

APPROVED



Western School of Science and Technology: CFA

Minutes

Meeting of the Board of Directors of Western: CFA

Date and Time

Thursday August 16, 2018 at 8:45 AM

Location

6515 W Indian School Rd., Phoenix, AZ 85033

Notice of Public Meeting
of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION,
INCLUDING REPORTS AND ACTION ITEMS AGENDA**

Disabled persons in need of special accommodations should contact Mr. Peter Boyle at 623.249.3900 at least 24 hours prior to the scheduled meeting time.

Where: Western School of Science and Technology:

A Challenge Foundation Academy

6515 W. Indian School Rd.

Phoenix, AZ 85033

Conference Dial-in Number: (515) 603-4920

Access Code: 1060076#

When: Thursday, August 16, 2018 8:45 a.m. MST

Directors Present

C. Lyons (remote), C. Pirrone, D. Shaw, E. Borquez, H. Wildy, J. Kaprosy (remote), T. Pottgen

Directors Absent

None

Directors who arrived after the meeting opened

C. Lyons, J. Kaprosy, T. Pottgen

Directors who left before the meeting adjourned

E. Borquez

Guests Present

Annette Tanori, M. Gonzalez, M. Sandoval, P. Boyle, Robin Soare, T. Crisler (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Shaw called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Aug 16, 2018 at 8:46 AM.

C. Discussion and Consideration of Previous Meeting Minutes: 7/9/2018

C. Pirrone made a motion to approve minutes from the Western: CFA Board of Directors Meeting on 07-09-18 Western: CFA Board of Directors Meeting on 07-09-18.

H. Wildy seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

T. Pottgen Absent

J. Kaprosy Absent

E. Borquez Aye

D. Shaw Aye

H. Wildy Aye

C. Pirrone Aye

C. Lyons Absent

D. Read Mission Statement

Peter read mission statement

E. Presentation of Mission Moment: Freshman Familia/Student-Led Orientation

T. Pottgen arrived.
Freshmen Familia presented mission moment
J. Kaprosy arrived.

F. Call to the Public

Guests introduced themselves

II. CEO Support and Evaluation

A. Presentation of the Founding School Director's Report

Peter presented report

B. Presentation of Compliance Update

Peter presented update

C. Discussion and Consideration of Revised FSD Evaluation & SMART Goals for FY19

Peter presented
C. Lyons arrived.
E. Borquez left.
J. Kaprosy made a motion to approve the FSD goals for fiscal year 19 as discussed.
T. Pottgen seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Kaprosy Aye
D. Shaw Aye
C. Lyons Aye
E. Borquez Absent
C. Pirrone Aye
H. Wildy Aye
T. Pottgen Aye

III. Academic Excellence

A. Presentation of Committee Report

Peter presented report

IV. Finance

A. Discussion and Consideration of Financial Statements & Vouchers

Tisha presented report
C. Pirrone made a motion to Accept the financial statements and vouchers for July 2018.
T. Pottgen seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

C. Pirrone Aye
C. Lyons Aye
H. Wildy Aye
E. Borquez Absent
T. Pottgen Aye
D. Shaw Aye
J. Kaprosy Aye

B. Presentation of Committee Report

No updates

C. Discussion and Consideration of Removal of Charles Kaplan as 401k Trustee

Peter presented
H. Wildy made a motion to remove Charles Kaplan as 401k Trustee.
T. Pottgen seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Pirrone Aye
J. Kaprosy Aye
E. Borquez Absent
T. Pottgen Aye
D. Shaw Aye
C. Lyons Aye
H. Wildy Aye

V. Development

A. Presentation of Development Committee Report

Heidi presented report

B. Discussion and Training of Capital Campaign Messages & Goals

Peter presented

VI. Governance

A. Self-Evaluation of Guilt-Free Board Member Card

Drew presented

B. Establishment of Governance Committee

Drew and Peter presented

C. Discussion and Consideration of Beyond Textbooks IGA

Peter presented

T. Pottgen made a motion to approve the agreement between Beyond Textbooks and Western as written.

C. Pirrone seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

C. Lyons Aye

H. Wildy Aye

T. Pottgen Aye

D. Shaw Aye

C. Pirrone Aye

E. Borquez Absent

J. Kaprosy Aye

D. Discussion and Consideration of FY19 Student & Family Handbook

Peter presented changes to the FY19 Family Handbook

C. Pirrone made a motion to accept the handbook as presented.

H. Wildy seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

J. Kaprosy Aye

T. Pottgen Aye

D. Shaw Aye

C. Pirrone Aye

E. Borquez Absent

C. Lyons Aye

H. Wildy Aye

VII. TeamCFA & ACSA Update

A. Presentation of TeamCFA, Pioneer Prep: CFA & ACSA Update

Matt Sandoval and Cathy presented updates

VIII. Closing Items

A. Meeting Feedback

Drew provided feedback

B. Summary of Action Items

- Sign Beyond Textbooks agreement

- Include Smart goals in updates
- Drew sign 401k Trustee form

C. Set Next Meeting Date & Agenda (Proposed Date: September 6, 2018)

Next board meeting: 09/06/2018 at 8:45am

D. Adjourn Meeting

T. Pottgen made a motion to adjourn the meeting.

C. Pirrone seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

C. Pirrone Aye

C. Lyons Aye

H. Wildy Aye

T. Pottgen Aye

E. Borquez Absent

D. Shaw Aye

J. Kaprosy Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:50 AM.

Respectfully Submitted,

P. Boyle