

APPROVED



Western School of Science and Technology: CFA

Minutes

Board Meeting

Date and Time

Thursday August 4, 2016 at 8:45 AM

Location

6515 W. Indian School Rd., Phoenix, AZ 85033

Directors Present

C. Klonoski, C. Pirrone, D. Shaw, J. Kaprosy, M. Woods (remote), R. Vertefeuille, S. Baltodano

Directors Absent

None

Directors who arrived after the meeting opened

J. Kaprosy

Directors who left before the meeting adjourned

J. Kaprosy

Guests Present

P. Boyle, T. Crisler (remote), Tony Best

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

D. Shaw called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Aug 4, 2016 at 8:55 AM.

C. Read Mission Statement

Peter read mission statement

D. Mission Moment: Staff Mixer

Board met with Western's staff

E. Approve Minutes

C. Klonoski made a motion to approve minutes from the Board Meeting on 07-07-16 Board Meeting on 07-07-16.

C. Pirrone seconded the motion.

The board **VOTED** to approve the motion.

F. Call to the Public

Tony Best introduced himself

J. Kaprosy arrived.

II. CEO Support And Eval

A. Presentation of June & July FSD Report

Peter presented report

B. Presentation of Compliance Update

Peter presented update

C. Set Evaluation Committee Meeting Time

Evaluation Committee Meeting set for Thursday September 1, 2016 8:00 AM

III. Development

A. Review Board Member Support for Development Plan

Peter presented

B. Re-establishment of Development Committee

Peter presented goal for additional support for donations

C. Set Development Committee Meeting Time

Development Committee Report set for September 1, 2016 10:00 AM

IV. Finance

A. Discussion and Consideration of Financial Statements & Vouchers

Tisha presented financial report

J. Kaprosy made a motion to approve financial statement.

C. Pirrone seconded the motion.

The board **VOTED** to approve the motion.

B. Discussion and Consideration of Staff Contract Approval

Peter presented contracts

J. Kaprosy made a motion to approve staff contracts.

R. Vertefeuille seconded the motion.

The board **VOTED** to approve the motion.

C. Discussion and Consideration of Audit Engagement Letter

Peter presented report

J. Kaprosy made a motion to approve the audit and engagement letters.

C. Pirrone seconded the motion.

The board **VOTED** to approve the motion.

D. Discussion and Consideration of Staff Handbook

Peter presented staff handbook

J. Kaprosy made a motion to approve the staff handbook.

C. Klonoski seconded the motion.

The board **VOTED** to approve the motion.

V. Governance

A. Self-Evaluation of Guilt-Free Board Member Card

Drew and Peter presented

J. Kaprosy left.

B. Discussion and Consideration of Student & Family Handbook

Peter presented student and family handbook

R. Vertefeuille made a motion to approve the family and student handbook as presented.

C. Pirrone seconded the motion.

The board **VOTED** to approve the motion.

C. Discussion and Consideration of Counseling Manual

Peter presented counseling manual

S. Baltodano made a motion to approve counseling manual.

C. Pirrone seconded the motion.
The board **VOTED** to approve the motion.

D. Discussion and Consideration of Proposed Graduation Credit Requirements Changes

Peter presented changes to graduation credit requirements
C. Pirrone made a motion to approve changes to graduation credit requirements.
C. Klonoski seconded the motion.
The board **VOTED** to approve the motion.

VI. Academic Excellence

A. Presentation of Academic Excellence Committee Report

Peter will present report after student diagnostics are complete the following week

B. Discussion and Consideration of Prop. 301 Matrix for Non-Instructional Staff

Peter presented
C. Klonoski made a motion to approve the bonus matrix.
S. Baltodano seconded the motion.
The board **VOTED** to approve the motion.

VII. TeamCFA Update

A. Presentation of TeamCFA Update

Cathy and Tony presented update

VIII. Closing Items

A. Meeting Feedback

Drew provided feedback on participation and the recruitment of board members

B. Summary of Action Items

- Execute all contracts & agreements approved
- March board meeting - salary caps for staff

C. Set Next Meeting Date & Agenda

Next board meeting: September 1, 2016 at 8:45 AM

D. Adjourn Meeting

S. Baltodano made a motion to adjourn the meeting.
R. Vertefeuille seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:55 AM.

Respectfully Submitted,
L. Trevizo