



Western School of Science and Technology: CFA

Meeting of the Board of Directors of Western

Date and Time

Thursday September 10, 2026 at 8:30 AM MST

Location

Notice of Public Meeting of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA

Disabled persons in need of special accommodations should contact Ms. Nancy Carbajal at 623.249.3900, ncarbajal@wsst.school at least 24 hours prior to the scheduled meeting time.

Members of the Governing Board may join in person, by telephone, or by Internet Conference.

Where: Western School of Science and Technology:
A Challenge Foundation Academy
6515 W. Indian School Rd.

Phoenix, AZ 85033

Conference Line:

Meeting ID: 896 0955 5031

Passcode: 229998

One tap mobile

+16694449171,,89609555031#,,, *229998# US

+16699006833,,89609555031#,,, *229998# US (San Jose)

When: Thursday, September 10, 2026, 8:30 am

The public space will open 10 minutes before the meeting begins. The virtual space will open 5 minutes before the meeting begins.

Agenda

	Purpose	Presenter	Time
I. Opening Items			8:30 AM
A. Call the Meeting to Order		Jay Kaprosy	1 m
B. Roll Call & Pledge of Allegiance		Nancy Carbajal	2 m
I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.			
C. Public Comments	Discuss	Jay Kaprosy	3 m
Public comments received in accordance with the instructions in the meeting notice will be read by staff during this agenda item up to a limit of three (3) minutes each in the order in which they were received, subject to time available at the discretion of the Board President or his/her designee. Under Arizona open meeting law, members of the Board may not discuss, respond to, or take action in this meeting on a matter raised under this public comment item that is not on the agenda.			
D. Read Mission Statement			2 m

Western School of Science and Technology exists to be an integral part of the Maryvale community, empowering students with access to a high-quality and

	Purpose	Presenter	Time
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inclusive education that will prepare every student with the skills to excel in a post-secondary institution and career.

II.	WSST Update		8:38 AM
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A.	Board Update	Discuss	Adrian Espana	5 m
B.	Enrollment Update	Discuss	Adrian Espana	5 m
C.	Academic Update	Discuss	Valeria Escobedo	10 m
D.	Staffing Update	Discuss	Valeria Escobedo	5 m
E.	Financial update	Discuss	Diamond Financial	5 m

III.	Approval of the Consent Agenda		9:08 AM
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A.	Approval of July 9, 2026 Board Meeting Minutes	Approve Minutes	Jay Kaprosy	
B.	Approval of Financial Statements and Vouchers for July 2026			

IV.	Action Items #1		9:08 AM
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Board Members to take action on the items listed.

A.	Discussion and Consideration to add Sandra Avila to the Board of Directors	Vote	Adrian Espana	5 m
B.	Discussion and Consideration add Denise Ebert to the Arizona Corporation Commission as one of the Directors	Vote	Adrian Espana	3 m
C.	Discussion and Consideration to approve the FY27 Principal/ Directors Bonus Structure	Vote	Adrian Espana	5 m

V.	Executive Session: Executive Director Goals & Bonus Structure Pursuant A.R.S-38-431.03.		9:21 AM
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	Purpose	Presenter	Time
A. Board Members to take action on the listed and or from Executive Session	Vote	Jay Kaprosy	20 m
VI. Closing Items			9:41 AM
A. Adjourn Meeting	Vote		

Coversheet

Approval of July 9, 2026 Board Meeting Minutes

Section: III. Approval of the Consent Agenda
Item: A. Approval of July 9, 2026 Board Meeting Minutes
Purpose: Approve Minutes
Submitted by:
Related Material:
Minutes for Meeting of the Board of Directors of Western on August 13, 2026

APPROVED



Western School of Science and Technology: CFA

Minutes

Meeting of the Board of Directors of Western

Date and Time

Thursday August 13, 2026 at 8:30 AM

Location

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A Challenge Foundation Academy
6515 W. Indian School Rd.
Phoenix, AZ 85033**

Conference Line: One tap mobile. +16699006833,,75990914594#,,,,*133807# US (San Jose)
+17193594580,,75990914594#,,,,*133807# US

Meeting ID: 759 9091 4594

When: Thursday, August 13, 2026, 8:30 am

The public space will open 10 minutes before the meeting begins. The virtual space will open 5 minutes before the meeting begins.

Directors Present

A. Ballesteros (remote), B. Stratford (remote), J. Kaprosy (remote)

Directors Absent

E. Yndigoyen

Ex Officio Members Present

A. Espana

Non Voting Members Present

A. Espana

Guests Present

A. Torres, N. Carbajal, Valeria Escobedo

I. Opening Items

A. Call the Meeting to Order

J. Kaprosy called a meeting of the board of directors of Western School of Science and Technology: CFA to order on Thursday Aug 13, 2026 at 8:32 AM.

B. Roll Call & Pledge of Allegiance

C. Public Comments

No Public Comments

D. Read Mission Statement

President Kaprosy read the Mission Statement

II. WSST Update

A. Board Update

In his update to the Board, Mr Adrian Espana celebrated that we completed our first week of school last week and informed the Board that we received the School Safety Grant. We also had Fiesta Bowl use our school to record a commercial.

Mr. Adrian Espana also shared the upcoming events:

- August 27th 6pm Title I Parent Night
- Fall Sports Season will start soon (Provide Schedule)

B. Enrollment Update

Mr. Adrian Espana presented the Enrollment Update

Enrollment ADM Target 425

Current Enrollment 428

C. Academic Update

In Principal Valeria Escobedo's Academic Update:

- She shared that New Staff and Returning Staff Orientation was a success. We are excited to start this school year.
- Principal Escobedo shared that at Western, we are increasing reading opportunities throughout the campus
- Ms. Escobedo also shared the FY26 State Assessment Data
 - AASA Reading and Math (Grades 7-8)
 - ACT (Grade 11)
 - AZELLA (Grades 7-8 for EL students)

D. Staffing Update

Principal Valeria Escobedo presented the current staffing update.

WSST is fully staffed with 41 staff members, 21 teachers, and 2 part-time staff members

E. Financial update

Ms. Aimee Heising from Diamond Financials presented the June Financials.

III. Approval of the Consent Agenda

A. Approval of July 9, 2026 Board Meeting Minutes

Motion to approve the minutes from Meeting of the Board of Directors of Western on 07-09-26.

The board **VOTED** to approve the motion.

B. Approval of Financial Statements and Vouchers for June 2026

C. Approval of the revised FY27 Teacher Evaluation tool

D. Approval of the FY26/27 Wellness Policy

IV. Action Items #1

A. Discussion and Consideration to remove Matt Sandoval as a Board of Directors

A. Ballesteros made a motion to Approve the removal of Matt Sandoval from Board of Directors.

B. Stratford seconded the motion.

The board **VOTED** to approve the motion.

B. Discussion and Consideration to remove Matt Sandoval as the Charter Representative

A. Ballesteros made a motion to Approve the removal of Matt Sandoval as Charter Representative.

B. Stratford seconded the motion.

The board **VOTED** to approve the motion.

C. Discussion and Consideration to remove Matt Sandoval from the Arizona Corporation Comissions as one of the Directors

A. Ballesteros made a motion to Approve the removal of Matt Sandoval from the Arizona Corporation Commission as one of the Directors.

B. Stratford seconded the motion.

The board **VOTED** to approve the motion.

D. Discussion and Consideration to add Denise Ebert to the Board of Directors

B. Stratford made a motion to Approve adding Denise Ebert to the Board of Directors.

A. Ballesteros seconded the motion.

The board **VOTED** to approve the motion.

V. Governing Board Organizational

A. It is recommended that the Governing Board take the following action:

A. Ballesteros made a motion to Approve Jay. Kaprosy to continue as Governing Board President.

B. Stratford seconded the motion.

The board **VOTED** to approve the motion.

A. Ballesteros made a motion to Elect Anais Ballesteros as Vice President of the Board of Directors.

B. Stratford seconded the motion.

The board **VOTED** to approve the motion.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:25 AM.

Respectfully Submitted,
J. Kaprosy

Coversheet

Approval of Financial Statements and Vouchers for July 2026

Section:	III. Approval of the Consent Agenda
Item:	B. Approval of Financial Statements and Vouchers for July 2026
Purpose:	
Submitted by:	
Related Material:	WSST Financials 07.31.2026.pdf

WESTERN SCHOOL OF SCIENCE AND TECHNOLOGY**DASHBOARD REPORT****July 31, 2026**

TOTAL VOUCHERS - July, 2026	458,597.78
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Cash Activity

	Beginning	Receipts	Disbursements	Ending
Jul-26	1,731,641	1,317,337	1,396,509	1,652,469
TOTAL - 2027	1,731,641	1,317,337	1,396,509	1,652,469
YTD Total - 2026	1,953,456	21,340,055	21,561,870	1,731,641
YTD Total - 2027	1,731,641	1,317,337	1,396,509	1,652,469
Increase (Decrease)	(221,814)	(20,022,719)	(20,165,360)	(79,172)

Budget

	YTD ACTUALS 2027	YTD BUDGET 2027	Over (Under)
ADM	440	425	(15)
Revenue	454,626	492,327	(37,701)
Expenses	423,596	462,341	(38,745)
Surplus (Deficit)	31,030	29,986	1,044

Debt Service Coverage Ratio	1.63	<i>Meets Debt Covenant (1.20)</i>
Overage (Shortfall)	33,995	
DCOH	105.89	

NOTES:

July 31, 2026 financials appear to be all within expected and in line with budget for FY 2027. Positive NI and compliant debt service coverage ratio. Nothing significant to report at this time. We will continue monitoring and providing support to the School executive team to ensure continuing positive performance throughout the year.

Cash Disbursements

Western School of Science and Technology

July 1-31, 2026

Num	Date	Vendor	Amount
Bill.com	07/02/2026	HD Supply	\$ (230.00)
Bill.com	07/02/2026	United Healthcare	\$ (28,834.59)
Bill.com	07/03/2026	Canyon Athletic Association.	\$ (6,426.00)
Bill.com	07/03/2026	Edupoint	\$ (1,790.00)
Bill.com	07/03/2026	HD Supply	\$ (402.77)
Bill.com	07/03/2026	All Copy Products - Verticomm	\$ (870.91)
Bill.com	07/03/2026	American Medical Staffing Inc. dba VyTalent Solutions	\$ (46.80)
Bill.com	07/03/2026	Apache Equipment Rental	\$ (5.00)
Bill.com	07/03/2026	Arizona Charter Schools Association	\$ (2,946.00)
Bill.com	07/03/2026	Arizona School Boards Association	\$ (4,945.00)
Bill.com	07/03/2026	AVID CENTER	\$ (4,725.00)
Bill.com	07/03/2026	AZ Department of Education	\$ (80.00)
Bill.com	07/03/2026	Brady Industries	\$ (164.01)
Bill.com	07/03/2026	Central Mechanical Services LLC	\$ (360.00)
Bill.com	07/03/2026	Challenge Foundation Group	\$ (17,595.60)
Bill.com	07/03/2026	Cognia, Inc.	\$ (1,400.00)
Bill.com	07/03/2026	Cox Communications Phoenix 3801	\$ (1,622.75)
Bill.com	07/03/2026	Graduation Solutions, LLC	\$ (3,475.15)
Bill.com	07/03/2026	Rachel Yanof	\$ (175.00)
Bill.com	07/03/2026	Staples Advantage	\$ (222.99)
Bill.com	07/03/2026	Swing Education Inc	\$ (337.50)
Bill.com	07/03/2026	Teachers Council Inc	\$ (1,200.00)
Bill.com	07/03/2026	THE HOLMAN GROUP OF ARIZONA	\$ (450.00)
Bill.com	07/03/2026	Valleywide Transportation LLC	\$ (5,100.00)
Bill.com	07/09/2026	James Coleman	\$ (2,360.43)
Bill.com	07/10/2026	Cintas Fire Protection	\$ (3,517.31)
Bill.com	07/10/2026	All Copy Products, Inc	\$ (280.31)
Bill.com	07/10/2026	Assurity Life Insurance Company	\$ (1,631.09)
Bill.com	07/10/2026	B and M Communications, LLC	\$ (1,536.45)
Bill.com	07/10/2026	Beyond Med Plans of Arizona	\$ (84.04)
Bill.com	07/10/2026	Brady Industries	\$ (3,755.02)
Bill.com	07/10/2026	Canyon Athletic Association.	\$ (150.00)
Bill.com	07/10/2026	Diamond Financial	\$ (6,726.00)
Bill.com	07/10/2026	DIVERSIFIED LANDSCAPE MANAGEMENT LLC	\$ (1,650.00)
Bill.com	07/10/2026	HD Supply	\$ (116.68)
Bill.com	07/10/2026	ParentSquare, Inc.	\$ (4,002.08)
Bill.com	07/10/2026	Republic Services	\$ (2,727.82)
Bill.com	07/10/2026	Sign in App	\$ (520.00)
Bill.com	07/10/2026	Technical Service Center	\$ (1,695.60)
Bill.com	07/10/2026	Truly Nolen Inc. Branch 045	\$ (175.00)
Bill.com	07/10/2026	Truly Nolen Inc. Branch 045	\$ (80.00)
Bill.com	07/10/2026	Valleywide Transportation LLC	\$ (600.00)
Bill.com	07/15/2026	James Coleman	\$ (1,037.44)

Cash Disbursements
Western School of Science and Technology
July 1-31, 2026

Num	Date	Vendor	Amount
Bill.com	07/15/2026	MidFirst Bank - Mortgage	\$ (36,688.71)
Bill.com	07/17/2026	Brady Industries	\$ (581.85)
Bill.com	07/17/2026	Primo Brands	\$ (1.39)
Bill.com	07/17/2026	Amazon Capital Services	\$ (1,939.81)
Bill.com	07/17/2026	HD Supply	\$ (172.92)
Bill.com	07/17/2026	All Copy Products - Verticomm	\$ (252.21)
Bill.com	07/17/2026	B and M Communications, LLC	\$ (39.95)
Bill.com	07/17/2026	B and M Communications, LLC	\$ (39.95)
Bill.com	07/17/2026	Canon Financial Services, Inc. - 879422-2	\$ (5,124.70)
Bill.com	07/17/2026	Canon Financial Services, Inc. - 879422-3	\$ (157.62)
Bill.com	07/17/2026	Cintas Fire Protection	\$ (2,403.85)
Bill.com	07/17/2026	City of Phoenix 0858	\$ (8,130.57)
Bill.com	07/17/2026	Cox Communications Phoenix 3801	\$ (1,622.92)
Bill.com	07/17/2026	School Operations Solutions	\$ (2,000.00)
Bill.com	07/17/2026	Southwest Gas Corporation	\$ (30.67)
Bill.com	07/17/2026	Staples Advantage	\$ (222.99)
Bill.com	07/17/2026	TK Elevator Corporation	\$ (868.53)
Bill.com	07/17/2026	Workwise Compliance Inc	\$ (512.50)
Bill.com	07/17/2026	James Coleman	\$ (2,360.42)
Bill.com	07/22/2026	Howard Andrew Paley	\$ (1,500.00)
Bill.com	07/30/2026	Amazon Capital Services	\$ (331.17)
Bill.com	07/30/2026	Aqua Chill, Inc. #13	\$ (237.82)
Bill.com	07/30/2026	Arizona Grants Management, LLC	\$ (880.49)
Bill.com	07/30/2026	AZCEC	\$ (49.00)
Bill.com	07/30/2026	CopperPoint Insurance Company	\$ (1,321.20)
Bill.com	07/30/2026	SRP	\$ (6,377.47)
Bill.com	07/30/2026	Verizon Wireless	\$ (151.60)
ACH	07/08/2026	Postalia LLC	\$ (800.00)
ACH	07/09/2026	Empower (Prev Great West Trust)	\$ (4,736.72)
ACH	07/10/2026	MidFirst Bank	\$ (62.00)
ACH	07/21/2026	Bill.com	\$ (172.99)
ACH	07/24/2026	Wyman Plumbing	\$ (14,140.25)
ACH	07/28/2026	Empower (Prev Great West Trust)	\$ (2,378.36)
PR Debit	07/05/2026	ADP	\$ (84,262.81)
PR Debit	07/15/2026	ADP	\$ (95,266.15)
PR Taxes	07/05/2026	ADP	\$ (41,561.67)
PR Taxes	07/15/2026	ADP	\$ (25,166.18)
TOTAL			\$ (458,597.78)

WESTERN SCHOOL OF SCIENCE AND TECHNOLOGY
STATEMENT OF FINANCIAL POSITION
For the Period Ending July 31, 2026

	July 31, 2026	
ASSETS		
Cash	1,653,069	19.25%
Accounts Receivable & Prepaid Expense	314,627	3.66%
Current Assets	1,967,697	22.91%
Deposits	41,715	0.49%
Fixed Assets net of Accumulated Depreciation	6,578,235	76.60%
TOTAL ASSETS	8,587,647	100.00%
LIABILITIES AND NET ASSETS		
Accounts Payable and Accrued Expense	606,209	7.06%
Current Liabilities	606,209	7.06%
Mortgage Payable	4,531,010	
Capital Lease Payables	29,472	
Total Liabilities	5,166,692	60.16%
Beginning Net Assets	3,389,925	39.47%
Net Income (Loss)	31,030	0.36%
Total Net Assets	3,420,955	39.84%
TOTAL LIABILITIES AND NET ASSETS	8,587,647	100.00%

Notes

Western School of Science and Technology
Budget vs. Actuals: 2025-2026 Adopted Budget - FY26 P&L Classes
Jul 2026 - Jul 2026

	Year to Date	2027 Budget		
	Actual	Budget	Remaining	% Remaining
Income				
1700 School Activities	5,020	28,058	23,038	82.11%
1920 Private Donations and Grants	-	21,022	21,022	100.00%
1950 Other Income	990	15,834	14,844	93.75%
1975 Fundraising	3,898	9,675	5,777	59.71%
3000 State	441,368	5,337,374	4,896,006	91.73%
4000 Federal	620	464,155	463,535	99.87%
Total Income	451,897	5,876,118	5,424,221	92.31%
Gross Profit	451,897	5,876,118	5,424,221	92.31%
Expenses				
6100 Salaries and Wages	224,062	2,933,481	2,709,419	92.36%
6200 Employee Benefits	44,009	540,354	496,345	91.86%
6310 Professional Services	10,678	186,022	175,344	94.26%
6320 Outside Services	9,966	133,464	123,498	92.53%
6400 Facilities	23,485	241,393	217,908	90.27%
6500 Other Purchased Services	20,258	250,865	230,607	91.92%
6580 Travel	693	33,505	32,812	97.93%
6610 Supplies	25,229	127,880	102,651	80.27%
6635 Food Service	2,000	254,235	252,235	99.21%
6640 Books and Instructional Aids	1,446	125,310	123,864	98.85%
6650 Supplies - Technology Related	877	3,402	2,526	74.24%
6740 Depreciation	35,915	415,213	379,298	91.35%
6810 Dues and Fees	3,557	51,964	48,407	93.16%
6850 Interest and Finance Charges	21,335	248,709	227,374	91.42%
6890 Miscellaneous	88	2,296	2,208	96.16%
Total Expenses	423,596	5,548,094	5,124,498	92.37%
Net Operating Income	28,301	328,024	299,723	91.37%
Other Income				
1990 Interest Income	2,729	31,800	29,071	91.42%
Total Other Income	2,729	31,800	29,071	91.42%
Net Other Income	2,729	31,800	29,071	91.42%
Net Income	31,030	359,824	328,794	91.38%
<i>Debt Service-Principal</i>	32,950	378,400	345,450	91.29%

Western School of Science and Technology

Profit and Loss by Month

July, 2026-July, 2026

	Jul-26	Total
Income		
1700 School Activities	5,020.49	5,020.49
1920 Private Donations and Grants	0.00	0.00
1950 Other Income	990.00	990.00
1975 Fundraising	3,898.00	3,898.00
3000 State	441,367.89	441,367.89
4000 Federal	620.34	620.34
Total for Income	451,896.72	451,896.72
Gross Profit	451,896.72	451,896.72
Expenses		
6100 Salaries and Wages	224,061.93	224,061.93
6200 Employee Benefits	44,009.31	44,009.31
6310 Professional Services	10,677.68	10,677.68
6320 Outside Services	9,965.85	9,965.85
6400 Facilities	23,484.79	23,484.79
6500 Other Purchased Services	20,257.70	20,257.70
6580 Travel	692.80	692.80
6610 Supplies	25,229.14	25,229.14
6635 Food Service	2,000.00	2,000.00
6640 Books and Instructional Aids	1,445.78	1,445.78
6650 Supplies - Technology Related	876.50	876.50
6740 Depreciation	35,914.89	35,914.89
6810 Dues and Fees	3,556.79	3,556.79
6850 Interest and Finance Charges	21,334.61	21,334.61
6890 Miscellaneous	88.16	88.16
Total for Expenses	423,595.93	423,595.93
Net Operating Income	28,300.79	28,300.79
Other Income		
1990 Interest Income	2,729.02	2,729.02
Total for Other Income	2,729.02	2,729.02
Net Other Income	2,729.02	2,729.02
Net Income	31,029.81	31,029.81