

APPROVED



## Western School of Science and Technology: CFA

### Minutes

#### Meeting of the Board of Directors of Western: CFA

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**Date and Time**

Thursday December 5, 2019 at 8:45 AM

**Location**

6515 W Indian School Rd., Phoenix, AZ 85033

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Notice of Public Meeting

of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Mr. Peter Boyle at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where: Western School of Science and Technology:**

**A Challenge Foundation Academy**

**6515 W. Indian School Rd.**

**Phoenix, AZ 85033**

**Conference Dial-in Number: (515) 603-4920**

**Access Code: 1060076#**

**When: Thursday, December 5, 2019 8:45 a.m. MST**

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### **Directors Present**

D. Shaw, H. Wildy, M. Sandoval, T. Pottgen (remote)

### **Directors Absent**

J. Kaprosy, L. Arndt

### **Ex Officio Members Present**

P. Boyle

### **Non Voting Members Present**

P. Boyle

### **Guests Present**

L. Trevizo, T. Crisler

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

D. Shaw called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Dec 5, 2019 at 8:52 AM.

### **C. Discussion and Consideration of Previous Meeting Minutes: 11/7/2019**

H. Wildy made a motion to approve minutes from the Meeting of the Board of Directors of Western School of Science and Technology on 11-07-19 Meeting of the Board of Directors of Western School of Science and Technology on 11-07-19.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

H. Wildy	Aye
L. Arndt	Absent
J. Kaprosy	Absent
T. Pottgen	Aye
M. Sandoval	Aye
D. Shaw	Aye

### **D. Read Mission Statement**

Peter read mission moment

### **E.**

### **Presentation of Mission Moment**

WSST's Varsity Football team presented

#### **F. Call to the Public**

no public comments

### **II. CEO Support and Evaluation**

#### **A. Presentation of the Founding School Director's Report**

Peter presented

#### **B. Presentation of Compliance Update**

Peter presented update

### **III. Academic Excellence**

#### **A. Presentation of Committee Report**

Peter presented report

### **IV. Finance**

#### **A. Discussion and Consideration of Financial Statements & Vouchers**

Tisha presented

H. Wildy made a motion to approve financials.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

L. Arndt      Absent

H. Wildy      Aye

T. Pottgen    Aye

D. Shaw      Aye

J. Kaprosoy   Absent

M. Sandoval   Aye

#### **B. Presentation of Committee Report**

No updates

#### **C. Presentation of Audit Report**

Presentation tabled to next board meeting in January 2020

### **V. Development**

**A. Presentation of Development Committee Report**

Heidi presented update

**B. Discussion of Board Member Support for Development Plan**

Peter reminded board members about tax credit donation

**VI. Governance**

**A. Self-Evaluation of Guilt-Free Board Member Card**

Drew presented

**B. Establishment of Board Committees**

Drew presented

**C. Discussion and Consideration regarding Board Member Recruitment**

No discussion held

**D. Discussion and Consideration of Board Meeting Timing**

No discussion held

**VII. TeamCFA Update**

**A. Presentation of TeamCFA Update**

No updates

**VIII. Executive Session**

**A. Discussion of Building Financing**

First: Heidi

**I move that we move into executive session pursuant to A.R.S. §38-431.03(A)(2) for discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.**

**Second: Matt**

Individual votes:

Heidi - yes

Matt - yes  
Troy - yes  
Drew - yes

## IX. Closing Items

### A. Meeting Feedback

Drew provided feedback

### B. Summary of Action Items

- Communicate with Midfirst, OneAZ and RBC
- Gather details from CFP

### C. Set Next Meeting Date & Agenda

Next meeting January 16th, 2020

### D. Adjourn Meeting

H. Wildy made a motion to adjourn the meeting.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

H. Wildy     Aye  
M. Sandoval Aye  
J. Kaprosy   Absent  
D. Shaw     Aye  
T. Pottgen   Aye  
L. Arndt     Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:35 PM.

Respectfully Submitted,  
L. Trevizo

## X. Finance

### A. Discussion and Consideration of Financing Options

M. Sandoval made a motion to direct Peter to communicate the details of the executive session to Midfirst and OneAZ and RBC and clarify details from CFP.

H. Wildy seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

L. Arndt     Absent

**Roll Call**

H. Wildy	Aye
T. Pottgen	Aye
M. Sandoval	Aye
J. Kaprosy	Absent
D. Shaw	Aye