

APPROVED



## Living School

# Minutes

## Living School Annual Board Retreat

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### Date and Time

Tuesday June 28, 2022 at 6:00 PM

### Location

Living School, 6003 Bullard Ave., Suite 16, New Orleans, LA 70128

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All are welcome at Living School Board Meetings. Translation is available with 24 hours notice.

Public comment is welcome on any item on the agenda. At the end of each agenda item, there will be a time for public comment. Members of the public wishing to comment on any agenda item, may raise their hand at this designated time and be recognized by the Chair to speak for up to 2 minutes per person, per agenda item. On any matter up for a vote, public comment must be heard prior to taking the Board's vote.

For members of the public wishing to address the Board for longer than 2 minutes on any given agenda item, please give the Chair at least 24 hours notice to be added to the agenda. We will strive to accommodate longer items but cannot guarantee room on a given meeting's agenda.

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### Directors Present

A. Medley, A. Odiduro, B. Holmes-Nick, D. Cager, D. Lister, D. Mitchell, K. Mutepfa (remote), M. Davis, M. Lehnherr, N. Kyle, P. Roussel, R. Ashmore, T. Simon

### Directors Absent

*None*

### Guests Present

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Alaina Comeaux (remote), C. Green, D. Hampton, E. Gonzalez, Leslie Haas (remote), S. Pasternak

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## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

D. Mitchell called a meeting of the board of directors of Living School to order on Tuesday Jun 28, 2022 at 6:08 PM.

### **C. Approve Minutes from previous Board Meeting**

M. Davis made a motion to approve the minutes from Living School Board Meeting on 05-10-22.

A. Medley seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Approve Finance & Development Committee Minutes**

R. Ashmore made a motion to approve the minutes from Living School Finance & Development Committee on 05-10-22.

B. Holmes-Nick seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Approve Academic & Culture Committee minutes**

M. Lehnherr made a motion to approve the minutes from Living School Academics & Culture Committee Meeting on 05-10-22.

R. Ashmore seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Approve Governance & Evaluation Committee Meeting**

N. Kyle made a motion to approve the minutes from Living School Governance & Evaluation Committee Meeting on 05-03-22.

B. Holmes-Nick seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Governance & Evaluation Committee**

### **A. Review FY22 Goals & Committee Description**

### **B. 22-23 Org Chart**

### **C.**

### **2022-23 CEO Offer Letter**

D. Lister made a motion to Approve Stefin's 22-23 Offer Letter.

D. Mitchell seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Approve 2022-23 Staff Handbook**

RA: Define the HR Committee membership

AO: Define how the HR Committee would evaluate undefined problematic behaviors and categorize them into a level

- DM: We could create a rubric or process for defining these new behaviors

KM: Ensure Restorative Language is consistent throughout the document like "Problematic Behavior" and "Natural Consequences"

- DM: Avoid subjective words like "improper". Consider including a glossary at the end.

BH: Need to define the consequences including "Dock of pay"

B. Holmes-Nick made a motion to approve the 22-23 Staff Handbook.

N. Kyle seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Finalize 22-23 Board Calendar**

## **III. Academic & Culture Committee**

### **A. Review FY22 Goals & Committee Description**

### **B. Approve 2022-23 Pupil Progression Plan**

M. Davis made a motion to approval of the 22-23 Pupil Progression Plan.

A. Medley seconded the motion.

Jalen Kyle: Request to build a schedule to allow early release for students to pursue jobs, internships, and other opportunities.

NK: Creating more opportunities for students to work and earn income will be helpful on many fronts.

The board **VOTED** unanimously to approve the motion.

### **C. Approve 2022-23 Community Handbook**

BH: Students are concerned about equal application of consequences, particularly around dress code.

NK: Students are concerned about making sure they have input on the process for development of rules & policies through the Student Council.

K. Mutepfa made a motion to approve the 22-23 Community Handbook.

P. Roussel seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

D. Cager	Aye
M. Lehnherr	Aye
P. Roussel	Aye
T. Simon	Aye
B. Holmes-Nick	No
M. Davis	Aye
A. Odiduro	Aye
R. Ashmore	Aye
N. Kyle	Abstain
K. Mutepfa	Aye
D. Lister	Aye
D. Mitchell	Aye
A. Medley	Aye

**IV. Finance & Development Committee**

**A. Review FY 22 Goals & Committee Description**

**B. Review FY23 Budget**

KM: Have the city's stakeholders addressed Safe Passage needs to ensure adequate adult presence at all points of public contact. We should approach Forward Together New Orleans to recruit parents to be bus monitors.

**C. April & May 2022 Financials**

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,  
D. Mitchell