

APPROVED



# Western School of Science and Technology: CFA

## Minutes

### Succession Planning Committee Meeting

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#### Date and Time

Tuesday January 14, 2020 at 11:30 AM

#### Location

6515 W Indian School Rd, Phoenix, AZ 85033

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Notice of Public Meeting

of the Succession Planning Committee of the  
Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Mr. Peter Boyle at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where: Western School of Science and Technology:**

**A Challenge Foundation Academy**

**6515 W. Indian School Rd.**

**Phoenix, AZ 85033**

**Conference Dial-in Number: (515) 603-4920**

**Access Code: 1060076#**

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**When: Monday, December 2, 2019 11:30 a.m. MST**

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**Committee Members Present**

D. Shaw, H. Wildy (remote), J. Kaprosy (remote), L. Almy, M. Sandoval (remote), P. Boyle, T. Pottgen, V. Escobedo

**Committee Members Absent**

L. Arndt

**Committee Members who arrived after the meeting opened**

J. Kaprosy, T. Pottgen

**Committee Members who left before the meeting adjourned**

J. Kaprosy, T. Pottgen

**Guests Present**

L. Trevizo

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Shaw called a meeting of the Succession Planning Committee of Western School of Science and Technology: CFA to order on Tuesday Jan 14, 2020 at 11:35 AM.

**C. Discussion and Consideration of the Meeting Minutes from 12/16/2019**

T. Pottgen made a motion to approve the minutes from Meeting of the Succession Planning Committee of the Board of Directors on 12-16-19.

P. Boyle seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

L. Arndt	Absent
J. Kaprosy	Absent
L. Trevizo	Aye
L. Almy	Aye
H. Wildy	Aye
V. Escobedo	Aye
M. Sandoval	Aye
P. Boyle	Aye
D. Shaw	Aye
T. Pottgen	Aye

#### **D. Call to the Public**

### **II. EXECUTIVE SESSION pursuant to A.R.S. §§38-431.03.A.1 EMPLOYMENT MATTERS**

#### **A. Discussion of School Director Applicants & 1st Round Interview Results**

P. Boyle made a motion to move into executive session.

V. Escobedo seconded the motion.

The committee **VOTED** to approve the motion.

##### **Roll Call**

D. Shaw Aye

T. Pottgen Aye

L. Arndt Absent

H. Wildy Aye

P. Boyle Aye

L. Almy Aye

M. Sandoval Aye

J. Kaprosy Absent

V. Escobedo Aye

J. Kaprosy arrived.

T. Pottgen left.

J. Kaprosy left.

T. Pottgen arrived.

Discussion held in executive session

#### **B. Discussion of 2nd Round Interview Questions**

Board held discussion in executive session

### **III. Succession Planning**

#### **A. Discussion and Consideration of Succession Planning Proposal for Applicant Follow Ups**

Discussion held in executive session

#### **B. Discussion and Consideration of Interview Questions**

Discussion held in executive session

### **IV. Closing Items**

#### **A. Summary of Action Items**

- PB, VE, HW will conduct first round interview calls Friday Jan 17, 2020
- PB will send guidance to second round applicants on Friday Jan 17, 2020

- MS will send verbiage to PB regarding first round questions and will follow up with first round applicants

**B. Set Next Meeting Date & Agenda**

Next meeting: January 28, 2020 at 8:00am

**C. Adjourn Meeting**

V. Escobedo made a motion to Adjourn meeting.

P. Boyle seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

P. Boyle	Aye
L. Arndt	Absent
V. Escobedo	Aye
L. Trevizo	Aye
T. Pottgen	Aye
M. Sandoval	Aye
L. Almy	Aye
D. Shaw	Aye
H. Wildy	Aye
J. Kaprosy	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:00 PM.

Respectfully Submitted,  
L. Trevizo