

APPROVED



Western School of Science and Technology: CFA

Minutes

Succession Planning Committee Meeting

Date and Time

Tuesday January 14, 2020 at 11:30 AM

Location

6515 W Indian School Rd, Phoenix, AZ 85033

Notice of Public Meeting
of the Succession Planning Committee of the
Board of Directors of
Western School of Science and Technology: A Challenge Foundation Academy, Inc.
Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the
members of the Board of Directors of Western School of Science and Technology: A Challenge
Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to
the public as specified below. The Board of Directors reserves the right to change the order of
items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session,
which will not be open to the public, concerning any item on the agenda, for discussion,
consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION,
INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Mr. Peter Boyle at
623.249.3900 at least 24 hours prior to the scheduled meeting time.**

Where: **Western School of Science and Technology:**

**A Challenge Foundation Academy
6515 W. Indian School Rd.
Phoenix, AZ 85033
Conference Dial-in Number: (515) 603-4920
Access Code: 1060076#**

When: **Monday, December 2, 2019 11:30 a.m. MST**

Committee Members Present

D. Shaw, H. Wildy (remote), J. Kaprosy (remote), L. Almy, M. Sandoval (remote), P. Boyle, T. Pottgen, V. Escobedo

Committee Members Absent

L. Arndt

Committee Members who arrived after the meeting opened

J. Kaprosy, T. Pottgen

Committee Members who left before the meeting adjourned

J. Kaprosy, T. Pottgen

Guests Present

L. Trevizo

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Shaw called a meeting of the Succession Planning Committee of Western School of Science and Technology: CFA to order on Tuesday Jan 14, 2020 at 11:35 AM.

C. Discussion and Consideration of the Meeting Minutes from 12/16/2019

T. Pottgen made a motion to approve the minutes from Meeting of the Succession Planning Committee of the Board of Directors on 12-16-19.

P. Boyle seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

L. Trevizo	Aye
P. Boyle	Aye
J. Kaprosy	Absent
D. Shaw	Aye
T. Pottgen	Aye
L. Arndt	Absent
M. Sandoval	Aye
H. Wildy	Aye
V. Escobedo	Aye
L. Almy	Aye

D. Call to the Public

II. EXECUTIVE SESSION pursuant to A.R.S. §§38-431.03.A.1 EMPLOYMENT MATTERS

A. Discussion of School Director Applicants & 1st Round Interview Results

P. Boyle made a motion to move into executive session.

V. Escobedo seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

D. Shaw Aye

P. Boyle Aye

L. Arndt Absent

M. Sandoval Aye

V. Escobedo Aye

T. Pottgen Aye

H. Wildy Aye

J. Kaprosy Absent

L. Almy Aye

J. Kaprosy arrived.

T. Pottgen left.

J. Kaprosy left.

T. Pottgen arrived.

Discussion held in executive session

B. Discussion of 2nd Round Interview Questions

Board held discussion in executive session

III. Succession Planning

A. Discussion and Consideration of Succession Planning Proposal for Applicant Follow Ups

Discussion held in executive session

B. Discussion and Consideration of Interview Questions

Discussion held in executive session

IV. Closing Items

A. Summary of Action Items

- PB, VE, HW will conduct first round interview calls Friday Jan 17, 2020
- PB will send guidance to second round applicants on Friday Jan 17, 2020

- MS will send verbiage to PB regarding first round questions and will follow up with first round applicants

B. Set Next Meeting Date & Agenda

Next meeting: January 28, 2020 at 8:00am

C. Adjourn Meeting

V. Escobedo made a motion to Adjourn meeting.

P. Boyle seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

D. Shaw Aye

L. Trevizo Aye

J. Kaprosy Absent

V. Escobedo Aye

L. Arndt Absent

L. Almy Aye

M. Sandoval Aye

P. Boyle Aye

T. Pottgen Aye

H. Wildy Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:00 PM.

Respectfully Submitted,

L. Trevizo