

# Western School of Science and Technology: CFA

## Minutes

### Meeting of the Board of Directors of Western School of Science and Technology

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#### Date and Time

Thursday January 16, 2020 at 8:45 AM

#### Location

6515 W Indian School Rd., Phoenix, AZ 85033

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#### Notice of Public Meeting

of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

#### **ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Mr. Peter Boyle at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where: Western School of Science and Technology:**

**A Challenge Foundation Academy**

**6515 W. Indian School Rd.**

**Phoenix, AZ 85033**

**Conference Dial-in Number: (515) 603-4920**

**Access Code: 1060076#**

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**When:** Thursday, January 16, 2020 8:45 a.m. MST

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**Directors Present**

D. Shaw, H. Wildy (remote), M. Sandoval, T. Pottgen (remote)

**Directors Absent**

J. Kaprosy, L. Arndt

**Directors who arrived after the meeting opened**

H. Wildy, T. Pottgen

**Directors who left before the meeting adjourned**

H. Wildy, T. Pottgen

**Ex Officio Members Present**

P. Boyle

**Non Voting Members Present**

P. Boyle

**Guests Present**

Kevin Camberg, Lauren Morgan, Megan McWenig, T. Crisler

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Shaw called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Jan 16, 2020 at 8:51 AM.

**C. Discussion and Consideration of Previous Meeting Minutes: 12/16/2019**

T. Pottgen made a motion to approve the minutes from Meeting of the Board of Directors of Western School of Science and Technology: CFA on 12-16-19.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Shaw	Aye
J. Kaprosy	Absent
L. Arndt	Absent
M. Sandoval	Aye

**Roll Call**

T. Pottgen     Aye

H. Wildy       Aye

**D. Read Mission Statement**

Peter read the mission statement.

**E. Presentation of Mission Moment**

Mr. Darryl Bess and Milagros H. presented the mission moment.

**F. Call to the Public**

There was no public comment.

**II. CEO Support and Evaluation**

**A. Presentation of the Founding School Director's Report**

Peter presented his report.

**B. Presentation of Compliance Update**

Peter held off on the compliance update until the discussion of the audit.

**C. Presentation of FSD Goals**

Peter presented his goals and current-state outcomes.

**D. Discussion of FSD Evaluation**

Drew presented the evaluation instrument and directions to complete it.

H. Wildy left.

T. Pottgen left.

T. Pottgen arrived.

H. Wildy arrived.

**III. Academic Excellence**

**A. Presentation of Committee Report**

Peter presented that the next report will be in February.

**IV. Finance**

**A. Discussion and Consideration of Financial Statements & Vouchers**

Tisha presented the financial statements and vouchers.

M. Sandoval made a motion to approve financial statements and vouchers as presented.

H. Wildy seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Kaprosy Absent

L. Arndt Absent

H. Wildy Aye

M. Sandoval Aye

T. Pottgen Aye

D. Shaw Aye

**B. Presentation of Committee Report**

Kevin Camberg presented the audited financials as the committee report.

**C. Discussion of One-Time Midyear Staff Bonus**

Board members discussed the potential for a midyear staff bonus.

**V. Development**

**A. Presentation of Development Committee Report**

Heidi presented the committee report.

**B. Discussion of Board Member Support for Development Plan**

Peter discussed board support for development.

**VI. Governance**

**A. Self-Evaluation of Guilt-Free Board Member Card**

Drew presented the card.

**B. Establishment of Board Committees**

This discussion was tabled to the future.

**C. Discussion and Consideration regarding Board Member Recruitment**

Lauren Morgan and Megan McWenle introduced themselves.

M. Sandoval made a motion to approve Lauren Morgan as a board member.

T. Pottgen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

T. Pottgen Aye

H. Wildy Aye

L. Arndt Absent

**Roll Call**

J. Kaprosy    Absent

M. Sandoval    Aye

D. Shaw        Aye

M. Sandoval made a motion to approve Megan McWenie to the board.

T. Pottgen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Sandoval    Aye

H. Wildy        Aye

D. Shaw        Aye

L. Arndt        Absent

J. Kaprosy    Absent

T. Pottgen     Aye

**D. Discussion and Consideration of Board Meeting Timing**

Board meeting timing was discussed.

**E. Discussion of Officer Slate**

Drew discussed the officer slate.

**VII. TeamCFA Update**

**A. Presentation of TeamCFA Update**

Matt presented the update from CFP.

**VIII. Closing Items**

**A. Meeting Feedback**

Drew presented feedback regarding the meeting.

**B. Summary of Action Items**

- Peter & Tisha will discuss potential bonus pools.
- Peter will complete onboarding paperwork with Megan & Lauren.

**C. Set Next Meeting Date & Agenda**

**D. Adjourn Meeting**

M. Sandoval made a motion to adjourn.

T. Pottgen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Shaw      Aye

M. Sandoval   Aye

H. Wildy      Aye

L. Arndt      Absent

J. Kaprosy    Absent

T. Pottgen    Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:13 AM.

Respectfully Submitted,

P. Boyle