

APPROVED



# Western School of Science and Technology: CFA

## Minutes

### Board Meeting

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#### Date and Time

Thursday January 17, 2019 at 8:45 AM

#### Location

6515 W Indian School Rd., Phoenix, AZ 85033

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Notice of Public Meeting  
of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION,  
INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Mr. Peter Boyle at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where:** Western School of Science and Technology:

A Challenge Foundation Academy  
6515 W. Indian School Rd.

Phoenix, AZ 85033

Conference Dial-in Number: (515) 603-4920  
Access Code: 1060076#

**When:** Thursday, January 17, 2018 8:45 a.m. MST

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**Directors Present**

D. Shaw, H. Wildy, J. Kaprosy, M. Sandoval, M. Woods (remote)

**Directors Absent**

C. Lyons, T. Pottgen

**Directors who arrived after the meeting opened**

H. Wildy

**Guests Present**

Adrian Espana, Annie Graham, L. Trevizo, M. Gonzalez, P. Boyle, T. Crisler

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Shaw called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Jan 17, 2019 at 8:50 AM.

**C. Discussion and Consideration of Previous Meeting Minutes: 12/6/2018**

M. Sandoval made a motion to approve minutes from the Meeting of the Board of Directors of Western: CFA on 12-06-18 Meeting of the Board of Directors of Western: CFA on 12-06-18.

J. Kaprosy seconded the motion.

The motion did not carry.

**Roll Call**

H. Wildy      Absent

M. Woods      Aye

C. Lyons      Absent

T. Pottgen      Absent

J. Kaprosy      Aye

D. Shaw      Aye

M. Sandoval      Aye

**D. Read Mission Statement**

Peter read mission statement

**E. Mission Moment: Recent Break-In & Community Support**

Annie Graham and Adrian Espana presented

H. Wildy arrived.

**F. Call to the Public**

No public comments

**II. CEO Support and Evaluation**

**A. Presentation of the Founding School Director's Report**

Peter presented report

**B. Presentation of Compliance Update**

Peter presented update

**C. Presentation of SMART Goals Update**

Peter presented update

**D. Discussion of Midyear Evaluation Process**

Drew presented process of the FSD's evaluation

**III. Academic Excellence**

**A. Presentation of Committee Report**

Peter presented report

**IV. Finance**

**A. Discussion and Consideration of Financial Statements & Vouchers**

Tisha presented financial reports

J. Kaprosy made a motion to approve the financial report.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Sandoval Aye

C. Lyons Absent

J. Kaprosy Aye

T. Pottgen Absent

D. Shaw Aye

M. Woods Aye

H. Wildy Aye

**B. Presentation of Committee Report**

Jay presented update

### **C. Discussion and Consideration of One-Time Staff Midyear Bonus**

Peter presented proposal of mid-year bonuses.

Board held discussion

J. Kaprosy made a motion to draft a mid-year staff bonus plan.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

H. Wildy Aye

M. Sandoval Aye

M. Woods Aye

J. Kaprosy Aye

T. Pottgen Absent

C. Lyons Absent

D. Shaw Aye

## **V. Development**

### **A. Presentation of Development Committee Report**

No updates presented

### **B. Discussion of Board Member Support for Development Plan**

Target met

## **VI. Governance**

### **A. Self-Evaluation of Guilt-Free Board Member Card**

Drew presented

### **B. Establishment of Governance Committee**

Drew presented

### **C. Discussion and Consideration of Internal Reimbursement Policies**

Peter presented

## **VII. TeamCFA & ACSA Update**

### **A. Presentation of TeamCFA Update**

Matt presented update

## **VIII. Closing Items**

### **A.**

### **Meeting Feedback**

Drew provided feedback

### **B. Summary of Action Items**

- Proposal for mid-year staff bonuses
- Send updated results when Power Testing is done
- Jay presented update on charter schools in AZ

### **C. Set Next Meeting Date & Agenda (Proposed Date: January 17, 2018)**

Next meeting Feb 7, 2019 at 2019

### **D. Adjourn Meeting**

M. Sandoval made a motion to adjourn the meeting.  
H. Wildy seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

M. Sandoval Aye  
M. Woods Aye  
J. Kaprosy Aye  
C. Lyons Absent  
T. Pottgen Absent  
H. Wildy Aye  
D. Shaw Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:40 AM.

Respectfully Submitted,  
L. Trevizo