
| M. Sandoval     | Aye |
| A. Tanori       | Aye |
| D. Shaw         | Aye |

**G. Discussion and Consideration to remove Peter Boyle as a 401K trustee**

D. Shaw made a motion to remove Peter Boyle as a 401K trustee.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                 |     |
|-----------------|-----|
| J. Kaprosy      | Aye |
| M. McWenie      | Aye |
| L. Arndt        | Aye |
| T. Pottgen      | Aye |
| H. Wildy        | Aye |
| M. Sandoval     | Aye |
| A. Tanori       | Aye |
| S. Reger-Flores | Aye |
| D. Shaw         | Aye |
| L. Morgan       | Aye |

**H.**

### **Discussion and Consideration of Signing Power for Jessica Makowske**

D. Shaw made a motion to transfer Signing Power from Peter Boyle to Jessica Makowske.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

|                 |     |
|-----------------|-----|
| L. Arndt        | Aye |
| S. Reger-Flores | Aye |
| M. McWenie      | Aye |
| T. Pottgen      | Aye |
| A. Tanori       | Aye |
| J. Kaprosy      | Aye |
| L. Morgan       | Aye |
| D. Shaw         | Aye |
| H. Wildy        | Aye |
| M. Sandoval     | Aye |

### **I. Discussion and Consideration to Remove Peter Boyle's Signing Power**

D. Shaw made a motion to Remove Peter Boyle's Signing Power.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

|                 |     |
|-----------------|-----|
| T. Pottgen      | Aye |
| L. Morgan       | Aye |
| M. McWenie      | Aye |
| J. Kaprosy      | Aye |
| L. Arndt        | Aye |
| D. Shaw         | Aye |
| S. Reger-Flores | Aye |
| A. Tanori       | Aye |
| H. Wildy        | Aye |
| M. Sandoval     | Aye |

### **J. Discussion and Consideration to add Jessica Makowske as the Charter Representative**

D. Shaw made a motion to add Jessica Makowske as the Charter Representative.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

|             |     |
|-------------|-----|
| T. Pottgen  | Aye |
| L. Arndt    | Aye |
| L. Morgan   | Aye |
| M. Sandoval | Aye |



**Roll Call**

|                 |     |
|-----------------|-----|
| A. Tanori       | Aye |
| M. McWenie      | Aye |
| J. Kaprosy      | Aye |
| D. Shaw         | Aye |
| H. Wildy        | Aye |
| S. Reger-Flores | Aye |

**K. Discussion and Consideration to Remove Peter Boyle as the Charter Representative**

D. Shaw made a motion to Remove Peter Boyle as the Charter Representative.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                 |     |
|-----------------|-----|
| A. Tanori       | Aye |
| M. Sandoval     | Aye |
| L. Arndt        | Aye |
| J. Kaprosy      | Aye |
| D. Shaw         | Aye |
| M. McWenie      | Aye |
| S. Reger-Flores | Aye |
| T. Pottgen      | Aye |
| H. Wildy        | Aye |
| L. Morgan       | Aye |

**L. Discussion and Consideration of Special Education Job Description with allocation for TSI Funds**

Jessica presented SPED job description

M. McWenie made a motion to approve the special education job description with allocation for TSI Funds.

D. Shaw seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                 |     |
|-----------------|-----|
| H. Wildy        | Aye |
| A. Tanori       | Aye |
| S. Reger-Flores | Aye |
| D. Shaw         | Aye |
| M. Sandoval     | Aye |
| L. Arndt        | Aye |
| T. Pottgen      | Aye |
| M. McWenie      | Aye |
| L. Morgan       | Aye |
| J. Kaprosy      | Aye |

**M.**

## **Discussion and Consideration of acceptance of TSI Grant for Special Education**

Jessica presented TSI grant for SPED

M. McWenie made a motion to accept the TSI Grant for Special Education.

D. Shaw seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

|                 |     |
|-----------------|-----|
| T. Pottgen      | Aye |
| M. Sandoval     | Aye |
| J. Kaprosy      | Aye |
| L. Morgan       | Aye |
| S. Reger-Flores | Aye |
| D. Shaw         | Aye |
| H. Wildy        | Aye |
| A. Tanori       | Aye |
| L. Arndt        | Aye |
| M. McWenie      | Aye |

## **VII. Challenge Foundation Properties Update**

### **A. Presentation of Challenge Foundation Properties Update**

Matt presented update and thanked Peter for his service

### **B. Discussion and Consideration of CFP Legacy School Affiliate Agreement**

Board discussed the renewal of the CFP Legacy School Affiliate Agreement

M. McWenie made a motion to approve signature of CFP Legacy School Affiliate Agreement.

T. Pottgen seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

|                 |         |
|-----------------|---------|
| D. Shaw         | Aye     |
| J. Kaprosy      | Aye     |
| M. Sandoval     | Abstain |
| L. Morgan       | Aye     |
| A. Tanori       | Aye     |
| M. McWenie      | Aye     |
| S. Reger-Flores | Aye     |
| L. Arndt        | Aye     |
| H. Wildy        | Aye     |
| T. Pottgen      | Aye     |

## **VIII. Executive Session: Real Estate**

### **A. Discussion of Facility Purchase Price**

Item tabled to Facilities meeting

## IX. Closing Items

### A. Discussion and Consideration of the Resignation of Drew Shaw as a Governing Board Member

Board discussed Drew Shaw's resignation from the Governing board

L. Arndt left.

L. Morgan made a motion to accept Drew's resignation from the board.

H. Wildy seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

|                 |        |
|-----------------|--------|
| M. Sandoval     | Aye    |
| L. Arndt        | Absent |
| M. McWenie      | Aye    |
| T. Pottgen      | No     |
| L. Morgan       | Aye    |
| D. Shaw         | Aye    |
| A. Tanori       | Aye    |
| J. Kaprosy      | Aye    |
| H. Wildy        | Aye    |
| S. Reger-Flores | Aye    |

### B. Meeting Feedback

Jay provided feedback, thanked Peter for service

L. Morgan left.

### C. Summary of Action Items

- July 9th meeting
- July 13 board governing board meeting
- PB reach out to facilities committee
- Internet scholarships for students

### D. Set Next Meeting Date & Agenda

July 9th, 2020

### E. Adjourn Meeting

M. McWenie made a motion to adjourn meeting.

T. Pottgen seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

|            |     |
|------------|-----|
| J. Kaprosy | Aye |
|------------|-----|

**Roll Call**

|                 |         |
|-----------------|---------|
| M. Sandoval     | Aye     |
| L. Morgan       | Absent  |
| L. Arndt        | Absent  |
| D. Shaw         | Abstain |
| H. Wildy        | Aye     |
| T. Pottgen      | Aye     |
| M. McWenie      | Aye     |
| A. Tanori       | Aye     |
| S. Reger-Flores | Aye     |

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:07 AM.

Respectfully Submitted,  
L. Trevizo