

# Western School of Science and Technology: CFA

## Minutes

### Retreat of the Board of Directors of Western School of Science and Technology

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#### Date and Time

Friday August 30, 2019 at 1:30 PM

#### Location

111 W Monroe St #1111 Phoenix, AZ 85003

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#### Notice of Public Meeting

of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

#### **ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Mr. Peter Boyle at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where: Western School of Science and Technology:**

**A Challenge Foundation Academy**

**6515 W. Indian School Rd.**

**Phoenix, AZ 85033**

**Conference Dial-in Number: (515) 603-4920**

**Access Code: 1060076#**

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**When:** Thursday, July 11, 2019 8:45 a.m. MST

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**Directors Present**

D. Shaw, H. Wildy, J. Kaprosy, M. Sandoval, T. Pottgen

**Directors Absent**

*None*

**Guests Present**

P. Boyle

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Shaw called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Friday Aug 30, 2019 at 1:44 PM.

**C. Discussion and Consideration of Previous Meeting Minutes: 7/11/2019**

H. Wildy made a motion to approve minutes from the Meeting of the Board of Directors of Western School of Science and Technology on 07-11-19 Meeting of the Board of Directors of Western School of Science and Technology on 07-11-19.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

H. Wildy      Aye

M. Sandoval   Aye

D. Shaw      Aye

T. Pottgen     Aye

J. Kaprosy    Aye

**D. Read Mission Statement**

Peter read the mission statement.

**E. Call to the Public**

Ms. Kerryann Tomlinson, a prospective board member, was introduced.

**F. Presentation of TeamCFA Update**

Matt presented the Report.

## II. Board Business

### A. Discussion and Consideration of Financial Statements and Vouchers (vote)

Tisha presented the vouchers.

J. Kaprosy made a motion to approve the vouchers.

T. Pottgen seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

D. Shaw Aye

T. Pottgen Aye

M. Sandoval Aye

H. Wildy Aye

J. Kaprosy Aye

### B. Discussion and Consideration of Matching Funds Support for CFP Grant

J. Kaprosy made a motion to approve expenditure of \$25,000 as a match for the Challenge Foundation Properties grant.

T. Pottgen seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

J. Kaprosy Aye

T. Pottgen Aye

M. Sandoval Aye

D. Shaw Aye

H. Wildy Aye

### C. Discussion and Consideration of Required School Safety Plan (vote)

Peter presented the draft School Safety Plan.

J. Kaprosy made a motion to approve the School Safety Plan with necessary technical and conforming changes.

H. Wildy seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

M. Sandoval Aye

J. Kaprosy Aye

H. Wildy Aye

T. Pottgen Aye

D. Shaw Aye

### D. Discussion and Consideration of Required Principal Evaluation Policy (vote)

Peter discussed the proposed policy. No action was taken.

**E. Discussion and Consideration of Waltz Construction contract**

J. Kaprosy made a motion to approve funds for construction of an external physical barrier.

H. Wildy seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

T. Pottgen Aye

D. Shaw Aye

J. Kaprosy Aye

H. Wildy Aye

M. Sandoval Aye

**F. Discussion and Consideration of Required Medical Administration Policy**

The proposed policy was discussed; board members made suggestions for changes. No action was taken.

**III. Board Retreat**

**A. Introductions/Icebreaker**

Board members participated in an introductory icebreaker.

**B. Discussion of the History of Western: CFA**

Peter presented the History of the school.

**C. Discussion of Where We Want to Go: The Next 5 Years**

Board members discussed the collective vision for WSST in 5 years.

**D. Discussion and Consideration of Board Member Job Description**

**E. Committee Break Out and Planning**

**F. Discussion of SWOT Analysis**

**G. Determination of Principal/CEO Evaluation SMART Goals**

**H. Review of Open Meeting Law**

**I. Discuss Board Member Recruitment**

**J. Nomination of Officer Slate for FY20**

#### **IV. Closing Items**

##### **A. Meeting Feedback**

##### **B. Summary of Action Items**

##### **C. Set Next Meeting Date & Agenda (Proposed Date: October 3, 2019)**

##### **D. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,  
D. Shaw