

APPROVED



# Western School of Science and Technology: CFA

## Minutes

### Succession Planning Committee Meeting

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#### Date and Time

Monday December 2, 2019 at 11:30 AM

#### Location

6515 W Indian School Rd., Phoenix, AZ 85033

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Notice of Public Meeting

of the Succession Planning Committee of the  
Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Mr. Peter Boyle at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where: Western School of Science and Technology:**

**A Challenge Foundation Academy**

**6515 W. Indian School Rd.**

**Phoenix, AZ 85033**

**Conference Dial-in Number: (515) 603-4920**

**Access Code: 1060076#**

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**When: Monday, December 2, 2019 11:30 a.m. MST**

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**Committee Members Present**

D. Shaw (remote), H. Wildy (remote), J. Kaprosy (remote), L. Almy, M. Sandoval (remote), P. Boyle, T. Pottgen (remote), V. Escobedo

**Committee Members Absent**

L. Arndt

**Committee Members who left before the meeting adjourned**

T. Pottgen

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Shaw called a meeting of the Succession Planning Committee of Western School of Science and Technology: CFA to order on Monday Dec 2, 2019 at 11:35 AM.

**C. Discussion and Consideration of the Meeting Minutes from 11/19/2019**

J. Kaprosy made a motion to approve minutes from the Succession Planning Committee Meeting on 11-19-19 Succession Planning Committee Meeting on 11-19-19.

M. Sandoval seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

T. Pottgen	Aye
D. Shaw	Aye
H. Wildy	Aye
L. Almy	Aye
P. Boyle	Aye
V. Escobedo	Aye
L. Arndt	Absent
J. Kaprosy	Aye
M. Sandoval	Aye

**D. Call to the Public**

There was no public comment.

**II. Succession Planning**

**A.**

## Discussion and Consideration of School Director Job Description & Posting

T. Pottgen left.

H. Wildy made a motion to approve the job description.

M. Sandoval seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### Roll Call

J. Kaprosy	Aye
H. Wildy	Aye
V. Escobedo	Aye
M. Sandoval	Aye
L. Arndt	Absent
P. Boyle	Aye
D. Shaw	Aye
L. Almy	Aye
T. Pottgen	Absent

## III. Closing Items

### A. Summary of Action Items

### B. Set Next Meeting Date & Agenda

### C. Adjourn Meeting

J. Kaprosy made a motion to adjourn the meeting.

M. Sandoval seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### Roll Call

P. Boyle	Aye
J. Kaprosy	Aye
D. Shaw	Aye
V. Escobedo	Aye
T. Pottgen	Absent
M. Sandoval	Aye
L. Arndt	Absent
L. Almy	Aye
H. Wildy	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:20 PM.

Respectfully Submitted,

P. Boyle