

APPROVED



Western School of Science and Technology: CFA

Minutes

Meeting of the Board of Directors of Western: CFA

Date and Time

Thursday June 4, 2020 at 8:45 AM

Location

**Western School of Science and Technology
A Challenge Foundation Academy
6515 W. Indian School Rd.
Phoenix, AZ 85033**

Zoom: <https://wsst.zoom.us/j/97179306217>

Notice of Public Meeting

of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA

Disabled persons in need of special accommodations should contact Mr. Peter Boyle at 623.249.3900 at least 24 hours prior to the scheduled meeting time.

**Where: Western School of Science and Technology:
A Challenge Foundation Academy**

6515 W. Indian School Rd.

Phoenix, AZ 85033

<https://wsst.zoom.us/j/96926464406>

When: Thursday, June 4th, 2020 8:45 a.m. MST

Directors Present

A. Tanori (remote), D. Shaw (remote), H. Wildy (remote), J. Kaprosy (remote), L. Arndt (remote), L. Morgan (remote), M. McWenie (remote), M. Sandoval (remote), S. Reger-Flores (remote), T. Pottgen (remote)

Directors Absent

None

Directors who left before the meeting adjourned

L. Arndt, L. Morgan

Ex Officio Members Present

J. Makowske (remote), P. Boyle (remote)

Non Voting Members Present

J. Makowske (remote), P. Boyle (remote)

Guests Present

L. Trevizo (remote), T. Moore (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Kaprosy called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Jun 4, 2020 at 8:50 AM.

C. Discussion and Consideration of Previous Meeting Minutes: 5/7/2020

M. McWenie made a motion to approve the minutes from 5/7/2020 Meeting of the Board of Directors of Western: CFA on 05-07-20.

H. Wildy seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

H. Wildy Aye

T. Pottgen Aye

Roll Call

L. Morgan Aye
D. Shaw Aye
M. McWenie Aye
M. Sandoval Aye
L. Arndt Aye
A. Tanori Aye
J. Kaprosy Aye
S. Reger-Flores Aye

D. Read Mission Statement

Jessica read the Mission Statement.

E. Call to the Public

There was no public comment.

F. Mission Moment: Remote Learning INC/F data

Tara Moore presented mission moment

II. CEO Support and Evaluation

A. Presentation of the Founding School Director's Report

Jessica presented report

B. Presentation of Compliance Update

Jessica presented update

C. Presentation of FSD Goals

Peter presented FSD Goals

III. Academic Excellence

A. Presentation of Academic Committee Report

Jessica presented report

IV. Finance

A. Discussion and Consideration of Financial Statements & Vouchers

Tisha presented

A. Tanori made a motion to approve financial statements and vouchers for the month of May 2020.

L. Arndt seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

T. Pottgen	Aye
M. McWenie	Aye
S. Reger-Flores	Aye
D. Shaw	Aye
L. Arndt	Aye
J. Kaprosy	Aye
M. Sandoval	Aye
L. Morgan	Aye
A. Tanori	Aye
H. Wildy	Aye

B. Discussion and Consideration of FY21 Budget

Tisha presented FY21 Budget

L. Morgan made a motion to approve the preliminary FY21 budget as presented.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

H. Wildy	Aye
L. Morgan	Aye
T. Pottgen	Aye
D. Shaw	Aye
L. Arndt	Aye
S. Reger-Flores	Aye
J. Kaprosy	Aye
A. Tanori	Aye
M. Sandoval	Aye
M. McWenie	Aye

C. Presentation of Finance Committee Report

Jay presented report

D. Discussion and Consideration of Proposed Prop. 123 & 301 Performance Pay (vote)

Peter presented the proposed performance pay

M. McWenie made a motion to Approve the performance pay bonuses.

L. Arndt seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Shaw	Aye
H. Wildy	Aye
L. Morgan	Aye

Roll Call

T. Pottgen Aye
M. Sandoval Aye
L. Arndt Aye
J. Kaprosy Aye
M. McWenie Aye
S. Reger-Flores Aye
A. Tanori Aye

V. Development

A. Presentation of Development Committee Report

No updates

B. Discussion of Board Member Support for Development Plan

No updates

VI. Governance

A. Self-Evaluation of Guilt-Free Board Member Card

No discussion held

B. Discussion and Consideration of Peter Boyle's Ex-Officio (non-voting) Appointment to the Board of Directors

board discussed Peter Boyle's appointment to the board of directors

A. Tanori made a motion to appoint Peter Boyle to the board of directors as a voting member.

T. Pottgen seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

L. Morgan Aye
L. Arndt Aye
A. Tanori Aye
M. McWenie Aye
H. Wildy Aye
T. Pottgen Aye
J. Kaprosy Aye
S. Reger-Flores Aye
D. Shaw Aye
M. Sandoval Aye

C. Discussion and Consideration of Dates and Times for Governing Board Summer Retreat

Board discussed dates and times for Governing Board Summer Retreat: July 13th from 12:00pm to 4:00pm

A. Tanori made a motion to approve the Governing Board Summer Retreat on July 13th from 12:00pm to 4:00pm.

T. Pottgen seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

H. Wildy	Aye
D. Shaw	Aye
M. Sandoval	Aye
T. Pottgen	Aye
A. Tanori	Aye
L. Arndt	Aye
M. McWenie	Aye
S. Reger-Flores	Aye
L. Morgan	Aye
J. Kaprosoy	Aye

D. Discussion and Consideration of Special Board Meeting to approve the FY21 Budget

Jessica presented the consideration of a special board meeting

L. Morgan made a motion to approve the board meeting change for July 9th, 2020.

M. McWenie seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

L. Arndt	Aye
L. Morgan	Aye
D. Shaw	Aye
S. Reger-Flores	Aye
J. Kaprosoy	Aye
T. Pottgen	Aye
A. Tanori	Aye
H. Wildy	Aye
M. Sandoval	Aye
M. McWenie	Aye

E. Discussion and Consideration to add Jessica Makowske as a 401k Trustee

D. Shaw made a motion to add Jessica Makowske as a 401k Trustee effective June 5th, 2020.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Sandoval	Aye
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Roll Call

H. Wildy Aye
J. Kaprosy Aye
T. Pottgen Aye
A. Tanori Aye
D. Shaw Aye
L. Morgan Aye
L. Arndt Aye
M. McWenie Aye
S. Reger-Flores Aye

F. Discussion and Consideration of adding Jay Kaprosy, Board Chair, as a 401k Trustee

D. Shaw made a motion to add Jay Kaprosy, Board Chair, as a 401k Trustee.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

J. Kaprosy Aye
D. Shaw Aye
T. Pottgen Aye
M. Sandoval Aye
A. Tanori Aye
L. Morgan Aye
S. Reger-Flores Aye
M. McWenie Aye
L. Arndt Aye
H. Wildy Aye

G. Discussion and Consideration to remove Peter Boyle as a 401K trustee

D. Shaw made a motion to remove Peter Boyle as a 401K trustee.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. McWenie Aye
A. Tanori Aye
M. Sandoval Aye
J. Kaprosy Aye
L. Arndt Aye
S. Reger-Flores Aye
H. Wildy Aye
T. Pottgen Aye
L. Morgan Aye
D. Shaw Aye

H.

Discussion and Consideration of Signing Power for Jessica Makowske

D. Shaw made a motion to transfer Signing Power from Peter Boyle to Jessica Makowske.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Sandoval	Aye
H. Wildy	Aye
T. Pottgen	Aye
S. Reger-Flores	Aye
M. McWenie	Aye
L. Arndt	Aye
L. Morgan	Aye
D. Shaw	Aye
A. Tanori	Aye
J. Kaprosy	Aye

I. Discussion and Consideration to Remove Peter Boyle's Signing Power

D. Shaw made a motion to Remove Peter Boyle's Signing Power.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

S. Reger-Flores	Aye
H. Wildy	Aye
M. Sandoval	Aye
J. Kaprosy	Aye
D. Shaw	Aye
L. Morgan	Aye
L. Arndt	Aye
A. Tanori	Aye
T. Pottgen	Aye
M. McWenie	Aye

J. Discussion and Consideration to add Jessica Makowske as the Charter Representative

D. Shaw made a motion to add Jessica Makowske as the Charter Representative.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

L. Morgan	Aye
A. Tanori	Aye
M. McWenie	Aye
L. Arndt	Aye

Roll Call

J. Kaprosy Aye
T. Pottgen Aye
D. Shaw Aye
H. Wildy Aye
M. Sandoval Aye
S. Reger-Flores Aye

K. Discussion and Consideration to Remove Peter Boyle as the Charter Representative

D. Shaw made a motion to Remove Peter Boyle as the Charter Representative.
M. Sandoval seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

L. Arndt Aye
L. Morgan Aye
D. Shaw Aye
A. Tanori Aye
H. Wildy Aye
S. Reger-Flores Aye
J. Kaprosy Aye
T. Pottgen Aye
M. Sandoval Aye
M. McWenie Aye

L. Discussion and Consideration of Special Education Job Description with allocation for TSI Funds

Jessica presented SPED job description
M. McWenie made a motion to approve the special education job description with allocation for TSI Funds.
D. Shaw seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Kaprosy Aye
L. Arndt Aye
M. McWenie Aye
D. Shaw Aye
L. Morgan Aye
A. Tanori Aye
S. Reger-Flores Aye
M. Sandoval Aye
T. Pottgen Aye
H. Wildy Aye

M.

Discussion and Consideration of acceptance of TSI Grant for Special Education

Jessica presented TSI grant for SPED

M. McWenie made a motion to accept the TSI Grant for Special Education.

D. Shaw seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Tanori	Aye
S. Reger-Flores	Aye
H. Wildy	Aye
T. Pottgen	Aye
J. Kaprosy	Aye
M. McWenie	Aye
D. Shaw	Aye
M. Sandoval	Aye
L. Morgan	Aye
L. Arndt	Aye

VII. Challenge Foundation Properties Update

A. Presentation of Challenge Foundation Properties Update

Matt presented update and thanked Peter for his service

B. Discussion and Consideration of CFP Legacy School Affiliate Agreement

Board discussed the renewal of the CFP Legacy School Affiliate Agreement

M. McWenie made a motion to approve signature of CFP Legacy School Affiliate Agreement.

T. Pottgen seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Tanori	Aye
D. Shaw	Aye
S. Reger-Flores	Aye
M. Sandoval	Abstain
T. Pottgen	Aye
L. Arndt	Aye
M. McWenie	Aye
H. Wildy	Aye
L. Morgan	Aye
J. Kaprosy	Aye

VIII. Executive Session: Real Estate

A. Discussion of Facility Purchase Price

Item tabled to Facilities meeting

IX. Closing Items

A. Discussion and Consideration of the Resignation of Drew Shaw as a Governing Board Member

Board discussed Drew Shaw's resignation from the Governing board

L. Arndt left.

L. Morgan made a motion to accept Drew's resignation from the board.

H. Wildy seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Tanori	Aye
L. Morgan	Aye
S. Reger-Flores	Aye
D. Shaw	Aye
J. Kaprosy	Aye
T. Pottgen	No
M. Sandoval	Aye
L. Arndt	Absent
H. Wildy	Aye
M. McWenie	Aye

B. Meeting Feedback

Jay provided feedback, thanked Peter for service

L. Morgan left.

C. Summary of Action Items

- July 9th meeting
- July 13 board governing board meeting
- PB reach out to facilities committee
- Internet scholarships for students

D. Set Next Meeting Date & Agenda

July 9th, 2020

E. Adjourn Meeting

M. McWenie made a motion to adjourn meeting.

T. Pottgen seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

H. Wildy	Aye
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Roll Call

L. Morgan	Absent
T. Pottgen	Aye
M. McWenie	Aye
A. Tanori	Aye
L. Arndt	Absent
D. Shaw	Abstain
J. Kaprosy	Aye
S. Reger-Flores	Aye
M. Sandoval	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:07 AM.

Respectfully Submitted,
L. Trevizo