

APPROVED



Western School of Science and Technology: CFA

Minutes

Meeting of the Board of Directors of Western School of Science and Technology

Date and Time

Thursday October 3, 2019 at 8:45 AM

Location

6515 W Indian School Rd., Phoenix, AZ 85033

Notice of Public Meeting

of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA

Disabled persons in need of special accommodations should contact Mr. Peter Boyle at 623.249.3900 at least 24 hours prior to the scheduled meeting time.

Where: Western School of Science and Technology:

A Challenge Foundation Academy

6515 W. Indian School Rd.

Phoenix, AZ 85033

Conference Dial-in Number: (515) 603-4920

Access Code: 1060076#

When: Thursday, October 3, 2019 8:45 a.m. MST

Directors Present

D. Shaw, H. Wildy (remote), J. Kaprosy (remote), M. Sandoval, T. Pottgen

Directors Absent

None

Guests Present

L. Trevizo, Lauren Arndt, M. Gonzalez, Mario Gonzalez, P. Boyle

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Shaw called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Oct 3, 2019 at 8:56 AM.

C. Discussion and Consideration of Previous Meeting Minutes: 9/5/2019

T. Pottgen made a motion to approve minutes from the Meeting of the Board of Directors of Western School of Science and Technology on 09-05-19 Meeting of the Board of Directors of Western School of Science and Technology on 09-05-19.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Shaw	Aye
M. Sandoval	Aye
J. Kaprosy	Absent
H. Wildy	Absent
T. Pottgen	Aye

D. Read Mission Statement

Peter read mission statement

E. Presentation of Mission Moment

AVID presented mission moment

F. Call to the Public

Lauren Arndt, candidate for board membership

II. EXECUTIVE SESSION pursuant to A.R.S. §§38-431.03.A.1

A. Due Process Hearing for Student 20-001

J. Kaprosy made a motion to I move that Student #20-001 be suspended from Western School of Science and Technology effective immediately for a period of end of academic school year based on the testimony and evidence presented in executive session.

T. Pottgen seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Sandoval Aye

T. Pottgen Aye

D. Shaw Aye

J. Kaprosy Aye

H. Wildy Abstain

Is there a motion to go into executive session for this student matter?

First: Troy: I move that we move into executive session pursuant to A.R.S. §38-431.03(A)(2) for discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

Second: _Matt

Roll Call Vote

Drew - Yes

Heidi - Yes

Matt - Yes

Troy - Yes

Jay - YEs

Motion unanimously passes

III. CEO Support and Evaluation

A. Presentation of the Founding School Director's Report

Peter presented report

B. Presentation of Compliance Update

Peter presented updates

C. Discussion, Public Comment, and Consideration of FY20 SMART Goals for FSD Evaluation

Peter presented

No public comments

T. Pottgen made a motion to approve the FY20 SMART Goals for FSD Evaluation as presented.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

T. Pottgen Aye

M. Sandoval Aye

H. Wildy Aye

D. Shaw Aye

J. Kaprosy Aye

IV. Academic Excellence

A. Presentation of Committee Report

Peter presented report

V. Finance

A. Discussion and Consideration of Financial Statements & Vouchers

Peter presented financial reports for August & September

H. Wildy made a motion to Approve Financial Statements & Vouchers.

T. Pottgen seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Sandoval Aye

D. Shaw Aye

T. Pottgen Aye

H. Wildy Aye

J. Kaprosy Aye

B. Presentation of Committee Report

Jay presented updates

C. Discussion and Consideration of AFR

Peter presented annual financial report

T. Pottgen made a motion to Approve the annual financial report as presented.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

H. Wildy Aye
J. Kaprosy Aye
M. Sandoval Aye
T. Pottgen Aye
D. Shaw Aye

D. Discussion and Consideration of Medication Administration Policy

Peter presented

T. Pottgen made a motion to approve the Medication Administration Policy changes as submitted.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

H. Wildy Aye
T. Pottgen Aye
M. Sandoval Aye
D. Shaw Aye
J. Kaprosy Aye

VI. Development

A. Presentation of Development Committee Report

Heidi presented updates

B. Discussion of Board Member Support for Development Plan

No new updates

VII. Governance

A. Self-Evaluation of Guilt-Free Board Member Card

Drew presented

B. Establishment of Board Committees

Drew presented

C. Discussion regarding Board Member Recruitment

Drew and Peter presented

D. Discussion and Consideration of Board Meeting Timing

Board members discussed item

VIII. TeamCFA Update

A. Presentation of TeamCFA Update

Matt presented updates

IX. Executive Session

A. Discussion of Building Financing

Board tabled discussion item

B. Discussion of Succession Planning

First: Troy - I move that we move into executive session pursuant to A.R.S. §38-431.03(A)(2) for discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

Second - Matt

Roll Call Vote:

Jay - yes

Heidi -yes

Drew -yes

Troy: Yes

Matt:yes

Motion passes unanimously

Items discussed in executive session

X. Closing Items

A. Meeting Feedback

Drew provided feedback

B. Summary of Action Items

- Find staff member for sub-committee

C. Set Next Meeting Date & Agenda (Proposed Date: August 30, 2019)

Board meeting - November 7, 2019 at 8:45am

D. Adjourn Meeting

M. Sandoval made a motion to adjourn the meeting.

T. Pottgen seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

H. Wildy Aye

T. Pottgen Aye

J. Kaprosy Aye

D. Shaw Aye

M. Sandoval Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:54 AM.

Respectfully Submitted,

L. Trevizo