



Western School of Science and Technology: CFA

Finance Committee Meeting

Date and Time

Wednesday May 5, 2021 at 8:30 AM MST

Location

Zoom

Notice of Public Meeting of the Board of Directors of

Western School of Science and Technology: A Challenge Foundation Academy, Inc.

Pursuant to Arizona Revised Statutes ("A.R.S.") § 38-431.02, notice is hereby given to the members of the Board of Directors of Western School of Science and Technology: A Challenge Foundation Academy, Inc., and to the general public that the board will hold a meeting, open to the public as specified below. The Board of Directors reserves the right to change the order of items on the agenda, with the exception of public hearings set for a specified time.

Pursuant to A.R.S. § 38-431.03.A.3, the Board of Directors may go into Executive Session, which will not be open to the public, concerning any item on the agenda, for discussion, consideration, or consultations for legal advice.

ALL ITEMS ON THE AGENDA ARE OPEN FOR DISCUSSION AND POSSIBLE ACTION, INCLUDING REPORTS AND ACTION ITEMS AGENDA

**Disabled persons in need of special accommodations should contact Ms. Jessica Makowske at
623.249.3900 at least 24 hours prior to the scheduled meeting time.**

**School Address: Western School of Science and Technology:
A Challenge Foundation Academy
6515 W. Indian School Rd.
Phoenix, AZ 85033**

Meeting by zoom <https://zoom.us/j/96569487068?pwd=QWdZRkFPM3RXK0JheWdLMzMmQnFEdz0>

Agenda

I. Opening Items

- A.** Call the Meeting to Order
- B.** Record Attendance
- C.** Approve Minutes

II. Discussion and Action Items

A. Review and Discuss Procurement Policies

Recommendation: LEA must ensure that the written Procurement Procedures are current and up to date and in accordance with UGG 200.320. Please update your procurement policy to the following: Per 2CFR 200.320 Methods of procurement to be followed. (Micro Purchases) Under \$10,000.00. see UGG 200.67. (Simplified Acquisition) \$10,000.00 to \$250,000.00 see UGG 200.320 (b) per USFR Requires at least 2 or more written quotes. (Procurement by Noncompetitive Proposals) Over \$250,000.00 see UGG 200.320 (f). (Procurement by Sealed Bids) Over \$250,000.00 see UGG 200.320 (c). (Procurement by Competitive Proposals) Over \$250,000.00 see UGG 200.320 (d).

Additionally, the policy must address Conflict of Interest 2 CFR 200.318 when an actual or apparent conflict arises. The policy should discuss how the conflict of interest is addressed in the selection, award, and administration of the contract(s). In addition, the policy must provide for disciplinary actions to be applied when violations occur.

B. Budget Training and Future Training Needs

III. Other Business

A. Future Agenda Items

IV. Closing Items

A. Adjourn Meeting