



# Western School of Science and Technology: CFA

## Meeting of the Board of Directors of Western

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### Date and Time

星期四 十二月 14, 2023 at 8:30 上午 MST

### Location

Notice of Public Meeting  
of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

**ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA**

**Disabled persons in need of special accommodations should contact Ms. Jessica Makowske at 623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**Where: Western School of Science and Technology:**

**A Challenge Foundation Academy**

**6515 W. Indian School Rd.**

**Phoenix, AZ 85033**

<https://wsst.zoom.us/my/jmakowske>

**When: Thursday, December 14th, 2023 8:30 a.m. MST**

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Western School of Science and Technology: A Challenge Foundation Academy, Inc.

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A Challenge Foundation Academy  
6515 W. Indian School Rd.  
Phoenix, AZ 85033**

**When: Thursday, December 14th, 2023 8:30 a.m. Mountain Standard Time**

**The virtual location will be open 2 minutes prior to the start of the meeting. The in-person location will be open 30 minutes prior to the start of the meeting.**

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**Agenda**

	Purpose	Time
<b>I. Opening Items</b>		<b>8:30 AM</b>
Opening Items		
<b>A.</b> Record Attendance and Guests		2 m
<b>B.</b> Call the Meeting to Order		2 m
<b>C.</b> Read Mission Statement		2 m
Western School of Science and Technology: A Challenge Foundation Academy exists to transform Maryvale by improving low-income west Phoenix students’ opportunities for advancement in the global technological economy by providing needed preparation for the academic rigors of college graduation leading to career success.		

	Purpose	Time
<b>D. Call to the Public</b>	Discuss	1 m
<p>*The public must sign in before the board meeting.  A comment card must be completed before a public comment can be made.  Comments are limited to three minutes.  **This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.</p>		
<b>E. Mission Moment: MS Robotics</b>		5 m
<b>F. Mission Moment: Football Team: 2nd Place in CAA</b>		5 m
<b>II. Consent Agenda</b>		<b>8:47 AM</b>
<p>All items on this agenda will be considered by a single motion with no discussion, unless requested otherwise by a board member</p>		
<b>A. Consideration of Previous Meeting Minutes: 11/09/2023</b>	Approve Minutes	2 m
<b>B. Consideration of Board Policy Manual</b>	Vote	5 m
<p>Updated Procurement Policy re: Quotes from Vendors  Increase to 50k from 10k</p>		
<b>C. Consideration of Previous Meeting Minutes: 12/12/2023</b>	Approve Minutes	1 m
<b>D. Consideration of Previous Meeting Minutes: 6/29/2023</b>	Approve Minutes	1 m
<b>E. Consideration of Previous Meeting Minutes: 1/12/2023</b>	Approve Minutes	1 m
<b>F. Consideration of Revised Course Catalog FY24</b>	Vote	1 m
<p>Page 5: Added Geography ELL course  Page 5: Added Geography MS ELL course  Page 14: Added Business Technology Fundamentals course (dual credit with ASU)</p>		

	Purpose	Time
<b>III. Finance</b>		<b>8:58 AM</b>
A. Discussion and Consideration of Financial Statements & Vouchers	Vote	3 m
B. Presentation of Finance Committee Report	FYI	1 m
<b>IV. CEO Support and Evaluation</b>		<b>9:02 AM</b>
A. Presentation of the School Director's Report	FYI	10 m
<b>V. Governance</b>		<b>9:12 AM</b>
A. Presentation of Governance Committee Report Governance Report	FYI	1 m
B. Presentation and Discussion of Reproductive Health Curriculum Maricopa County Department of Public Health- Adolescent Health Program	Discuss	10 m
C. Consideration of Authorize Board President to Respond to Complaint from Former Employee	Vote	5 m
D. Discussion and Consideration of Employee Handbook Addendum for De-escalation Strategy	Vote	10 m

De-escalation strategy:

**Any staff member may use reasonable and appropriate physical force upon the minor to the extent reasonably necessary and appropriate to maintain order.**

**Physical force will be appropriate in self-defense, in the defense of other students and school personnel, and to prevent or terminate the commission of theft or criminal damage to the property of the District or the property of persons lawfully on the premises of the District.**

**Before resorting to physical force, staff members shall make reasonable efforts to de-escalate the situation using de-escalation strategies, when possible. De-escalation strategies are encouraged as an initial approach to managing students escalating toward or engaging in a fight.**

**The threat or use of physical force is not justified as a response to verbal provocation alone. Further, the degree of physical force used should not be disproportionate to the circumstances or exceed what is necessary to avoid injury to oneself, the minor, or to others or to preserve property at risk.**

	Purpose	Time
E. Discussion and Consideration of one time mid-year bonus for staff	Vote	5 m
<b>VI. Development</b>		<b>9:43 AM</b>
A. Presentation of Development Committee Report Save the Date: Feb 23th	FYI	2 m
<b>VII. EXECUTIVE SESSION pursuant to A.R.S. §§38-431.03.A.1 CEO EVALUATION AND SUPPORT</b>		<b>9:45 AM</b>
A. Discussion of Superintendent's Job Description	Discuss	30 m
B. Discuss Superintendent's Goals for FY24	Discuss	5 m
<b>VIII. Governance Part 2</b>		<b>10:20 AM</b>
A. Consideration of Superintendent's Goals FY24	Vote	5 m
<b>IX. Challenge Foundation Properties Update</b>		<b>10:25 AM</b>
A. Presentation of Challenge Foundation Properties Update	Discuss	1 m
<b>X. Closing Items</b>		<b>10:26 AM</b>
A. Meeting Feedback	Discuss	2 m
B. Summary of Action Items	FYI	2 m
C. Next Meeting Date & Agenda	FYI	2 m
Thursday, January 11th, 2024		
***Board Retreat April 20th, 2023 ****		
D. Adjourn Meeting	Vote	2 m