

APPROVED



## Western School of Science and Technology: CFA

### Minutes

#### Meeting of the Succession Planning Committee of the Board of Directors

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**Date and Time**

Monday December 16, 2019 at 11:45 AM

**Location**

6515 W Indian School Rd., Phoenix, AZ 85033

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Notice of Public Meeting

of the Succession Planning Committee of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Mr. Peter Boyle at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where: Western School of Science and Technology:**

**A Challenge Foundation Academy**

**6515 W. Indian School Rd.**

**Phoenix, AZ 85033**

**Conference Dial-in Number: (515) 603-4920**

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**Access Code: 1060076#**

**When: Monday, December 2, 2019 11:30 a.m. MST**

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**Committee Members Present**

D. Shaw (remote), H. Wildy (remote), J. Kaprosy (remote), L. Almy, L. Arndt (remote), M. Sandoval, P. Boyle, V. Escobedo

**Committee Members Absent**

T. Pottgen

**Guests Present**

L. Trevizo

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Shaw called a meeting of the Succession Planning Committee of Western School of Science and Technology: CFA to order on Monday Dec 16, 2019 at 12:04 PM.

**C. Discussion and Consideration of the Meeting Minutes from 12/2/2019**

M. Sandoval made a motion to approve the minutes from Succession Planning Committee Meeting on 12-02-19.

V. Escobedo seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

D. Shaw	Aye
L. Trevizo	Aye
H. Wildy	Aye
T. Pottgen	Absent
V. Escobedo	Aye
L. Arndt	Aye
L. Almy	Aye
P. Boyle	Aye
J. Kaprosy	Aye
M. Sandoval	Aye

**D. Call to the Public**

No public comments

## **II. EXECUTIVE SESSION pursuant to A.R.S. §§38-431.03.A.1 EMPLOYMENT MATTERS**

### **A. Discussion of School Director Applicants**

Item discussed in executive session

### **B. Discussion of 1st Round Interview Questions**

Item discussed in executive session

## **III. Succession Planning**

### **A. Discussion and Consideration of Succession Planning Proposal for Applicant Follow Ups**

Item discussed in executive session

### **B. Discussion and Consideration of Interview Questions**

Item discussed in executive session

## **IV. Closing Items**

### **A. Summary of Action Items**

- Matt, Heidi and Lauren will make first round calls to top candidates this week
- Job post will be extended

### **B. Set Next Meeting Date & Agenda**

January 14, 2019 at 11:30am

### **C. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:49 PM.

Respectfully Submitted,  
D. Shaw