

APPROVED



## Living School

### Minutes

#### Living School Governance & Evaluation Committee Meeting

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**Date and Time**

Tuesday August 3, 2021 at 4:30 PM

**Location**

All Living School Board Meetings virtual on Zoom until further notice

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All are welcome at Living School Board Meetings. Translation is available with 24 hours notice.

Public comment is welcome on any item on the agenda. At the end of each agenda item, there will be a time for public comment. Members of the public wishing to comment on any agenda item, may raise their hand at this designated time and be recognized by the Chair to speak for up to 2 minutes per person, per agenda item. On any matter up for a vote, public comment must be heard prior to taking the Board's vote.

For members of the public wishing to address the Board for longer than 2 minutes on any given agenda item, please give the Chair at least 24 hours notice to be added to the agenda. We will strive to accommodate longer items but cannot guarantee room on a given meeting's agenda.

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**Committee Members Present**

D. Mitchell (remote), M. Davis (remote), T. Simon (remote)

**Committee Members Absent**

P. Roussel

**Guests Present**

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S. Pasternak (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

D. Mitchell called a meeting of the Governance & Evaluation Committee Committee of Living School to order on Tuesday Aug 3, 2021 at 4:52 PM.

### **C. Approve Minutes**

T. Simon made a motion to approve the minutes from Living School Governance & Evaluation Committee Meeting on 06-01-21.

D. Mitchell seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Governance & Evaluation Committee**

### **A. Establish FY22 Committee Goals & Description**

We will keep the Committee description the same for FY22.

FY22 Goals:

GOAL 1: Regularly use "OnTrack Score" Report & Board Assessment to improve Board effectiveness (monthly & Assessment by 6/30/22)

GOAL 2: Complete CEO Evaluation Process (6/1/22)

GOAL 3: Manage Board election cycle to maintain expertise, diversity, and a talent pipeline on the Board including strong parent representation

### **B. Build Agendas for Next Week's Board Meeting**

Agendas built in Board on Track for next week's meetings.

### **C. Review Board on Track data & Board effectiveness**

We achieved 5 stars both on the Board on Track and the Board Assessment Data for FY21!

### **D. Discuss Board Membership**

We will solicit recommendations for Board recruitment to our Staff & Family councils as well as interview Dr. Bethel Cager (recommended by Dr. Valencia Douglas) to join the Advisory Board.

### **E.**

### **CEO Emergency & Succession Planning**

Charm has decided not to accept the Co-Director role for this year yet and will remain Director of Student Life.

### **III. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:49 PM.

Respectfully Submitted,  
D. Mitchell