

APPROVED



# Western School of Science and Technology: CFA

## Minutes

### Board Meeting

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#### Date and Time

Thursday June 13, 2019 at 8:45 AM

#### Location

6515 W Indian School Rd., Phoenix, AZ 85033

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Notice of Public Meeting

of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Mr. Peter Boyle at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where: Western School of Science and Technology:**

**A Challenge Foundation Academy**

**6515 W. Indian School Rd.**

**Phoenix, AZ 85033**

**Conference Dial-in Number: (515) 603-4920**

**Access Code: 1060076#**

**When: Thursday, June 13, 2019 8:45 a.m. MST**

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**Directors Present**

D. Shaw, H. Wildy, J. Kaprosy, M. Sandoval (remote)

**Directors Absent**

C. Lyons, T. Pottgen

**Guests Present**

L. Trevizo, P. Boyle, T. Crisler

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Shaw called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Jun 13, 2019 at 8:49 AM.

**C. Discussion and Consideration of Previous Meeting Minutes: 5/2/2019**

H. Wildy made a motion to approve minutes from the Board Meeting on 05-02-19 Board Meeting on 05-02-19.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

C. Lyons     Absent

M. Sandoval   Aye

T. Pottgen     Absent

J. Kaprosy     Aye

H. Wildy       Aye

D. Shaw        Aye

**D. Read Mission Statement**

Peter read mission statement

**E. Call to the Public**

no public comments

**II. CEO Support and Evaluation**

**A. Presentation of the Founding School Director's Report**

Peter presented report

**B. Presentation of Compliance Update**

No updates to present

**C. Presentation of SMART Goals Update**

Peter presented

**III. Academic Excellence**

**A. Presentation of Committee Report**

Peter presented report

**B. Discussion and Consideration of ASU Dual Enrollment Agreement**

Peter presented ASU Dual enrollment agreement

J. Kaprosy made a motion to approve the ASU Dual Enrollment Agreement.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Kaprosy Aye

M. Sandoval Aye

C. Lyons Absent

D. Shaw Aye

T. Pottgen Absent

H. Wildy Aye

**C. Discussion and Consideration of BT IGA for FY20**

Peter presented

J. Kaprosy made a motion to approve the Beyond Textbooks Agreement.

H. Wildy seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Shaw Aye

M. Sandoval Aye

T. Pottgen Absent

C. Lyons Absent

J. Kaprosy Aye

H. Wildy Aye

**D. Discussion and Consideration of Proposed Prop. 123 & 301 Performance Pay (vote)**

Peter presented bonuses

J. Kaprosy made a motion to approve the proposed the pop 301 bonuses.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

T. Pottgen Absent  
J. Kaprosy Aye  
H. Wildy Aye  
M. Sandoval Aye  
D. Shaw Aye  
C. Lyons Absent

**IV. Finance**

**A. Discussion and Consideration of Financial Statements & Vouchers**

Tisha presented financials

J. Kaprosy made a motion to approve this months financials.

H. Wildy seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Kaprosy Aye  
D. Shaw Aye  
M. Sandoval Aye  
T. Pottgen Absent  
C. Lyons Absent  
H. Wildy Aye

**B. Presentation of Committee Report**

Jay presented update

**C. Discussion and Consideration to Open Money Market Account with MidFirst Bank**

Peter presented

J. Kaprosy made a motion to approve the authorization of a money market account for WWST.

H. Wildy seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Shaw Aye  
T. Pottgen Absent  
M. Sandoval Aye  
J. Kaprosy Aye  
C. Lyons Absent  
H. Wildy Aye

**D.**

## **Discussion and Consideration of FY20 Budget**

Tisha presented proposed FY20 budget

J. Kaprosy made a motion to approve the proposed budget and the revised edition prior to submission.

H. Wildy seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

D. Shaw	Aye
T. Pottgen	Absent
M. Sandoval	Aye
J. Kaprosy	Aye
H. Wildy	Aye
C. Lyons	Absent

## **V. Development**

### **A. Presentation of Development Committee Report**

No updates

### **B. Discussion of Board Member Support for Development Plan**

No updates

## **VI. Governance**

### **A. Self-Evaluation of Guilt-Free Board Member Card**

No report updates

### **B. Establishment of Governance Committee**

No updates

### **C. Discussion regarding Governance Retreat**

Peter and Drew presented

Proposed date for board retreat: August 30, 2019

## **VII. TeamCFA Update**

### **A. Presentation of TeamCFA Update**

Matt presented update

## **VIII. New section**

### **A.**

## **Discussion and Consideration of Potential FSD Performance-Based Bonus for FY19**

Jay K:

I move that we move into executive session pursuant to A.R.S. §38-431.03(A)(2) for discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

Second: Heidi

Roll call vote:

Jay - yes

Heidi - Yes

Matt: Yes

Drew - Yes

### **Items discussed in executive session**

#### **B. Discussion of Potential FSD Contract for FY20**

Item discussed in executive session

#### **C. Discussion of Building Financing**

Discussed in executive session

### **IX. New section**

#### **A. Consideration of Potential FSD Performance-Based Bonus for FY19**

J. Kaprosy made a motion to approve the calculated amount of FSD of \$8443 plus an additional discretionary amount of \$6600.

H. Wildy seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

D. Shaw Aye

C. Lyons Absent

M. Sandoval Aye

J. Kaprosy Aye

H. Wildy Aye

T. Pottgen Absent

Items discussed in executive session

#### **B. Consideration of Potential FSD Contract for FY20**

Item discussed in executive session

J. Kaprosy made a motion to approve the proposed contract for Peter Boyle.

H. Wildy seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

H. Wildy Aye  
M. Sandoval Aye  
T. Pottgen Absent  
D. Shaw Aye  
C. Lyons Absent  
J. Kaprosy Aye

**X. Closing Items**

**A. Meeting Feedback**

Drew provided feedback

**B. Summary of Action Items**

- changes to budget
- ensuring approved bonuses are paid out
- Follow up with questions regarding building financing

**C. Set Next Meeting Date & Agenda (Proposed Date: July 11, 2019)**

Next meeting July 11, 2019 at 8:45am

**D. Adjourn Meeting**

J. Kaprosy made a motion to adjourn the meeting.

H. Wildy seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

T. Pottgen Absent  
J. Kaprosy Aye  
M. Sandoval Aye  
D. Shaw Aye  
C. Lyons Absent  
H. Wildy Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:30 AM.

Respectfully Submitted,

L. Trevizo