

APPROVED



Western School of Science and Technology: CFA

Minutes

Board Meeting

Date and Time

Wednesday October 10, 2018 at 8:45 AM

Location

6515 W Indian School Rd., Phoenix, AZ 85033

Notice of Public Meeting
of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION,
INCLUDING REPORTS AND ACTION ITEMS AGENDA**

Disabled persons in need of special accommodations should contact Mr. Peter Boyle at 623.249.3900 at least 24 hours prior to the scheduled meeting time.

Where: Western School of Science and Technology:

A Challenge Foundation Academy

6515 W. Indian School Rd.

Phoenix, AZ 85033

Conference Dial-in Number: (515) 603-4920

Access Code: 1060076#

When: Wednesday, October 10, 2018 8:45 a.m. MST

Directors Present

C. Lyons, D. Shaw, H. Wildy (remote), T. Pottgen

Directors Absent

C. Pirrone, J. Kaprosy

Guests Present

M. Gonzalez, M. Sandoval, P. Boyle, T. Crisler

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Shaw called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Wednesday Oct 10, 2018 at 8:51 AM.

C. Discussion and Consideration of Previous Meeting Minutes: 9/6/2018

T. Pottgen made a motion to approve minutes from the Board Meeting on 09-06-18 Board Meeting on 09-06-18.

C. Lyons seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Shaw Aye

T. Pottgen Aye

H. Wildy Aye

C. Pirrone Absent

J. Kaprosy Absent

C. Lyons Aye

D. Read Mission Statement

Peter read mission statement

E. Presentation of Mission Moment: Homecoming Week

F. Call to the Public

No public comments

II. CEO Support and Evaluation

A.

Presentation of the Founding School Director's Report

Peter presented report

B. Presentation of Compliance Update

Peter presented

C. Presentation of SMART Goals Update

Peter presented

III. Academic Excellence

A. A-F Overview

Peter presented

IV. Finance

A. Discussion and Consideration of Financial Statements & Vouchers

Tisha presented vouchers for the month of Sep

C. Lyons made a motion to Approve the financial vouchers.

T. Pottgen seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

C. Lyons Aye

J. Kaprosy Absent

C. Pirrone Absent

H. Wildy Aye

D. Shaw Aye

T. Pottgen Aye

B. Discussion and Consideration of Annual Financial Report

Tisha presented report

C. Lyons made a motion to approve the annual financial report.

T. Pottgen seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

C. Lyons Aye

D. Shaw Aye

T. Pottgen Aye

J. Kaprosy Absent

H. Wildy Aye

C. Pirrone Absent

C.

Discussion and Consideration of Addition for Mario Gonzalez as 401K Trustee

Peter presented

T. Pottgen made a motion to approve Mario Gonzalez as 401k trustee.

C. Lyons seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

C. Pirrone Absent

C. Lyons Aye

T. Pottgen Aye

D. Shaw Aye

J. Kaprosy Absent

H. Wildy Aye

D. Presentation of Committee Report

No update

E. Discussion of Employee Healthcare Contributions

Peter presented discussion

V. Development

A. Presentation of Development Committee Report

Heidi presented update

B. Discussion and Training of Capital Campaign Messages & Goals

Drew and Peter presented

C. Discussion of Board Member Support for Development Plan

Peter and Drew presented

VI. Governance

A. Self-Evaluation of Guilt-Free Board Member Card

Drew presented

B. Establishment of Governance Committee

Drew presented

VII. TeamCFA & ACSA Update

A. Presentation of TeamCFA, Pioneer Prep: CFA & ACSA Update

Matt Sandoval presented updates

VIII. Closing Items

A. Meeting Feedback

B. Summary of Action Items

- Tisha submit AFR for us
- Sign 401k
- Drew meet with Annie Graham

C. Set Next Meeting Date & Agenda (Proposed Date: November 1, 2018)

Next meeting: November 1st, 2018 at 8:45am

D. Adjourn Meeting

C. Lyons made a motion to adjourn the meeting.

T. Pottgen seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

H. Wildy Aye

D. Shaw Aye

J. Kaprosy Absent

T. Pottgen Aye

C. Lyons Aye

C. Pirrone Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:21 AM.

Respectfully Submitted,

P. Boyle

IX. Executive Session

A. Discussion of Legal Affairs

Details discussed in executive session