

Western School of Science and Technology: CFA

Minutes

Meeting of the Board of Directors of Western School of Science and Technology

Date and Time

Thursday November 7, 2019 at 8:45 AM

Location

6515 W Indian School Rd., Phoenix, AZ 85033

Notice of Public Meeting

of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA

Disabled persons in need of special accommodations should contact Mr. Peter Boyle at 623.249.3900 at least 24 hours prior to the scheduled meeting time.

Where: Western School of Science and Technology:

A Challenge Foundation Academy

6515 W. Indian School Rd.

Phoenix, AZ 85033

Conference Dial-in Number: (515) 603-4920

Access Code: 1060076#

When: Thursday, October 3, 2019 8:45 a.m. MST

Directors Present

D. Shaw, H. Wildy, J. Kaprosy (remote), M. Sandoval, T. Pottgen

Directors Absent

None

Directors who arrived after the meeting opened

H. Wildy, J. Kaprosy

Directors who left before the meeting adjourned

J. Kaprosy

Ex Officio Members Present

P. Boyle

Non Voting Members Present

P. Boyle

Guests Present

Annie Wichser, Brittany Abraham, L. Trevizo, T. Crisler

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Shaw called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Nov 7, 2019 at 8:48 AM.

C. Discussion and Consideration of Previous Meeting Minutes: 10/3/2019

M. Sandoval made a motion to approve minutes from the Meeting of the Board of Directors of Western School of Science and Technology on 10-03-19 Meeting of the Board of Directors of Western School of Science and Technology on 10-03-19.

T. Pottgen seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

T. Pottgen Aye
M. Sandoval Aye
J. Kaprosy Absent

Roll Call

D. Shaw Aye
H. Wildy Absent

D. Read Mission Statement

Peter read mission statement

E. Presentation of Mission Moment

Annie Wichser and Brittany Abraham (WSST social workers) presented PBIS (middle school behavior) for mission moment

J. Kaprosy arrived.

H. Wildy arrived.

F. Call to the Public

Peter introduced Lauren Arndt, Megan McWenie,

Drew introduced Lauren

II. CEO Support and Evaluation

A. Presentation of the Founding School Director's Report

Peter presented report

B. Presentation of Compliance Update

Drew presented update

III. Academic Excellence

A. Training on Academic Assessments Used

Peter presented

B. Presentation of Committee Report

Peter presented

C. Discussion of FY19 A-F Grade

Peter presented

IV. Finance

A. Discussion and Consideration of Financial Statements & Vouchers

Tisha presented vouchers

M. Sandoval made a motion to approve the vouchers as presented.

T. Pottgen seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

H. Wildy Aye

T. Pottgen Aye

D. Shaw Aye

J. Kaprosy Aye

M. Sandoval Aye

J. Kaprosy left.

B. Presentation of Committee Report

No updates

C. Discussion and Consideration of 401k Change

No vote necessary. No discussion held.

V. Development

A. Presentation of Development Committee Report

Heidi presented updates

B. Discussion of Board Member Support for Development Plan

Drew presented

VI. Governance

A. Self-Evaluation of Guilt-Free Board Member Card

Drew presented

B. Establishment of Board Committees

Drew presented

C. Discussion regarding Board Member Recruitment

Drew presented

D. Discussion and Consideration of Board Meeting Timing

Drew and Peter presented

E. Discussion and Consideration of Wellness Policy

Peter presented

T. Pottgen made a motion to approve the Wellness Policy as submitted to the board.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

J. Kaprosy Absent

T. Pottgen Aye

D. Shaw Aye

H. Wildy Aye

M. Sandoval Aye

F. Discussion and Consideration of Lauren Forrester Arndt's Appointment to the Board

Discussion of Lauren Arndt joining the board

T. Pottgen made a motion to approve Lauren Forrester Arndt to the board.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Shaw Aye

H. Wildy Aye

J. Kaprosy Absent

T. Pottgen Aye

M. Sandoval Aye

VII. TeamCFA Update

A. Presentation of TeamCFA Update

Matt presented updates

VIII. Executive Session

A. Discussion of Building Financing

Items discussed in executive session

B. Discussion of Succession Planning

Item discussed in executive session

IX. Closing Items

A. Meeting Feedback

Drew provided feedback

B. Summary of Action Items

Prepare questions for financing firms

C. Set Next Meeting Date & Agenda

December 5, 2019

D. Adjourn Meeting

M. Sandoval made a motion to adjourn the meeting.

T. Pottgen seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Sandoval Aye

H. Wildy Aye

J. Kaprosy Absent

D. Shaw Aye

T. Pottgen Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:04 AM.

Respectfully Submitted,

L. Trevizo