

APPROVED



# Western School of Science and Technology: CFA

## Minutes

### Meeting of the Board of Directors of Western: CFA

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#### Date and Time

Thursday November 1, 2018 at 8:45 AM

#### Location

6515 W Indian School Rd., Phoenix, AZ 85033

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Notice of Public Meeting  
of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION,  
INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Mr. Peter Boyle at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where:** Western School of Science and Technology:

A Challenge Foundation Academy

6515 W. Indian School Rd.

Phoenix, AZ 85033

Conference Dial-in Number: (515) 603-4920

Access Code: 1060076#

**When:** Thursday, November 1, 2018 8:45 a.m. MST

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**Directors Present**

D. Shaw, H. Wildy, J. Kaprosy, T. Pottgen

**Directors Absent**

C. Lyons

**Guests Present**

M. Sandoval, Mac Woods, P. Boyle, T. Moore, Tony Best

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Shaw called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Nov 1, 2018 at 8:46 AM.

**C. Discussion and Consideration of Previous Meeting Minutes: 10/10/2018**

H. Wildy made a motion to approve minutes from the Board Meeting on 10-10-18 Board Meeting on 10-10-18.

T. Pottgen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

T. Pottgen Aye

C. Lyons Absent

D. Shaw Aye

H. Wildy Aye

J. Kaprosy Absent

**D. Read Mission Statement**

Peter read mission statement

**E. Mission Moment: Warrior Hour**

Tara Moore presented mission moment

**F. Call to the Public**

Tony Best introduced himself

**II. Executive Session**

**A.**

### **Discussion and Consideration of Discipline Hearing 19-001**

Drew: move to the agenda item: Expulsion Hearing: Expulsion of Student #19-001.  
Have we received any objection from the parents for handling the matter in Executive Session?

NO

Is there a motion to go into executive session for this student matter?

First: \_\_\_\_\_ Troy \_\_\_\_\_

Second: \_\_\_\_\_ Heidi \_\_\_\_\_

Roll Call Vote

**Heidi: Y**

**Drew: Y**

**Troy: Y**

**Jay: Y**

MOTION PASSES.

The board will now go into executive session. Any individual whose presence is reasonably necessary in order for the Board to carry out its executive session responsibilities may attend the executive session for the relevant portion of the session. T. Pottgen made a motion to move that Student #19-001 be suspended from Western School of Science and Technology effective immediately for a period of 20 days ending on November 9th, 2018 based on the testimony and evidence presented in executive session and recommend a re-entry plan drafted by the counseling team.

J. Kaprosy seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

J. Kaprosy Aye

C. Lyons Absent

H. Wildy Aye

D. Shaw Aye

T. Pottgen Aye

## **III. CEO Support and Evaluation**

### **A. Presentation of the Founding School Director's Report**

Peter presented report

### **B. Presentation of Compliance Update**

Peter presented update

### **C. Presentation of SMART Goals Update**

Peter presented update

## **IV. Academic Excellence**

### **A. Discussion and Training Regarding Academic Assessments**

Peter presented report

### **B. Presentation of Quarter 1 Academic Dashboard**

Peter presented

### **C. Discussion and Consideration of FY19 Curriculum Course Catalog**

H. Wildy made a motion to approve the course catalog for FY19.

J. Kaprosy seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

J. Kaprosy Aye

C. Lyons Absent

D. Shaw Aye

T. Pottgen Aye

H. Wildy Aye

## **V. Finance**

### **A. Discussion and Consideration of Financial Statements & Vouchers**

Tisha presented

J. Kaprosy made a motion to approve the financial report.

H. Wildy seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

D. Shaw Aye

C. Lyons Absent

T. Pottgen Aye

H. Wildy Aye

J. Kaprosy Aye

### **B. Presentation of Committee Report**

Jay presented

### **C. Discussion and Consideration of Employee Healthcare Contributions**

Peter presented

J. Kaprosy made a motion to increase contribution to employee's health care care plans to cover 100% of individual premiums for the rest of this school year.

H. Wildy seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Kaprosy Aye  
T. Pottgen Aye  
D. Shaw Aye  
C. Lyons Absent  
H. Wildy Aye

**D. Discussion and Consideration of Updated FY19 School Calendar**

Peter presented

J. Kaprosy made a motion to approve the update to the school calendar.

H. Wildy seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

H. Wildy Aye  
T. Pottgen Aye  
C. Lyons Absent  
D. Shaw Aye  
J. Kaprosy Aye

**E. Discussion and Consideration of Audited Financial Statements and Auditors' Report**

H. Wildy made a motion to table item to next month.

J. Kaprosy seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

T. Pottgen Aye  
D. Shaw Aye  
C. Lyons Absent  
H. Wildy Aye  
J. Kaprosy Aye

**VI. Development**

**A. Presentation of Development Committee Report**

Heidi presented

**B. Discussion of Board Member Support for Development Plan**

Peter presented

**VII. Governance**

**A.**

### **Self-Evaluation of Guilt-Free Board Member Card**

Drew presented

#### **B. Establishment of Governance Committee**

#### **C. Discussion and Consideration of Cathy Pirrone's Resignation from the Board**

Drew thank Cathy for her service to the Board and accepted her resignation on behalf of the Board.

#### **D. Discussion and Consideration of Matt Sandoval's Appointment to the Board**

Drew presented

J. Kaprosy made a motion to approve the addition of Matt Sandoval to the board.

H. Wildy seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

J. Kaprosy Aye

T. Pottgen Aye

D. Shaw Aye

H. Wildy Aye

C. Lyons Absent

#### **E. Discussion and Consideration of Mac Woods's Appointment to the Board**

Drew introduced Mac Woods.

Mac presented

J. Kaprosy made a motion to approve the addition of Mac Woods to the board.

H. Wildy seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

D. Shaw Aye

T. Pottgen Aye

J. Kaprosy Aye

C. Lyons Absent

H. Wildy Aye

#### **F. Discussion and Consideration of Updated Special Education Policies**

Peter presented

H. Wildy made a motion to approve updated special education policies.

T. Pottgen seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

T. Pottgen Aye

D. Shaw Aye

**Roll Call**

J. Kaprosy Aye  
H. Wildy Aye  
C. Lyons Absent

**VIII. TeamCFA & ACSA Update**

**A. Presentation of TeamCFA Update**

Matt presented

**IX. Closing Items**

**A. Meeting Feedback**

Drew & Peter provided meeting feedback

**B. Summary of Action Items**

- formulating re-entry plan if necessary
- get items to state

**C. Set Next Meeting Date & Agenda (Proposed Date: December 6, 2018)**

Next meeting Dec 6, 2018 at 8:45am

**D. Adjourn Meeting**

J. Kaprosy made a motion to adjourn the meeting.  
H. Wildy seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Shaw Aye  
J. Kaprosy Aye  
H. Wildy Aye  
C. Lyons Absent  
T. Pottgen Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:28 AM.

Respectfully Submitted,  
P. Boyle