



# Western School of Science and Technology: CFA

## Meeting of the Board of Directors of Western

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### Date and Time

Friday June 27, 2025 at 8:30 AM MST

### Location

Notice of Public Meeting of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

### ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA

Disabled persons in need of special accommodations should contact Ms. Nancy Carbajal at 623.249.3900 at least 24 hours prior to the scheduled meeting time.

**Where:**                **Western School of Science and Technology:  
A Challenge Foundation Academy  
6515 W. Indian School Rd.  
Phoenix, AZ 85033**

Virtual Link: <https://wsst.zoom.us/j/7439552858?pwd=7AZLshwLev9aWKhmUGabsvoTaXN07c.1>

When: Friday, June 27, 2025 8:30am

The public space will open 10 minutes before the meeting begins. The virtual space will open 5 minutes before the meeting begins.

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>8:30 AM</b>
<b>A.</b> Call the Meeting to Order		Jay Kaprosy	1 m
<b>B.</b> Roll Call & Pledge of Allegiance		Nancy Carbajal	2 m
I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.			
<b>C.</b> Public Comments	Discuss	Jay Kaprosy	3 m
Public comments received in accordance with the instructions in the meeting notice will be read by staff during this agenda item up to a limit of three (3) minutes each in the order in which they were received, subject to time available at the discretion of the Board President or his/her designee. Under Arizona open meeting law, members of the Board may not discuss, respond to, or take action in this meeting on a matter raised under this public comment item that is not on the agenda.			
<b>D.</b> Read Mission Statement		Jay Kaprosy	2 m
Western School of Science and Technology: A Challenge Foundation Academy exists to transform Maryvale by improving low-income west Phoenix students' opportunities for advancement in the global technological economy by providing needed preparation for the academic rigors of college graduation leading to career success.			
<b>II. WSST Update</b>			<b>8:38 AM</b>
<b>A.</b> Board Update: Staffing, Enrollment	Discuss	Adrian Espana	5 m

	Purpose	Presenter	Time
<b>B.</b> Financial Update: April & May 2025 Financial Update	Discuss	Diamond Financial	5 m
<b>III. Approval of the Consent Agenda</b>			<b>8:48 AM</b>
<b>A.</b> Approval of May 8, 2025 Board Meeting Minutes	Approve Minutes	Jay Kaprosy	
<b>B.</b> Approval of the May 16, 2025 Board Meeting Minutes	Approve Minutes		
<b>C.</b> Approval of the April 2025 Financials			
<b>D.</b> Approval of May 2025 Financials			
<b>E.</b> Approval to remove Dr.Tamela Harris as a 401k trustee			
<b>F.</b> Approval to remove Dr.Tamela Harris as the Charter Representative			
<b>G.</b> Approval to remove Dr.Tamela Harris Signing Power			
<b>H.</b> Approval to remove Dr.Tamela Harris from the Arizona Corporation Commision as the Statutory Agent			
<b>I.</b> Approval to add Adrian Espana as a 401k Trustee			
<b>J.</b> Approval to add Signing Power for Adrian Espana			
<b>K.</b> Approval to add Adrian Espana as the Statutory Agent in the Arizona Corporation Commision			
<b>L.</b> Approval of the Updated Title IX policy			
<b>IV. Action Items #1</b>			<b>8:48 AM</b>

	Purpose	Presenter	Time
Board Members to take action on the items listed.			
<b>A.</b> Discussion and Consideration of the FY26 Proposed Budget	Vote	Diamond Financial	10 m
<b>B.</b> Discussion and Consideration of the FY26 Faculty Handbook Updates: FMLA Paid Leave, PTO/ Sick time request process, Grievance process	Vote	Jay Kaprosy	10 m
<b>C.</b> Discussion & Consideration of the FY26 Family Handbook, FY26 Athletic Handbook & Coaches Handbook	Vote	Jay Kaprosy	5 m
<b>D.</b> Discussion and Consideration of Staffing Analysis and SY 25-26 Leadership	Discuss	Jay Kaprosy	15 m
<b>V. Closing Items</b>			<b>9:28 AM</b>
<b>A.</b> Adjourn Meeting	Vote		