

# Western School of Science and Technology: CFA

## **Minutes**

Meeting of the Board of Directors of Western: CFA

#### **Date and Time**

Thursday December 5, 2019 at 8:45 AM

#### Location

6515 W Indian School Rd., Phoenix, AZ 85033

Notice of Public Meeting of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc. Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA

Disabled persons in need of special accommodations should contact Mr. Peter Boyle at 623.249.3900 at least 24 hours prior to the scheduled meeting time.

Where: Western School of Science and Technology:

A Challenge Foundation Academy

6515 W. Indian School Rd.

Phoenix, AZ 85033

Conference Dial-in Number: (515) 603-4920

Access Code: 1060076#

When: Thursday, December 5, 2019 8:45 a.m. MST

#### **Directors Present**

D. Shaw, H. Wildy, M. Sandoval, T. Pottgen (remote)

## **Directors Absent**

J. Kaprosy, L. Arndt

#### **Ex Officio Members Present**

P. Boyle

## **Non Voting Members Present**

P. Boyle

#### **Guests Present**

L. Trevizo, T. Crisler

## I. Opening Items

#### A. Record Attendance and Guests

## B. Call the Meeting to Order

D. Shaw called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Dec 5, 2019 at 8:52 AM.

## C. Discussion and Consideration of Previous Meeting Minutes: 11/7/2019

H. Wildy made a motion to approve minutes from the Meeting of the Board of Directors of Western School of Science and Technology on 11-07-19 Meeting of the Board of Directors of Western School of Science and Technology on 11-07-19.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

H. Wildy Aye

J. Kaprosy Absent

L. Arndt Absent

T. Pottgen Aye

M. Sandoval Aye

D. Shaw Aye

## D. Read Mission Statement

Peter read mission moment

E.

#### **Presentation of Mission Moment**

WSST's Varsity Football team presented

#### F. Call to the Public

no public comments

## **II. CEO Support and Evaluation**

## A. Presentation of the Founding School Director's Report

Peter presented

## **B.** Presentation of Compliance Update

Peter presented update

#### III. Academic Excellence

## A. Presentation of Committee Report

Peter presented report

#### IV. Finance

#### A. Discussion and Consideration of Financial Statements & Vouchers

Tisha presented

- H. Wildy made a motion to approve financials.
- M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

- J. Kaprosy Absent
- L. Arndt Absent
- T. Pottgen Aye
- D. Shaw Aye
- H. Wildy Aye
- M. Sandoval Aye

#### **B.** Presentation of Committee Report

No updates

## C. Presentation of Audit Report

Presentation tabled to next board meeting in January 2020

## V. Development

#### A. Presentation of Development Committee Report

Heidi presented update

## B. Discussion of Board Member Support for Development Plan

Peter reminded board members about tax credit donation

#### VI. Governance

#### A. Self-Evaluation of Guilt-Free Board Member Card

Drew presented

#### **B.** Establishment of Board Committees

Drew presented

## C. Discussion and Consideration regarding Board Member Recruitment

No discussion held

## D. Discussion and Consideration of Board Meeting Timing

No discussion held

#### VII. TeamCFA Update

#### A. Presentation of TeamCFA Update

No updates

#### **VIII. Executive Session**

## A. Discussion of Building Financing

First: Heidi

I move that we move into executive session pursuant to A.R.S. §38-431.03(A)(2) for discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

Individual votes:	
Heidi - yes	

Second: Matt

Matt - yes

Troy - yes

Drew - yes

### IX. Closing Items

## A. Meeting Feedback

Drew provided feedback

## **B.** Summary of Action Items

- · Communicate with Midfirst, OneAZ and RBC
- · Gather details from CFP

## C. Set Next Meeting Date & Agenda

Next meeting January 16th, 2020

## D. Adjourn Meeting

- H. Wildy made a motion to adjourn the meeting.
- M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

H. Wildy Aye

T. Pottgen Aye

D. Shaw Aye

L. Arndt Absent

J. Kaprosy Absent

M. Sandoval Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:35 PM.

Respectfully Submitted,

L. Trevizo

#### X. Finance

## A. Discussion and Consideration of Financing Options

- M. Sandoval made a motion to direct Peter to communicate the details of the executive session to Midfirst and OneAZ and RBC and clarify details from CFP.
- H. Wildy seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

H. Wildy Aye

## Roll Call

J. Kaprosy Absent

T. Pottgen Aye

M. Sandoval Aye

D. Shaw Aye

L. Arndt Absent