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# Western School of Science and Technology: CFA

## Minutes

### Meeting of the Board of Directors of Western: CFA

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#### Date and Time

Thursday December 6, 2018 at 8:45 AM

#### Location

6515 W Indian School Rd., Phoenix, AZ 85033

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Notice of Public Meeting

of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Mr. Peter Boyle at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where: Western School of Science and Technology:**

**A Challenge Foundation Academy**

**6515 W. Indian School Rd.**

**Phoenix, AZ 85033**

**Conference Dial-in Number: (515) 603-4920**

**Access Code: 1060076#**

**When: Thursday, December 6, 2018 8:45 a.m. MST**

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### **Directors Present**

D. Shaw, H. Wildy, J. Kaprosy (remote), M. Sandoval, T. Pottgen

### **Directors Absent**

C. Lyons, M. Woods

### **Directors who arrived after the meeting opened**

J. Kaprosy

### **Guests Present**

P. Boyle, T. Best

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

D. Shaw called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Dec 6, 2018 at 8:45 AM.

### **C. Discussion and Consideration of Previous Meeting Minutes: 11/1/2018**

H. Wildy made a motion to approve minutes from the Meeting of the Board of Directors of Western: CFA on 11-01-18 Meeting of the Board of Directors of Western: CFA on 11-01-18.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

D. Shaw	Aye
T. Pottgen	Aye
M. Woods	Absent
H. Wildy	Aye
M. Sandoval	Aye
J. Kaprosy	Absent
C. Lyons	Absent

### **D. Read Mission Statement**

Peter read mission moment

### **E. Mission Moment: Holiday Events**

Adrian Espana presented mission moment

### **F.**

### **Call to the Public**

No public comments

## **II. CEO Support and Evaluation**

### **A. Presentation of the Founding School Director's Report**

Peter presented report

### **B. Presentation of Compliance Update**

Peter presented update

### **C. Presentation of SMART Goals Update**

No update

## **III. Academic Excellence**

### **A. Presentation of Committee Report**

Peter presented update

## **IV. Finance**

### **A. Discussion and Consideration of Financial Statements & Vouchers**

Peter presented vouchers & financial statement

H. Wildy made a motion to approve the financials.

T. Pottgen seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

M. Sandoval Aye  
M. Woods Absent  
C. Lyons Absent  
D. Shaw Aye  
H. Wildy Aye  
J. Kaprosy Absent  
T. Pottgen Aye

### **B. Presentation of Committee Report**

Peter presented

### **C. Discussion and Consideration of Audited Financial Statements and Auditors' Report**

Auditor presented audit report

J. Kaprosy arrived.

## **V. Development**

### **A. Presentation of Development Committee Report**

Peter presented capital campaign update

### **B. Discussion of Board Member Support for Development Plan**

Drew presented

## **VI. Governance**

### **A. Self-Evaluation of Guilt-Free Board Member Card**

Drew presented

### **B. Establishment of Governance Committee**

Drew presented

## **VII. TeamCFA & ACSA Update**

### **A. Presentation of TeamCFA Update**

Matt presented update

## **VIII. Executive Session Pursuant to A.R.S. § 38-431.03.A.3 to Discuss Legal Affairs**

### **A. Executive Session Pursuant to A.R.S. § 38-431.03.A.3 to Discuss Legal Affairs**

Heidi: I move that we move into executive session pursuant to A.R.S. §38-431.03(A) (2) for discussion or consideration of records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law.

Second: Matt

Matt: Y

Drew: Y

Heidi: Y

Troy: Y

Jay: Y

## **IX. Closing Items**

### **A. Meeting Feedback**

Drew provided meeting feedback

**B. Summary of Action Items**

- Capital Campaign Website

**C. Set Next Meeting Date & Agenda (Proposed Date: January 17, 2018)**

Next board meeting: Jan 17, 2019 at 8:45am

**D. Adjourn Meeting**

H. Wildy made a motion to adjourn the meeting.

M. Sandoval seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Woods Absent

M. Sandoval Aye

H. Wildy Aye

D. Shaw Aye

T. Pottgen Aye

J. Kaprosy Aye

C. Lyons Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:10 AM.

Respectfully Submitted,

P. Boyle