



Western School of Science and Technology: CFA

Meeting of the Board of Directors of Western (In Person)

Date and Time

Friday September 15, 2023 at 8:30 AM MST

Location

Notice of Public Meeting of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA

Disabled persons in need of special accommodations should contact Ms. Jessica Makowske at 623.249.3900 at least 24 hours prior to the scheduled meeting time.

**Where: Western School of Science and Technology:
A Challenge Foundation Academy
6515 W. Indian School Rd.
Phoenix, AZ 85033**

When: Thursday, September 15th, 2023 8:30 a.m. MST

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of the Board of Directors of
Western School of Science and Technology: A Challenge Foundation Academy, Inc.

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Agenda

	Purpose	Presenter	Time
I. Opening Items			8:30 AM
Opening Items			
A. Record Attendance and Guests		Lily Romo	2 m
B. Call the Meeting to Order		Jay Kaprosy	2 m
C. Read Mission Statement		Jessica Makowske	2 m
Western School of Science and Technology: A Challenge Foundation Academy exists to transform Maryvale by improving low-income west Phoenix students’ opportunities for advancement in the global technological economy by providing needed preparation for the academic rigors of college graduation leading to career success.			
D. Call to the Public	Discuss	Jay Kaprosy	1 m

*The public must sign in before the board meeting.
A comment card must be completed before a public comment can be made.
Comments are limited to three minutes.

	Purpose	Presenter	Time
<p>**This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.</p>			
E.	Mission Moment: Student Council	Jessica Makowske	7 m
II.	Consent Agenda		8:44 AM
<p>All items on this agenda will be considered by a single motion with no discussion, unless requested otherwise by a board member</p>			
A.	Discussion and Consideration of Previous Meeting Minutes: 9/6/2023	Approve Minutes Jay Kaprosy	2 m
B.	Discussion and Consideration of Revised 23-24 Course Catalog New courses: ASU Dual Enrollment Course IT Security	Vote Jessica Makowske	2 m
III.	CEO Support and Evaluation		8:48 AM
A.	Presentation of the School Director's Report ACSA Sept 1 deadlines met ACC report filing met Biliteracy Seal Approval from ADE Y10 Interval Review Documentation Current State Data from BOY Testing Update from Thursday's Incident Response to former employee	FYI Jessica Makowske	20 m
B.	Superintendent Evaluation: Board Survey	FYI Jessica Makowske	5 m
C.	Discuss Board Requests for Next Meeting for Superintendent Contract Renewal - Staff Survey Results EOY Fy23 - Bonus Metrics -Survey Results from the Board	Discuss Jessica Makowske	7 m

	Purpose	Presenter	Time
- Evaluation Tool? Former School Director Report Template			
IV. Academic Excellence			9:20 AM
A. Presentation of Academic Committee Report	Discuss	Megan McWenie	2 m
V. Finance			9:22 AM
A. Discussion and Consideration of Financial Statements & Vouchers	Vote	Tisha Crisler	7 m
B. Presentation of Finance Committee Report	FYI	Matt Sandoval	5 m
C. Discussion and Consideration of the Annual Financial Report (AFR)	Vote	Tisha Crisler	5 m
VI. Development			9:39 AM
A. Presentation of Development Committee Report Need Development Committee Chair Y10 Fundraiser on Campus	Discuss	Jessica Makowske	15 m
VII. Governance			9:54 AM
A. Presentation of Governance Committee Report Governance Report		Jessica Makowske	2 m
B. Discussion and Consideration of the Slate of Officers Current: Board President: Jay Kaprosy Board Vice-President: Annette Tanori Finance Committee Chair: Matt Sandoval Academic Committee Chair: Megan McWenie Development Committee Chair: Open Governance Committee Chair: Open	Vote	Jay Kaprosy	7 m

	Purpose	Presenter	Time
C. Discussion Board Composition and Requirements	Discuss	Jay Kaprosy	10 m

General

- Maintaining up-to-date FCC
- Submit all ASBCS Paperwork before the approval vote
- Attend and Read all preparation materials for 80% of Board Meetings
- Attend Board Retreat
- Respond to Action Items/ Communication by Deadline
- Complete annual conflict of interest declaration

Governance

- Complete School Leader Evaluation (Annually)
- Complete Board Assessment (2x Annually)

Sponsor

- Volunteering at events when requested
- Secure 5 Arizona Tax Credits and/or \$1,000

Consultant

- Serve on at least 1 committee
- Attend 80% of committee meetings for selected committee(s)

Ambassador

- Being available to School Director when consulted on area of expertise
- Attend Graduation plus 1 event semesterly
- Connect the School with 3 funders, community partners, media/public relations opportunities, or critical stakeholders
- Publicize board member recruitment opportunities to personal and professional networks

D. Discussion and Consideration of revised 401k contributions	Vote	Jessica Makowske	10 m
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	Purpose	Presenter	Time
VIII. Challenge Foundation Properties Update			10:23 AM
A. Presentation of Challenge Foundation Properties Update	Discuss	Matt Sandoval	3 m
IX. Closing Items			10:26 AM
A. Meeting Feedback	Discuss	Jay Kaprosy	2 m
B. Summary of Action Items	FYI	Jessica Makowske	2 m
C. Set Next Meeting Date & Agenda	Vote	Jay Kaprosy	2 m
Thursday, October 19th- moved because of ITM Schedule.			
D. Adjourn Meeting	Vote	Jay Kaprosy	2 m