

APPROVED



## Living School

### Minutes

#### Living School Board & Committee Meeting

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**Date and Time**

Wednesday November 15, 2023 at 6:00 PM

**Location**

Maroon, 1205 St. Charles Ave., New Orleans, LA

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All are welcome at Living School Board Meetings. Translation is available with 24 hours notice.

Public comment is welcome on any item on the agenda. At the end of each agenda item, there will be a time for public comment. Members of the public wishing to comment on any agenda item, may raise their hand at this designated time and be recognized by the Chair to speak for up to 2 minutes per person, per agenda item. On any matter up for a vote, public comment must be heard prior to taking the Board's vote.

For members of the public wishing to address the Board for longer than 2 minutes on any given agenda item, please give the Chair at least 24 hours notice to be added to the agenda. We will strive to accommodate longer items but cannot guarantee room on a given meeting's agenda.

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**Directors Present**

A. Medley, C. Smith (remote), D. Lister, D. Smith, K. Mutepfa, M. Davis, M. Lehnerr, R. Ashmore

**Directors Absent**

*None*

**Guests Present**

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A. Winzy, D. Armstead, DelRio Cole, Donald Thomas, E. Gonzalez, Holly Tullier, Kenese Dowdy (remote), S. Pasternak, S. Porges (remote)

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

K. Mutepfa called a meeting of the board of directors of Living School to order on Wednesday Nov 15, 2023 at 6:06 PM.

Introduced Advisory Board Candidates DelRio Cole, Kenese Dowdy, and Holly Tullier

### C. Approve Board Meeting Agenda

M. Davis made a motion to approve the agenda as listed with an abbreviated the CEO Board Report to only reflect the SPS Scores & Renewal Process.

M. Lehnherr seconded the motion.

The board **VOTED** unanimously to approve the motion.

### D. Approve Board Meeting Minutes

R. Ashmore made a motion to approve the minutes from Living School Committee & Board Meetings on 09-12-23.

M. Davis seconded the motion.

The board **VOTED** unanimously to approve the motion.

### E. Elect David Armstead to the Board

M. Davis made a motion to elect David Armstead to his first 3 year term on the Board.

R. Ashmore seconded the motion.

The board **VOTED** unanimously to approve the motion.

### F. Elect David Jackson to the Board

M. Lehnherr made a motion to elect David Armstead to his first 3 year term on the Board.

D. Lister seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Committee Meetings

### A. Finance & Development Committee Meeting

Attendees:

- Mark Davis
- Richard Ashmore
- Stefin Pasternak

- Shelly Porges
- Mike Dunn
- Connie Smith
- Eduardo Gonzalez

Call to order: 6:45

Adjourn: 7:15

Discussion of budget amendment proposal and future-facing strategy for Living School's finances and this committee's work.

## **B. Academic & Culture Committee Meeting**

Attendees:

- Dr. Mark Lister
- Mandi Lehnherr
- David Armstead
- Alexina Medly
- Kieta Mutepfa
- Ashona Winzy

Guests

- DelRio Cole
- Holly Tullier

Call to order: 6:47pm

Adjourn: 7:15pm

### 1. CEO Evaluation

#### a. Discussion of process

i. Stakeholders involved: CEO self-evaluation, families, students, staff, board members

ii. 50 questions – extrapolate questions to the specific audience

b. Discussion of core competencies: integrity, culture of excellence, drives academic excellence and student performance, role specific competencies, select and retain staff, philanthropy/fundraising

#### c. Next steps

i. Determine and solidify process for CEO evaluation (ownership, timeline, connections to strategic plan, CEO contract)

ii. Solidify content of evaluation across all stakeholders

## **III. CEO Board Report**

### **A. CEO Report**

Overview of our 2023 SPS Score, Renewal Process, and next steps

#### **IV. Voting Items**

##### **A. Approved Revised FY24 Budget**

D. Lister made a motion to approve the amended FY24 Budget.

A. Medley seconded the motion.

The board **VOTED** to approve the motion.

##### **Roll Call**

K. Mutepfa Abstain

##### **B. Approve authorization to renew our Line of Credit**

M. Davis made a motion to approve the authorization to renew our Line of Credit.

D. Lister seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **V. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,

K. Mutepfa