

APPROVED



# Western School of Science and Technology: CFA

## Minutes

### Board Meeting

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#### Date and Time

Thursday September 6, 2018 at 8:45 AM

#### Location

6515 W Indian School Rd., Phoenix, AZ 85033

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Notice of Public Meeting

of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Mr. Peter Boyle at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where: Western School of Science and Technology:**

**A Challenge Foundation Academy**

**6515 W. Indian School Rd.**

**Phoenix, AZ 85033**

**Conference Dial-in Number: (515) 603-4920**

**Access Code: 1060076#**

**When: Thursday, September 6, 2018 8:45 a.m. MST**

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### **Directors Present**

C. Lyons (remote), C. Pirrone, D. Shaw, H. Wildy, J. Kaprosy (remote)

### **Directors Absent**

T. Pottgen

### **Directors who arrived after the meeting opened**

H. Wildy

### **Guests Present**

Annie Graham, J. Roman-Salazar, K. Marchisotto, M. Sandoval, P. Boyle, T. Crisler (remote), T. Moore

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

D. Shaw called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Sep 6, 2018 at 8:53 AM.

### **C. Discussion and Consideration of Previous Meeting Minutes: 8/16/2018**

C. Pirrone made a motion to approve minutes from the Meeting of the Board of Directors of Western: CFA on 08-16-18 Meeting of the Board of Directors of Western: CFA on 08-16-18.

J. Kaprosy seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

D. Shaw Aye

H. Wildy Absent

J. Kaprosy Aye

T. Pottgen Absent

C. Pirrone Aye

C. Lyons Aye

### **D. Read Mission Statement**

Peter read mission statement

### **E. Presentation of Mission Moment: Alumni Supports**

Annie Graham, College & Development Coordinator presented mission moment

H. Wildy arrived.

**F. Call to the Public**

Lauren Morgan, potential board member for Alexander Hamilton school

**II. CEO Support and Evaluation**

**A. Presentation of the Founding School Director's Report**

Peter presented report

**B. Presentation of Compliance Update**

Peter presented update

**C. Presentation of SMART Goals Update**

Peter presented update

**III. Academic Excellence**

**A. Presentation of Committee Report**

No update

**IV. Finance**

**A. Discussion and Consideration of Financial Statements & Vouchers**

Tisha presented financial reports & vouchers

C. Pirrone made a motion to Accept the financials & vouchers for the past month.

H. Wildy seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

C. Pirrone Aye

D. Shaw Aye

T. Pottgen Absent

C. Lyons Aye

J. Kaprosy Aye

H. Wildy Aye

**B. Discussion and Consideration of Capitalization Threshold Amendment to \$300**

Peter and Tisha presented

J. Kaprosy made a motion to Amend the capitalization threshold from \$3000 to \$300.

H. Wildy seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Kaprosy Aye  
H. Wildy Aye  
T. Pottgen Absent  
C. Pirrone Aye  
C. Lyons Aye  
D. Shaw Aye

**C. Presentation of Committee Report**

Jay presented update

**V. Development**

**A. Presentation of Development Committee Report**

Peter presented update

**B. Discussion and Training of Capital Campaign Messages & Goals**

No update

**C. Discussion of Board Member Support for Development Plan**

Reminder: Please support capital campaign through tax credit donation. Thanks to those who have

**VI. Governance**

**A. Self-Evaluation of Guilt-Free Board Member Card**

Drew presented

**B. Recognition of Eduardo Borquez's Service and Resignation**

Drew presented Eduardo's resignation to WSST board

**C. Establishment of Governance Committee**

Drew presented: Need more people to join governance committee and board for additional support

**VII. TeamCFA & ACSA Update**

**A. Presentation of TeamCFA, Pioneer Prep: CFA & ACSA Update**

Cathy presented update

**VIII. Closing Items**

**A. Meeting Feedback**

Drew provided feedback. Need more board members, especially in the legal field

**B. Summary of Action Items**

- Get policy approval line updated and to the auditor
- ADE link

**C. Set Next Meeting Date & Agenda (Proposed Date: October 4, 2018)**

Next meeting set

**D. Adjourn Meeting**

C. Pirrone made a motion to adjourn the meeting.

H. Wildy seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Kaprosy Aye

D. Shaw Aye

H. Wildy Aye

C. Lyons Aye

C. Pirrone Aye

T. Pottgen Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:37 AM.

Respectfully Submitted,

P. Boyle