

APPROVED



# Western School of Science and Technology: CFA

## Minutes

### Meeting of the Board of Directors

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#### Date and Time

Thursday April 2, 2020 at 8:45 AM

#### Location

6515 W Indian School Rd., Phoenix, AZ 85033

**Conference Dial-in Number: (515) 603-4920**

**Access Code: 1060076#**

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#### Notice of Public Meeting

of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION,  
INCLUDING REPORTS AND ACTION ITEMS AGENDA**

Disabled persons in need of special accommodations should contact Mr. Peter Boyle at 623.249.3900 at least 24 hours prior to the scheduled meeting time.

Where: **Western School of Science and Technology:**

**A Challenge Foundation Academy**

**6515 W. Indian School Rd.**

**Phoenix, AZ 85033**

**Conference Dial-in Number: (515) 603-4920**

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**Access Code: 1060076#**

**When:** **Thursday, April 2, 2020 8:15 a.m. MST**

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**Directors Present**

D. Shaw (remote), H. Wildy (remote), J. Kaprosy (remote), L. Arndt (remote), L. Morgan (remote), M. McWenie (remote), M. Sandoval (remote), T. Pottgen (remote)

**Directors Absent**

*None*

**Ex Officio Members Present**

J. Makowske (remote), P. Boyle (remote)

**Non Voting Members Present**

J. Makowske (remote), P. Boyle (remote)

**Guests Present**

Annette Tanori, L. Trevizo (remote), Sean Reger-Flores

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Shaw called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Apr 2, 2020 at 8:47 AM.

**C. Discussion and Consideration of Previous Meeting Minutes: 3/18/2020**

J. Kaprosy made a motion to approve the minutes from Meeting of the Board of Directors on 03-18-20.

L. Arndt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

L. Arndt Aye

D. Shaw Aye

J. Kaprosy Aye

M. Sandoval Aye

M. McWenie Aye

H. Wildy Absent

T. Pottgen Aye

L. Morgan Aye

**D. Read Mission Statement**

Peter read mission moment

**E. Call to the Public**

No public comments

**F. Mission Moment: Meal Service**

Lilly presented mission moment

**II. CEO Support and Evaluation**

**A. Presentation of the Founding School Director's Report**

Peter presented report

**B. Presentation of Compliance Update**

Peter presented update

**C. Presentation of FSD Goals**

Peter presented

**D. Discussion of Statewide School Closure Guidance**

Peter presented. Board discussed school closure guidance

**III. Academic Excellence**

**A. Presentation of Committee Report**

Peter presented report

**B. Presentation of Remote Learning Plan**

Peter presented Remote Learning Plan

**IV. Finance**

**A. Discussion and Consideration of Financial Statements & Vouchers**

Tisha presented financial statements & vouchers for the month of March

J. Kaprosy made a motion to approve financial statements & vouchers for the month of March.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

T. Pottgen Aye  
M. Sandoval Aye  
L. Arndt Aye  
J. Kaprosy Aye  
H. Wildy Aye  
L. Morgan Aye  
D. Shaw Aye  
M. McWenie Aye

**B. Presentation of Committee Report**

Jay presented update

**V. Development**

**A. Presentation of Development Committee Report**

Heidi presented update

**B. Discussion of Board Member Support for Development Plan**

Peter presented

**VI. Governance**

**A. Self-Evaluation of Guilt-Free Board Member Card**

Peter presented

**B. Consideration of Annette Tanori's Appointment to the Board of Directors**

Board discussed Annette Tanori's appointment to the board of directors  
J. Kaprosy made a motion to Appoint Annette Tanori to the board of directors.  
H. Wildy seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Kaprosy Aye  
M. Sandoval Aye  
T. Pottgen Aye  
M. McWenie Aye  
L. Arndt Aye  
L. Morgan Aye  
H. Wildy Aye  
D. Shaw Aye

**C. Discussion and Consideration of Officer Slate**

## Nominations for Officer Slate

- Treasurer: Matt Sandoval self nominated for role
- Secretary: Drew nominates Lilly, Lilly accepted nomination
- Chair: Lauren M nominates Jay, Jay accepted nomination
- Vice Chair: Jay nominates Annette. Annette accepted nomination.

Discussion held regarding officer slate

J. Kaprosy made a motion to appoint Matt Sandoval to treasurer of the WSST board.

T. Pottgen seconded the motion.

The board **VOTED** unanimously to approve the motion.

### Roll Call

D. Shaw Aye

M. Sandoval Aye

L. Morgan Aye

L. Arndt Aye

J. Kaprosy Aye

H. Wildy Aye

T. Pottgen Aye

M. McWenie Aye

M. McWenie made a motion to appoint Lilly to the Secretary position.

L. Arndt seconded the motion.

The board **VOTED** unanimously to approve the motion.

### Roll Call

H. Wildy Aye

L. Morgan Aye

M. Sandoval Aye

L. Arndt Aye

J. Kaprosy Aye

T. Pottgen Aye

D. Shaw Aye

M. McWenie Aye

T. Pottgen made a motion to appoint Annette to the Vice Chair position.

J. Kaprosy seconded the motion.

The board **VOTED** unanimously to approve the motion.

### Roll Call

H. Wildy Aye

L. Arndt Aye

T. Pottgen Aye

M. Sandoval Aye

M. McWenie Aye

D. Shaw Aye

**Roll Call**

L. Morgan Aye

J. Kaprosy Aye

L. Morgan made a motion to appoint Jay to the Board Chair position.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Sandoval Aye

L. Arndt Aye

H. Wildy Aye

L. Morgan Aye

T. Pottgen Aye

D. Shaw Aye

J. Kaprosy Aye

M. McWenie Aye

**D. Discussion of Board Member Recruitment**

Sean Reger-Flores introduced himself

**E. Discussion and Consideration of FY21 Calendar**

Jessica presented calendar

J. Kaprosy made a motion to approve FY 21 school calendar.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

H. Wildy Aye

J. Kaprosy Aye

D. Shaw Aye

M. McWenie Aye

M. Sandoval Aye

L. Arndt Aye

L. Morgan Aye

T. Pottgen Aye

**VII. Challenge Foundation Properties Update**

**A. Presentation of Challenge Foundation Properties Update**

Matt presented update

**VIII. Executive Session: Real Estate**

**A. Discussion of Facility Purchase Price**

J. Kaprosy made a motion to I move that we move into executive session pursuant to A.R.S. §38-431.03(A)(2) for discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

H. Wildy seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

L. Arndt Aye

M. McWenie Aye

D. Shaw Aye

H. Wildy Aye

J. Kaprosy Aye

T. Pottgen Aye

L. Morgan Aye

M. Sandoval Aye

**Item discussed in executive session**

**IX. Closing Items**

**A. Meeting Feedback**

Drew provided feedback

**B. Summary of Action Items**

- DS - document new officers
- PB - Megan around financial aid
- PB - Calendar to Tisha & Laura
- PB - 1.25 ADM (Tara Moore)
- PB - Specific needs to funders
- PB - Connect with Sean & Drew
- PB - Commercial real estate committee
- PB & JM - Connect with Officer Slate

**C. Set Next Meeting Date & Agenda**

May 7, 2020 at 8:45am

**D. Adjourn Meeting**

J. Kaprosy made a motion to adjourn meeting.

T. Pottgen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

L. Morgan Aye

M. Sandoval Aye

**Roll Call**

L. Arndt Aye  
T. Pottgen Aye  
J. Kaprosy Aye  
D. Shaw Aye  
H. Wildy Aye  
M. McWenie Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:26 AM.

Respectfully Submitted,

L. Trevizo