

APPROVED



# Western School of Science and Technology: CFA

## Minutes

### Board Meeting

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#### Date and Time

Wednesday October 10, 2018 at 8:45 AM

#### Location

6515 W Indian School Rd., Phoenix, AZ 85033

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Notice of Public Meeting

of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Mr. Peter Boyle at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where: Western School of Science and Technology:**

**A Challenge Foundation Academy**

**6515 W. Indian School Rd.**

**Phoenix, AZ 85033**

**Conference Dial-in Number: (515) 603-4920**

**Access Code: 1060076#**

**When: Wednesday, October 10, 2018 8:45 a.m. MST**

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### **Directors Present**

C. Lyons, D. Shaw, H. Wildy (remote), T. Pottgen

### **Directors Absent**

C. Pirrone, J. Kaprosy

### **Guests Present**

M. Gonzalez, M. Sandoval, P. Boyle, T. Crisler

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

D. Shaw called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Wednesday Oct 10, 2018 at 8:51 AM.

### **C. Discussion and Consideration of Previous Meeting Minutes: 9/6/2018**

T. Pottgen made a motion to approve minutes from the Board Meeting on 09-06-18 Board Meeting on 09-06-18.

C. Lyons seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

C. Pirrone Absent

C. Lyons Aye

J. Kaprosy Absent

D. Shaw Aye

T. Pottgen Aye

H. Wildy Aye

### **D. Read Mission Statement**

Peter read mission statement

### **E. Presentation of Mission Moment: Homecoming Week**

### **F. Call to the Public**

No public comments

## **II. CEO Support and Evaluation**

### **A.**

### **Presentation of the Founding School Director's Report**

Peter presented report

### **B. Presentation of Compliance Update**

Peter presented

### **C. Presentation of SMART Goals Update**

Peter presented

## **III. Academic Excellence**

### **A. A-F Overview**

Peter presented

## **IV. Finance**

### **A. Discussion and Consideration of Financial Statements & Vouchers**

Tisha presented vouchers for the month of Sep

C. Lyons made a motion to Approve the financial vouchers.

T. Pottgen seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

J. Kaprosy Absent

C. Lyons Aye

C. Pirrone Absent

D. Shaw Aye

T. Pottgen Aye

H. Wildy Aye

### **B. Discussion and Consideration of Annual Financial Report**

Tisha presented report

C. Lyons made a motion to approve the annual financial report.

T. Pottgen seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

J. Kaprosy Absent

T. Pottgen Aye

H. Wildy Aye

D. Shaw Aye

C. Lyons Aye

C. Pirrone Absent

### **C.**

### **Discussion and Consideration of Addition for Mario Gonzalez as 401K Trustee**

Peter presented

T. Pottgen made a motion to approve Mario Gonzalez as 401k trustee.

C. Lyons seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

J. Kaprosy Absent

C. Pirrone Absent

H. Wildy Aye

T. Pottgen Aye

C. Lyons Aye

D. Shaw Aye

### **D. Presentation of Committee Report**

No update

### **E. Discussion of Employee Healthcare Contributions**

Peter presented discussion

## **V. Development**

### **A. Presentation of Development Committee Report**

Heidi presented update

### **B. Discussion and Training of Capital Campaign Messages & Goals**

Drew and Peter presented

### **C. Discussion of Board Member Support for Development Plan**

Peter and Drew presented

## **VI. Governance**

### **A. Self-Evaluation of Guilt-Free Board Member Card**

Drew presented

### **B. Establishment of Governance Committee**

Drew presented

## **VII. TeamCFA & ACSA Update**

### **A. Presentation of TeamCFA, Pioneer Prep: CFA & ACSA Update**

Matt Sandoval presented updates

## VIII. Closing Items

### A. Meeting Feedback

### B. Summary of Action Items

- Tisha submit AFR for us
- Sign 401k
- Drew meet with Annie Graham

### C. Set Next Meeting Date & Agenda (Proposed Date: November 1, 2018)

Next meeting: November 1st, 2018 at 8:45am

### D. Adjourn Meeting

C. Lyons made a motion to adjourn the meeting.

T. Pottgen seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

H. Wildy Aye

D. Shaw Aye

C. Lyons Aye

J. Kaprosy Absent

C. Pirrone Absent

T. Pottgen Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:21 AM.

Respectfully Submitted,

P. Boyle

## IX. Executive Session

### A. Discussion of Legal Affairs

Details discussed in executive session