

APPROVED



Western School of Science and Technology: CFA

Minutes

Succession Planning Committee Meeting

Date and Time

Tuesday November 19, 2019 at 11:30 AM

Location

6515 W Indian School Rd., Phoenix, AZ 85033

Notice of Public Meeting
of the Succession Planning Committee of the
Board of Directors of
Western School of Science and Technology: A Challenge Foundation Academy, Inc.
Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the
members of the Board of Directors of Western School of Science and Technology: A Challenge
Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to
the public as specified below. The Board of Directors reserves the right to change the order of
items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session,
which will not be open to the public, concerning any item on the agenda, for discussion,
consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION,
INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Mr. Peter Boyle at
623.249.3900 at least 24 hours prior to the scheduled meeting time.**

Where: **Western School of Science and Technology:**

**A Challenge Foundation Academy
6515 W. Indian School Rd.
Phoenix, AZ 85033
Conference Dial-in Number: (515) 603-4920
Access Code: 1060076#**

When: **Tuesday, November 19, 2019 11:30 a.m. MST**

Committee Members Present

D. Shaw, J. Kaprosy (remote), L. Almy, L. Arndt (remote), M. Sandoval, P. Boyle, T. Pottgen, V. Escobedo

Committee Members Absent

H. Wildy

Guests Present

L. Trevizo

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Shaw called a meeting of the Succession Planning Committee of Western School of Science and Technology: CFA to order on Tuesday Nov 19, 2019 at 11:36 AM.

C. Discussion and Consideration of the Meeting Minutes from 3/3/2016

T. Pottgen made a motion to approve minutes from the Succession Planning Committee Meeting on 03-03-16 Succession Planning Committee Meeting on 03-03-16.

V. Escobedo seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

P. Boyle	Aye
J. Kaprosy	Aye
V. Escobedo	Aye
L. Almy	Aye
M. Sandoval	Aye
D. Shaw	Aye
L. Trevizo	Aye
H. Wildy	Absent
T. Pottgen	Aye
L. Arndt	Aye

D. Call to the Public

No public comments

II. Succession Planning

A.

Discussion of Long-Term Succession Plan Timeline and Benchmarks

Drew presented

III. Closing Items

A. Summary of Action Items

- Friday: Job description draft

B. Set Next Meeting Date & Agenda

Next meeting - November 22

C. Adjourn Meeting

T. Pottgen made a motion to adjourn the meeting.

L. Arndt seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

D. Shaw Aye

L. Almy Aye

J. Kaprosy Aye

H. Wildy Absent

L. Trevizo Aye

P. Boyle Aye

M. Sandoval Aye

L. Arndt Aye

V. Escobedo Aye

T. Pottgen Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:43 PM.

Respectfully Submitted,

L. Trevizo