

# Western School of Science and Technology: CFA

## Minutes

### Meeting of the Board of Directors of Western School of Science and Technology

---

#### Date and Time

Thursday July 11, 2019 at 8:45 AM

#### Location

6515 W Indian School Rd., Phoenix, AZ 85033

---

#### Notice of Public Meeting

of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

#### **ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Mr. Peter Boyle at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where: Western School of Science and Technology:**

**A Challenge Foundation Academy**

**6515 W. Indian School Rd.**

**Phoenix, AZ 85033**

**Conference Dial-in Number: (515) 603-4920**

**Access Code: 1060076#**

---

**When:** Thursday, July 11, 2019 8:45 a.m. MST

---

**Directors Present**

D. Shaw (remote), J. Kaprosy (remote), M. Sandoval (remote)

**Directors Absent**

H. Wildy, T. Pottgen

**Guests Present**

L. Trevizo, P. Boyle, T. Crisler

---

**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Shaw called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Jul 11, 2019 at 8:47 AM.

**C. Discussion and Consideration of Previous Meeting Minutes: 6/20/2019**

J. Kaprosy made a motion to approve minutes from the Meeting of the Board of Directors of Western School of Science and Technology on 06-20-19 Meeting of the Board of Directors of Western School of Science and Technology on 06-20-19.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

H. Wildy Absent

J. Kaprosy Aye

M. Sandoval Aye

D. Shaw Aye

T. Pottgen Absent

**D. Read Mission Statement**

Peter read mission statement

**E. Presentation of Mission Moment**

No mission moment to present

**F. Call to the Public**

No public comments

## **II. New section**

### **A. Discussion and Consideration of the Recognition of Chris Lyon's removal from the board**

J. Kaprosy made a motion to amend the agenda to include Chris's removal from the board due to inactivity/presence in 50% or more of the time in meetings.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

D. Shaw     Aye  
J. Kaprosy   Aye  
H. Wildy     Absent  
T. Pottgen   Absent  
M. Sandoval Aye

Peter presented. Bylaws don't require a motion to recognize Chris isn't here or participating.

Drew: We thank Chris for his service and recognize that he's no longer part of the board as of July 1st 2019 due to not being present in meetings in 50% or more of the time

## **III. CEO Support and Evaluation**

### **A. Presentation of the Founding School Director's Report**

Tabled to next board meeting

### **B. Presentation of Compliance Update**

Tabled to next board meeting

## **IV. Academic Excellence**

### **A. Presentation of Committee Report**

Tabled to next board meeting

### **B. Discussion and Consideration of Sounds Academy Agreement (vote)**

Tabled to next board meeting

## **V. Finance**

### **A. Presentation of Committee Report**

Tabled to next board meeting

### **B.**

## **Discussion and Consideration of FY20 Budget**

Tisha and Peter presented

J. Kaprosy made a motion to approve the opposed budget with the revision to one teacher's salary error and update the teacher average salary.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

H. Wildy      Absent

J. Kaprosy    Aye

M. Sandoval   Aye

D. Shaw      Aye

T. Pottgen    Absent

## **C. Discussion and Consideration of Matching Funds Support for CFP Grant**

Tabled to next board meeting

## **VI. Development**

### **A. Presentation of Development Committee Report**

Tabled to next board meeting

### **B. Discussion of Board Member Support for Development Plan**

Tabled to next board meeting

## **VII. Governance**

### **A. Self-Evaluation of Guilt-Free Board Member Card**

Tabled to next board meeting

### **B. Establishment of Governance Committee**

Tabled to next board meeting

### **C. Discussion regarding Governance Retreat**

Tabled to next board meeting

### **D. Discussion regarding Board Member Recruitment**

Tabled to next board meeting

### **E. Discussion and Consideration of FY20 Policy Updates**

J. Kaprosy made a motion to approve the revisions to the employee and family handbooks.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

T. Pottgen Absent

M. Sandoval Aye

H. Wildy Absent

D. Shaw Aye

J. Kaprosy Aye

**VIII. TeamCFA Update**

**A. Presentation of TeamCFA Update**

Tabled to next board meeting

**IX. Executive Session**

**A. Discussion of Building Financing**

Tabled to next board meeting

**X. Closing Items**

**A. Meeting Feedback**

Thank you all for hopping on this call and see you at our retreat

**B. Summary of Action Items**

**C. Set Next Meeting Date & Agenda (Proposed Date: August 30, 2019)**

Next Meeting Aug 30, 2019

**D. Adjourn Meeting**

M. Sandoval made a motion to adjourn the meeting.

J. Kaprosy seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Shaw Aye

T. Pottgen Absent

J. Kaprosy Aye

H. Wildy Absent

M. Sandoval Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:05 AM.

Respectfully Submitted,  
L. Trevizo

## **XI. New section**

### **A. Discussion and Consideration of tabling items**

J. Kaprosy made a motion to table all items to next board meeting.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

H. Wildy      Absent

C. Lyons      Absent

J. Kaprosy    Aye

T. Pottgen    Absent

D. Shaw      Aye

M. Sandoval Aye